



Paul Boyer, Mayor  
Matt Sisk, Mayor Pro Tem  
Don Rowlett, Council Member  
Leonel Benavides, Council  
Member  
Gregorio Gomez, Council  
Member

**AGENDA**  
**Farmersville City Council**

**WORK STUDY SESSION at 6:00 PM**

**Regular Meeting**

**November 14, 2016 - 7:00 p.m.**

Meeting held in Civic Center Council Chambers  
909 W. Visalia Road Farmersville, California

1. Call To Order
2. Roll Call
3. Invocation
4. Pledge Of Allegiance
5. Public Comment

Provides an opportunity for members of the public to address the City Council on items of interest to the public within the Council's jurisdiction and which are not already on the agenda this evening. It is the policy of the Council not to answer questions impromptu.

Concerns or complaints will be referred to the City Manager's office. Speakers should limit their comments to not more than two (2) minutes. No more than twenty (20) total minutes will be allowed for Public Comment. For items which are on the agenda this evening, members of the public will be provided an opportunity to address the council as each item is brought up for discussion. Comments are to be addressed to the Council as a body and not to any individual Council Member.

6. Work/Study Sessions

- 6.1. 6:00 PM WORK STUDY SESSION At 6:00 PM On Water Rate Study  
Work Study Session on draft Water Rate Study

Documents:

[ITEM 6.I WATER RATE STUDY SESSION 11-14-16.PDF](#)

7. Public Comment

Provides an opportunity for members of the public to address the City Council on items of interest to the public within the Council's jurisdiction and which are not already on the agenda this evening. It is the policy of the Council not to answer questions impromptu.

Concerns or complaints will be referred to the City Manager's office. Speakers should limit their comments to not more than two (2) minutes. No more than twenty (20) total minutes will be allowed for Public Comment. For items which are on the agenda this evening, members of the public will be provided an opportunity to address the council as each item is brought up for discussion. Comments are to be addressed to the Council as a body and not to any individual Council Member.

8. Consent Agenda

Under a CONSENT AGENDA category, a recommended course of action for each item is

made. Any Council Member or Member of the Public may remove any item from the CONSENT AGENDA in order to discuss and/or change the recommended course of action, and the Council can approve the remainder of the CONSENT AGENDA.

- 8.I. Consideration Of Draft Action Minutes Of October 24, 2016 City Council Meeting  
Recommend Approval of Consideration of Draft Action Minutes of October 24, 2016 City Council Meeting.

Documents:

[ITEM 8.I ACTION MINUTES OF OCTOBER 24, 2016 REGULAR CITY COUNCIL MEETING.PDF](#)

- 8.II. Consideration Of October 2016 Warrant Register  
Recommend Approval of October 2016 Warrant Register.

Documents:

[ITEM 8.II WARRANTS OCTOBER 2016 11-14-16.PDF](#)

- 8.III. Consideration Of Police Department Grant Award, Expenditures And Budget Amendment  
Recommend Approval of Police Department Grant Award, Expenditures and Budget Amendment.

Documents:

[ITEM 8.III POLICE DEPT GRANT AWARD AND BUDGET AMEMNMENT BULLET PROOF VESTS AND EVIDENCE LOCKERS 11-14-16.PDF](#)

9. Discussion Action Items (New Business)

- 9.I. Authorization To Bid Water Meter Installation Project  
Recommend Authorization to Bid Water Meter Installation Project.

Documents:

[ITEM 9.I WATER METER INSTALLATION PROJECT 11-14-16.PDF](#)

- 9.II. Authorization To Bid Turf Replacement Project  
Recommend Authorization to Bid Turf Replacement Project.

Documents:

[ITEM 9.II TURF REPLACEMENT PROJECT 11-14-16.PDF](#)

- 9.III. Consideration Of Award Of Bid For South Farmersville Blvd Improvement Project  
Recommend Award of Bid for South Farmersville Blvd Improvement Project to Bush Engineering in amount of \$513,760.

Documents:

[ITEM 9.III SOUTH FARMERSVILLE BLVD IMPROVEMENT PROJECT BID AWARD.PDF](#)

- 9.IV. Consideration Of Draft Resolution 2016-046 For TCAG Supplemental Agreement  
Recommend that City Council approve and adopt draft Resolution 2016-046 approving Supplemental Agreement with Tulare County Association of Governments for the

South Farmersville Blvd Improvement Project.

Documents:

[ITEM 9.IV RESOLUTION 2016-046 SUPPLEMENTAL AGREEMENT TCAG MEASURE R SOUTH FARMERSVILLE BLVD PROJECT.PDF](#)

9.V. Consideration Of Draft Lease With Tulare County To Open Library In Farnesville.  
Recommend approval of lease with Tulare County to operate public library at  
Farmersville Community Center.

Documents:

[ITEM 9.V LIBRARY LEASE 11-14-16.PDF](#)

10. Council Reports

10.I. Council Reports

**City Council Representatives to External / Internal**

**Organizations and Committees**

TCAG: Mayor Boyer  
Alternate: Councilmember Rowlett

Council of Cities: Councilmember Gomez  
Alternate: Councilmember Benavides

TCAG Rail Comm: Councilmember Sisk

EDC: Councilmember Benavides  
Alternate: Mayor Boyer

Delta Vector: VACANT (Recruitment pending)

Home Loan Approval Committee:  
Councilmembers Benavides and Gomez

SJVAPCD: Councilmember Benavides  
Alternate: Councilmember Gomez

2016 Community Funding Ad-Hoc Committee  
Councilmembers Benavides and Gomez  
Alternate: Mayor Pro Tem Sisk

11. City Manager Report

12. City Attorney Report

13. Future Agenda Items

13.I. Future Agenda Items

Future Agenda Items – TBD: (Dates to Be Determined)

1. Certification of Election Results 12-12-16
2. Joint Workshop of City Council and Planning Commission Regarding Design Guidelines (TBD)
3. CDBG Senior Services TBD
4. CDBG Sub Recipient Agreement for Library Services 11-28-16
5. Council Goal Setting Workshop
6. Brown Act and AB1234 Ethics Training

14. Adjourn To Closed Session Or Adjourn To Next Meeting

14.I. Closed Session

1. PERSONNEL (Government Code § 54957(b)). It is the intention of this governing body to meet in closed-session to: Consider public employee performance evaluation for the position of City Manager.

15. Reconvene To "Report Out" Of Closed Session And Adjournment

16. Footer

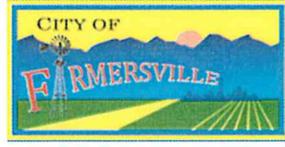
Documents:

[FARMERSVILLE CITY HALL FOOTER.PDF](#)

**NOTICE TO PUBLIC**

The City of Farmersville Civic Center and City Council Chambers comply with the provisions of the Americans with Disabilities Act (ADA). Anyone needing special assistance please contact City Hall at (559) 747-0458 please allow at least six (6) hours prior to the meeting so that staff may make arrangements to accommodate you.

Materials related to an item on this agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City's offices during normal business hours.



# City Council

## Staff Report

**TO:** Honorable Mayor and City Council

**FROM:** Tom McCurdy, QK, Inc., Public Works Manager

**THROUGH:** John Jansons, City Manager

**DATE:** November 7, 2016

**SUBJECT:** City Council Work - Study Session: Water Rate Study

**RECOMMENDATION:**

It is respectfully recommended that the City Council conduct a Work - Study Session on the draft Water Rate Study (the Study) and provide direction to staff to complete the Study and bring forward a recommendation for updating City water rates to cover system, delivery and operational costs to return the Water Enterprise Fund to financial solvency.

**BACKGROUND:**

As part of the Water Rate Study previously authorized by City Council, staff has prepared the draft report and is providing an opportunity for a Work - Study Session with City Council to review the findings and seek direction in advancing the completion of the Water Rate Study and to formulate a future recommendation for action in setting updated water rates.

The first draft Study was completed in September of 2016. Following review and comment by City staff, a revised version of the Study was distributed to the City Council and briefly discussed at the Regular City Council meeting of October 24, 2016 and introduced the Study to the public. As recommended, Staff was directed to return and facilitate a Work Study Session with the City Council to delve deeper into the Study, its findings, and recommendations and to direct staff in next steps.

**DISCUSSION:**

The Water Rate Fee Study has been conducted to address the continuing decline in the Water Enterprise Fund revenues in relation to the cost of providing this essential services to residents.

Conducting a Work Study Session with the City Council will provide an opportunity to ask questions of staff, consider options including leaving rates as they are, beginning a Proposition 218 process for adjusting rates, or other options as the City Council may direct.

**COORDINATION & REVIEW:**

QK Inc., Staff has worked with the Public Works and Finance Departments to provide a Water Rate Study that addresses the current revenue short-falls, plans for improved operation of the water department, and plans for future capital improvements to ensure continuing reliability of the water system for Farmersville.

**ALTERNATIVES:**

None presented, but the City Council may choose to direct staff to provide additional information, provide direction in proceeding with steps to begin adjustment of rates or direct staff to provide other alternatives.

**FISCAL IMPACT:**

The fiscal impact is unknown until City Council provides direction to staff. Taking no action will continue the negative decline toward insolvency in the Water Enterprise Fund.

**CONCLUSION:**

It is respectfully recommended that the City Council conduct a Work Study Session on the draft Water Rate Study (the Study) and provide direction to staff to complete the Study and bring forward a recommendation for updating City water rates to cover system, delivery and operational costs to return the Water Enterprise Fund to financial solvency.

**ATTACHMENT(s): 1**

- 1) Draft Water Rate Study

**Recommended By:**

\_\_\_\_\_  
Tom McCurdy  
QK, Public Works Manager

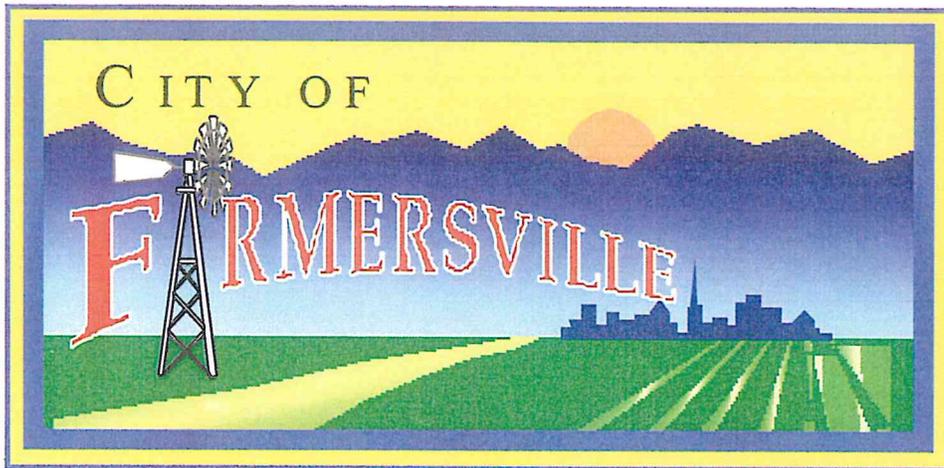
**Approved By:**

  
\_\_\_\_\_  
John Jansons  
City Manager

**DRAFT REPORT**

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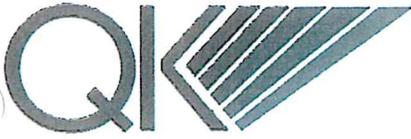
**CITY OF FARMERSVILLE  
WATER RATE STUDY**



Revised Discussion Draft October 24, 2016  
**September 2016**

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October 24, 2016

Mr. John Jansons  
City of Farmersville  
909 West Visalia Road  
Farmersville, CA 93223

Subject: **City of Farmersville Water Rate Study Report Draft**

Dear Mr. Jansons:

QK is pleased to present this report on the Water Rate Study conducted for the City of Farmersville.

This Rate Study has been undertaken to analyze the overall condition of the Water Enterprise fund and the need to maintain a fiscally responsible utility fund for the City's residents. The City Council has recognized the importance of maintaining a solvent utility fund and has engaged our firm to provide the analysis to ensure the City has sufficient revenues to meet its short- and long-term operational, capital and debt service obligations, and that rates are set proportionate to the costs of providing service to each parcel served.

The following report outlines the approach, methodology, findings, and conclusions of this study. This analysis has been prepared using generally accepted rate setting principles.

The City's accounting, budgeting, billing records, and capital improvement list were the primary sources for the data contained within the report. The conclusions enclosed within this report provide Farmersville with a set of recommendations to provide stable, technically defensible funding for continued high-quality operations.

It was a pleasure working with the City staff, including Interim City Manager Mario Krstic, Finance Director Steve Huntley, and Public Works Director Dale Wyckoff.

Sincerely,

Tom McCurdy, PWLF  
QK Inc., Public Works Manager

Enclosure: Farmersville Water Rate Study

F140272  
TMc/

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**Appendices**

- Appendix A – Existing Water Service Fees according to Resolution 2004-65
- Appendix B – Executive Order B-29-15

## EXECUTIVE SUMMARY

The City of Farmersville's current water rate structure does not provide for periodic rate adjustments. Consequently, water rates have remained unchanged for the past several years. There have been no increases for inflation or system needs over an extended period of time. The following rate study will identify shortfalls in the current rate schedule as well as addressing future needs to keep up with system demands. Under the current water rate structure, during the period FY 2010–11 to FY 2015–16, the City's Water Enterprise fund has sustained prolonged losses in revenues contributed to by factors including costs of system maintenance, continuing utility rate increases, and lack of revenue to adequately operate the system as needed.

Water rates in the City of Farmersville were last reviewed and adjusted in 2004. In 2010, the City reviewed rates but an actual rate adjustment was not implemented at that time.

It is evident that the City has lacked the ability to raise rates on a routine basis which requires that at milestone periods, rates must be raised to a higher extent to make up for the past several years.

Over the last several fiscal years, the City's rate-supported water enterprise fund indicates a continuing shortfall in revenues versus expenditures. As indicated by the 2016/2017 fiscal budget (page 8):

*This fund is simply not bringing in enough revenue to support the services delivered. In 2013, the operating loss was \$92,441, in 2014 it was \$100,399, and in 2015 it was \$117,566. Currently, we are on target to meet or exceed our anticipated loss for 2016 of \$90,358, but the budget for FY 2017 projects the loss skyrocketing to \$169,969.*

To make up for the shortfall that has occurred over the past several years, a substantial rate increase of 30.3% will be necessary to bring the enterprise fund to a balanced budget. It should be noted that this increase would only bring the enterprise fund to a net zero balance. Such a large increase would not provide for additional levels of service necessary for such an aging infrastructure that Farmersville has.

With the continuing drought conditions that California has been experiencing the past 4 years has put additional burdens on the Water Department. On April 1, 2015, Governor Brown, by Executive Order B-29-15 (attached), established a statewide water conservation goal of 25 percent reduction in water use. Municipalities had variable water reduction percentages based on the various factors including community size. Farmersville's minimum reduction was set at 32%. This State mandate also required communities to develop water conservation plans to achieve that goal or face stringent penalties by the State.

The proposed rate increase identified in the Proposed Rate Structure, Section 7, includes establishing a base volume or quantity of water to be used for a base rate. Included in the

base rate are the necessary fees for manpower, utilities, etc. Additionally, it is recommended that the proposed rate increase include fees for establishing additional reserve funds for emergencies as well as funds for future capital improvements.

As part of the rate setting process, Farmersville will be subject to the requirements of Proposition 218. In November 1996, California voters passed Proposition 218, the "Right to Vote on Taxes Act". This constitutional amendment protects taxpayers by limiting the methods by which local governments can create or increase taxes, fees, and charges without taxpayer consent. Proposition 218 requires voter approval prior to imposition or increase of general taxes, assessments, and certain user fees.

# 1. INTRODUCTION

In 2014, the City of Farmersville ("City") selected QK Inc. ("QK") to perform a water rate study ("Study"). This Study provides recommendations that focus on two key objectives: short- and long-term financial health and stability; and, equitable cost-of-service rates.

The initial review of the City's existing rate structure, budget, and consumption data has shown that the City has not been collecting enough revenue to adequately fund the existing expenditures for its daily water enterprise operation, let alone meeting its need for current and future capital improvements. At one time the City had a modest reserve but due to continuing years of negative revenue this reserve has been depleted.

As a result, the existing rates are not sustainable due to the utility not generating sufficient revenues and subsequently running an annual net loss. Running a net loss has brought the utility into a negative fund cash balance. Subsequently, the utility has become dependent on inter-fund transfers from the other funds including the General Fund to offset the negative balance.

The City's current water supply is dependent solely on groundwater resources. The City has seven (7) active groundwater wells with roughly 29 miles of water mains that produces approximately 527.725 million gallons of water (2015 annual total) annually to serve its roughly 11,382 customers. In addition, the City extended potable water service to the Cameron Creek Colony in 2015, which serves an approximate 436 additional residents. This extension was done as an emergency response to serve the community that was experiencing existing domestic wells going dry due to the extended drought.

The City's water distribution system consists of only one pressure zone. The City currently does not have any storage tanks or reservoir capacity. The system is dependent on at least one well running at all times to maintain adequate pressure for the distribution system. Sections 2.2 & 5.2 provide discussion of capital improvement needs to maintain sufficient capacity for the needs of the water system and community for now as well as in the future.

Based on discussions with City staff and review of past budgets, master plans, and capital improvement needs, this Study presents recommended rate adjustments that are necessary to maintain sufficient revenue to operate the water system and distribution infrastructure while maintaining adequate funds for ongoing capital improvements and reserves.

One of the shortfalls that is addressed in this Study is having adequate personnel to operate the water department. The department currently has a total of seven (7) fulltime employees that provide service for not only the City's Water Enterprise utility but also includes sewer, streets, parks, facilities and maintenance activities.

## **2. OVERVIEW OF RATE SETTING PROCESS**

Every year, the City goes through a budget process in order to establish a spending plan for the work to be performed throughout the next fiscal year (July 1<sup>st</sup> through June 30<sup>th</sup>). As part of the process, staff reviews the prior year's expenditures compared to the revenue collected from its customers. While this process is not necessarily a review of rates, it typically highlights if there is a need for rate adjustments.

Rate analyses are typically performed every few years to ensure that revenues from rates are adequately funding utility operations, maintenance, and future capital needs. As stated previously, the City has not performed a rate study for several years. This Study will account for past years in which an annual increase was not implemented.

In California, typical rate analyses, such as this, also require compliance with the cost-of-service principles imposed by Proposition 218, which ensures that rates correlate to how costs are incurred. The proposed rate structure that has been developed for the single-family residential customer class includes a base rate.

### **2.1 Considerations In Setting Revenue Requirements**

There are a multitude of considerations, ranging from financial, to political, to legal, that must be considered or discussed during the process of setting revenue requirements, as part of the process of a rate analysis. This section provides an overview of the considerations that were reviewed.

### **2.2 Capital Budgeting and Financing**

Capital needs are usually defined by the City's Water Capital Improvement Plan (CIP). As part of its budget and planning process, the City identifies capital improvements that are necessary for the continued delivery of clean, safe, drinking water. The Capital Improvement Plan is typically funded by a variety of sources which should include system depreciation, water rates, connection (impact) fees, grants and capital reserves. The City of Farmersville's budgeting process typically identifies a value for depreciation but does not set aside actual funds for that purpose.

The City is lacking an adequate CIP that incorporates funding for infrastructure maintenance and replacement. This Study includes elements that are recommended to be included after discussions with City staff.

### **2.3 Capital Funding**

The selection of the most appropriate funding strategy for capital projects is primarily a policy decision between use of cash or reserves, the issuance of debt (bonding), use of grant funds or some combination thereof. The use or build-up of cash to fund capital

improvements has not been a process that can be depended on as past practice has utilized the small reserves to fund various minor projects or emergency repairs. An example of this practice was the use of available funds to install only a portion of the City water system with automated meter reading (AMR) technology. After the initial expenditure, the City realized that without additional funds, the project could not be completed and made operational. The City has obtained a California Department of Water Grant (Water & Energy Grant) to install 1,025 AMR meters and implement a functional billing system.

Although the City has been fortunate to not acquire debt service to maintain its utility system, it has not been able to adequately keep up with system deficiencies. With debt service financing, capital improvements are funded with borrowed funds (usually through the issuance of bonds or other another mechanism such as loans) with the obligation of repayment, typically with interest, over future years. In the short and long term, each funding mechanism has a different impact on water rates such as different net percentage values, risks, and legal obligations. Due to the borrowing costs associated with debt, cash funding can be cheaper in the long run; however, debt typically ensures greater generational equity for larger and longer lasting capital projects.

### **3. RATE SETTING PROCESS**

The scope of this Study is to review the existing rate structure and evaluate if the revenues generated are sufficient to maintain a solvent water enterprise fund for daily operations and the viability of the future needs of the department.

In today's times, there are various requirements that establish that enterprise funds, such as those used for water, sewer, and storm drain, are self-sufficient and operate adequately to maintain the daily and capital needs of the utility. In other words, the water fund should collect adequate revenue to fund the anticipated expenses for the department without needing funds from other sources, such as another enterprise fund or the general fund. In addition to these principles, the City should maintain an adequate reserve fund to deal with any unanticipated emergencies that may occur.

To properly address the needs of the City in this rate study, three principles must be thoroughly investigated. The rate study process involves conducting a Financial Planning and Revenue Requirement Analysis, Cost of Service Analysis and Rate Design Analysis. Each of these principles are described below:

#### **3.1 Financial Planning and Revenue Requirement Analysis**

Create a five-year plan to support an orderly, efficient program of on-going maintenance and operating costs, capital improvement and replacement activities, debt financing, retirement of any outstanding debt and set aside a reserve fund. The City is fortunate that it currently doesn't have any outstanding debt at this time. In addition, the long-term plan should fund and maintain adequate reserve balances to levels based on industry standards and Farmersville's fiscal policies.

#### **3.2 Cost of Service Analysis**

Identifies and apportions annual revenue requirements to distinct customer classes based on the demand placed on the utility system. The City currently utilizes a flat rate system, whereby based on a monthly fee, there is no additional costs for the amount of water used.

#### **3.3 Rate Design Analysis**

The rate design process develops an equitable and proportionate schedule of rates for each customer class to recover the costs attributable to that specific use. This is also where other policy objectives can be achieved, such as, promoting the efficient use of water. The policy objectives within the rate design are harmonized with cost of service objectives to achieve the delicate balance between customer equity, financial stability and resource conservation goals.

The rate study process will utilize these various analyses for development of the appropriate rate structure to best serve the City. Each of the processes lends itself to developing sound fiscal and social policy for how the water enterprise is operated, maintained, and utilized by residents.

### **3.4 Rate Setting Principles Summary**

In order to meet the overall objectives of the City, the rate study and proposed rate adjustments must also conform to the California State Constitution as well as the Water Code. More specifically, Proposition 218 requires that property related fees and charges, such as water rates (as affirmed in *Bighorn-Desert View Water Agency v. Verjil*), must not exceed the reasonable cost of providing the service associated with the fee or charge, and shall also not exceed the proportional cost of the service attributable to the parcel that is subject to the fee or charge.

With the implementation of water conservation measures required by Executive Order B-29-15, staff has seen an increase in manpower needs during off duty and weekend hours. This increase in billable hours is attributed to the added enforcement of an odd/even watering schedule where residents are only allowed to water on days in compliance with the phase of water conservation measures adopted by the City, typically one day during the week and one day on the weekend. The added state mandate for water conservation and the accompanying enforcement duties has put an additional burden on the water staff. While the volume of water has been reduced by the conservation measures, operating the water system 7 days a week with increased vigilance during the weekend period has increased the manpower required to properly maintain the system and ensure residents abide by the mandated water conservation requirements. As a result of these conditions, additional funds for manpower are included in the proposed rate adjustment.

In conjunction with Proposition 218, Article X (2) of the State Constitution institutes the need to preserve the State's water supplies and discourage the wasteful or unreasonable use of water by encouraging water conservation. Article X (2) is broad in its declarations; however, the Water Code provides guidance to its application for developing water rates. Water Code Section 106 declares that the highest use of water is typically for domestic purposes, and irrigation is secondary. In connection with meeting the objectives of Article X, Water Code Sections 370, as revised by Assembly Bills 2882 in 2008, and 375, as revised by Assembly Bill 88 in 2015, authorize a water purveyor to utilize its water rate design to incentivize the efficient use of water.

Another key principle for a comprehensive rate study is found in economic theory, which suggests the price of a commodity must roughly equal its cost or value if equity among customers is to be maintained – i.e. cost-based. For example, capacity-related costs are usually incurred by a water utility to meet peak use requirements. Consequently, the customers causing peak demands should pay for the demand-related facilities in proportion to their contribution to maximum demands. While the City has a connection fee that

corresponds with the various sizes of meters, it appears that this form of charges has not been utilized to the extent as intended.

Through refinement of costing and pricing techniques, consumers of a product are given a more accurate price point of what the commodity costs to produce and deliver to meet their water needs. The above fundamentals have considerable foundation in economic literature and correlate to the cost of service principles of Proposition 218. This "price-equals-cost" theory provides the basis for much of the subsequent analysis and comment within this Study. This theory is particularly important as the proposed rate structure has been developed to encourage the efficient use of water while maintaining economic and cost of service principles.

The City's current rate structure has an element to charge based on the volume of water used. The downside of this requirement is that the City has not had functioning water meters to gather data that can be used to calculate the volumes consumed or used by existing customers. In 2008, the City utilized existing funds that were available to begin to transition from a manual meter reading system into an Automated Meter Reading (AMR) system. The problem was that adequate funds were not available to complete the transformation citywide and implement the billing software necessary to utilize the system.

In 2014, the City applied for a Water & Energy Grant through the California Department of Water Resources to complete the meter installation project and implement a volume based billing system. The City has received notification that the Water and Energy Grant has been awarded to Farmersville. A key component of that grant is to implement a volume based billing system and utilize a tiered rate approach to encourage water conservation.

The current rate structure for the City, while currently not in use, has indicated a 2,000 cubic foot base rate structure with a single tier or price for overuse above the base volume allowed. Due to the inability of the City's existing system to bill on a volume based approach, the reality is that the current rate is essentially a "Flat Rate" billing system.

Based on the current needs of the City and water conservation mandates that have been implemented by the State, the proposed base volume is recommended to be 1,500 cubic feet per service connection. In addition, the existing single tier system will be updated to be calculated based on a 100 cubic foot units of measure above the base rate. This usage structure is more uniform and consistent with current standards of the industry and current meter technology usage. The base rate will be more in line with the mandated water conservation reductions.

## **4. WATER RATE ANALYSIS**

As previously stated, the City engaged QK to perform a Water Rate Study focused on two main principles. First, any developed rates must provide sufficient revenues to fund expenditures related to operations, maintenance, capital, and funding of reserves. Secondly, within the cost of service principles established by Proposition 218, design a water rate structure that promotes efficient use of water but reflects the varying costs of demand of each customer class. This section of the report outlines the details of the analysis and the approach to developing the rate recommendations.

### ***4.1 Water Consumption and User Characteristics***

QK examined the previous four years of billing data provided by the City Finance Department. Multiple years of data were analyzed to ensure any short-term anomalies were accounted for and that long-term trends were identified. Furthermore, billing data was analyzed to determine seasonal demand patterns and overall consumption characteristics. Since the projected volume of water consumption is a key component in revenue generation, it has become necessary to adequately fund the utility based on a lower volume of water consumed due to the stringent water conservation measures that have been implemented to meet the State's Executive Order to reduce overall water usage statewide by 25 percent. While most utilities could realize a higher amount of revenue by producing more water, that is not practical given the current water conservation mandates that have been imposed by the State. Even with the reduced volume of water produced, the City must still maintain the infrastructure. The City can only depend on the revenue generated by a volume based approach, which has been reduced due to conservation measures. In Farmersville, the revenue generated is currently based on a flat rate system and has not been contingent on the volume of water produced. The only reduction that is realized is by reducing the amount of electricity and chemical (chlorine) required to pump a lower volume of water.

Table 4-1 provides a summary of the City's water consumption characteristics of approximately 2,300 customer accounts.

**Table 4-1  
Water Consumption Characteristics**

Calendar Year	Number of Days	Population	Total Well Production (gallons)	Average per capita per day
2010	365	10,588	681,756,100	176.4
2011	365	10,796	669,751,100	170.0
2012	366	10,824	656,446,300	165.7
2013	365	11,003	715,273,200	178.1
2014	365	10,786	625,355,800	158.8
2015	365	11,084	526,724,700	130.2

Based on Table 4-1, it appears that residents have accepted the State mandate of water conservation. The reduction in water use from 2013 to 2015 is approximately 26.9%, a figure that is just shy of the City's mandate of 32% reduction.

## 5. REVENUE REQUIREMENTS

To determine whether additional rate revenue is required, projected operating and capital expenses are compared with projected revenue from current rates. Rates are then increased so that the expenses are covered and reserves for operating and capital needs are maintained.

### 5.1 Expenditure Projections

Review of the City's actual expenditures and revenues from FY 2011 through FY 2016 and the City's budget for FY 2016-17 served as the basis for projecting future expenditures and for determining revenue requirements through FY 2020-21. Tables 5-1 and 5-2 below summarize the projected expenditure trends, which are noteworthy in the following respects:

- **Operating expenses** – Operating and maintenance (O&M) expenses are projected to gradually increase during the planning period at the projected rate of inflation (3.0 percent).
- **Debt service** – Debt service was not considered as the City does not currently have any outstanding debt for the Water fund.
- **Funding capital improvements** – The only capital improvement costs are for future upgrade of the water system. There are capital improvements funds allocated in the current budget that are offset by the Water and Energy Grant.
- **Transfers to reserve** – Reserves are currently less than recommended. This rate study recommends adding a line item place holder in the budget to allocate funds for emergency expenditures.

The starting point for determining future revenue requirements was the City's published FY 2016-17 budget. Based on certain trends evident in the expenditure data from prior fiscal years, the FY 2015-16 budget was rounded up slightly to create the baseline budget for the first year of the planning period. Projected budgets for the next four years were determined by applying the City's proposed annual inflation rate of 5 percent. The City's Needs Analysis and Reserve Fund requirements were then added to complete the expenditure projections.

The purpose of the Reserve Fund is two-fold. First, with sufficient working capital, the City can operate without cash flow restraints with respect to short-term fluctuations in operating expenses. Second, with sufficient working capital, the City can accomplish at least a portion of its CIP on a pay-as-you-go basis. The City established a goal for the new rate

structure to increase the current Reserve Fund by approximately \$355,000 within six years, which the proposed rate structure can achieve.

## 5.2 Needs Analysis

QK staff reviewed the systems operations needs with Water Operations staff and developed a "Needs Analysis," which included an updated Capital Improvement Program, proposed staffing improvements, and proposed operational improvements. The Needs Analysis covers the next six fiscal years, but only the first five years are included directly in the current Water Rate Study. Table 5-1 provides line item detail for the City's Needs Analysis, in units of thousands of dollars.

**Table 5-1  
Needs Analysis  
(\$000)**

	Projected Expenditures				
	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
<b>Staffing Improvements</b>					
Addition of a fulltime Utility Maintenance Worker (1/2 time for 1 <sup>st</sup> year)	\$40	\$73	\$75	\$77	\$79
<b>Operational Improvements</b>					
Increased System Maintenance and Repairs	\$20	\$21	\$22	\$23	\$24
Pump Motor Replacements	\$52	\$55	\$58	\$61	\$64
<b>Capital Improvements (CIP)</b>					
Railroad Crossings (recommended by 2000 Water Master Plan)	\$0	\$0	\$100	\$150	\$50
Additional Pipeline Loops	\$75	\$75	\$0	\$0	\$0
SCADA for system operations	\$40	\$0	\$0	\$0	\$0
0.85 Million Gallon Elevated Tank (South of RR)	\$0	\$150	\$150	\$150	\$150
0.85 Million Gallon Elevated Tank (North of RR)	\$150	\$0	\$0	\$150	\$150
<b>Totals</b>	<b>\$227</b>	<b>\$374</b>	<b>\$555</b>	<b>\$611</b>	<b>\$517</b>

*Note: Units shown above are in \$1,000 increments, i.e., \$20 equals \$20,000.*

### 5.3 Revenue Requirement Projections

Table 5-2 summarizes projected expenditures for the next five fiscal years, including the Needs Analysis summarized from Table 5-1 above. The total of these projected expenditures equals the minimum revenue required. Amounts in Table 5-2 are shown in units of thousands of dollars.

**Table 5-2**  
**Revenue Requirement Projections**  
**(\$000)**

	Budgeted	Projected Expenditures			
	FY 2016-	FY 2017-	FY 2018-	FY 2019-	FY 2020-
Personnel Services	\$218	\$263	\$277	\$290	\$305
Services and Supplies	\$351	\$368	\$385	\$404	\$424
Needs Analysis					
Staffing Improvements	\$ 40	\$ 73	\$ 75	\$ 77	\$ 79
Operational Improvements	\$ 52	\$ 55	\$ 58	\$ 61	\$ 64
Capital Improvements	\$115	\$225	\$400	\$450	\$400
Transfers to Reserve	\$ 30	\$ 50	\$ 75	\$100	\$100
<b>Totals</b>	<b>\$806</b>	<b>\$1,034</b>	<b>\$1,270</b>	<b>\$1,382</b>	<b>\$1,372</b>

Table 5-2 shows a substantial increase between the City's current budget for FY 2015-16 and the projected budget for FY 2016-17, mostly due to the augmented Needs Analysis. Total projected expenditures for the five-year planning period are approximately \$5.864 million. The proposed rate structure is projected to generate total revenues that slightly exceed this amount, but as mentioned above, the cumulative revenue curve will track behind the expenditure curve at the beginning.

## 6. RATE DESIGN ANALYSIS

The rate design process produces rates that will generate the appropriate amount of revenue from the service class and volumetric charges and, with respect to the volumetric charges, from each customer class.

### 6.1 Rate Making Objectives

The rate design process is guided by the general rate-making objectives listed above, and which for the City are summarized as follows:

1. **Restructure service charges** – The current water rate structure applies the same Service Charge to all metered customers regardless of meter size. Meter size is a reasonable proxy for estimating the relative benefit each customer derives from the existence and overall capacity of the entire water system. Large service connections have greater hydraulic capacity than small service connections, so they benefit more even if their actual consumption is less than their hydraulic capacity. However, a reduced version of the flat service charge will remain to account for billing and account maintenance, which is independent of meter size.

**Maintain the proportions between fixed service charges and variable service charges** – Under the existing rate structure, the Water Enterprise derives approximately 80 percent of its revenue from the base rate (not including internal transfers, etc.) and 20 percent from consumption charges. Under the proposed rate structure (not include CIP charges), approximately 54 percent of the revenue will come from the base rate and 46 percent from consumption charges. If the CIP is accepted and included in the proposed rate structure, 57percent will come from the base rate and 43 percent from consumption charges.

The City's rate-making objectives are consistent with industry standards and practices by retail water agencies in California. The effect of this strategy will be to hold down service charges for smaller connections and increase service charges for larger connections. This tends to benefit the single-family residential customer class, but it also leads to a more equitable distribution of charges.

### 6.2 Service and Customer Classes

The distribution of service connections by size and customer class for the purpose of rate design is shown in Table 6-1. Due to uncertainties in the data, and to simplify the water rate structure, certain service sizes listed in Table 6-1 above have been grouped together. For this analysis, 5/8", 3/4", and 1" services will be grouped together as 1" services; 1½" and 2" services will be grouped together as 2" services; and, 3" and 4" services will be grouped together as 4" services.

**Table 6-1**  
**Distribution of Services by Size and Customer Class for Rate Structure Design**

Size	1"	2"	4"	6"	8"	Totals
	2,505	60	10	3	0	2,578

### 6.3 Expenditure Types

The total cost to operate, maintain, and expand a water system includes “variable costs”, which are proportional to water consumption; “fixed costs,” which are unrelated to water consumption; and, “composite costs,” which have a variable component and a fixed component. For example, the cost for electricity to pump water and the cost of chemicals to maintain water quality are both directly related to water consumption, and are thus variable costs. Conversely, the cost to maintain liability insurance and the cost to replace a fire hydrant are both unrelated to water consumption, and are thus fixed costs.

Two related examples of composite costs are equipment maintenance and the maintenance staff needed to perform the work. Certain maintenance activities are unrelated to the amount of water used (e.g. repainting equipment to inhibit corrosion), while other maintenance activities are directly related to the amount of water used (e.g. replacing worn-out parts inside a pump, because wear increases with usage). Still other maintenance activities might also be a bit of both.

Composite costs exist because of the way the City (like most water purveyors) tracks expenditures. The Water Enterprise Chart of Accounts has just one-line item for Equipment Maintenance and the 15 line items for Personnel Services are for employment costs (salaries, overtime, insurance, etc.). It is simply not practical to subdivide every expenditure line item into its variable and fixed components and then accurately track these separate components, especially retroactively for the sole purpose of providing data for this Water Rate Study.

Water Operations staff and Quad Knopf worked closely together to categorize each expenditure line item as variable, fixed, or composite, including both regular expenses and proposed future capital and other expenses. For composite costs, this included estimating the percentage of each line item that is variable.

## 7. PROPOSED RATE STRUCTURE

Projected water rates for the next five years are shown in Tables 7-1 and 7-2. This rate structure model is sufficient to fund the City's Water Enterprise over the 5-year study period, including adding an average of \$3.1 million in capital improvements, \$0.3 million in staffing improvements, \$0.15 million in operational improvements, and \$0.9 million to the Reserve Fund.

### **RATES w/o CIP & 2016 = Current Rates**

**Table 7-1A**  
**Current and Proposed Water Rates for Single-Family Residences**

	Jan. 1, 2016 (current)	Jan. 1, 2017 (proposed)	Jan. 1, 2018 (proposed)	Jan. 1, 2019 (proposed)	Jan. 1, 2020 (proposed)	Jan. 1, 2021 (proposed)
<b>BASE RATE (per month)</b>						
3/4"×5/8" meters	\$16.79	\$16.00	\$16.80	\$17.64	\$18.52	\$19.45
1" meters	\$17.09					
1-1/2" meters	\$17.82	\$24.00	\$25.20	\$26.46	\$27.78	\$29.17
2" meters	\$18.31					
3" meters	\$23.70	\$40.00	\$42.00	\$44.10	\$46.31	\$48.63
4" meters	\$26.97					
6" meters	\$33.07	\$64.00	\$67.20	\$70.56	\$74.09	\$77.79
8" meters	\$45.09					
<b>WATER CONSUMPTION RATE (per 100 cubic foot)</b>						
Per units of 100 C.F. over base rate	\$0.226	\$0.600	\$0.630	\$0.662	\$0.695	\$0.730

*Note: The current base volume is 2,000 cubic feet; the proposed base volume is 1,500 cubic feet.*

**Table 7-1B  
Current and Proposed Water Rates for Multi-Family Residences**

	Jan. 1, 2016 (current)	Jan. 1, 2017 (proposed)	Jan. 1, 2018 (proposed)	Jan. 1, 2019 (proposed)	Jan. 1, 2020 (proposed)	Jan. 1, 2021 (proposed)
<b>BASE RATE (per month)</b>						
3/4"×5/8" meters	\$16.02	\$16.00	\$16.80	\$17.64	\$18.52	\$19.45
1" meters	\$16.33					
1-1/2" meters	\$17.06	\$24.00	\$25.20	\$26.46	\$27.78	\$29.17
2" meters	\$17.54					
3" meters	\$22.94	\$40.00	\$42.00	\$44.10	\$46.31	\$48.63
4" meters	\$26.18					
6" meters	\$32.31	\$64.00	\$67.20	\$70.56	\$74.09	\$77.79
8" meters	\$44.31					
<b>WATER CONSUMPTION RATE (per 100 cubic foot)</b>						
Per units of 100 C.F. over base rate	\$0.226	\$0.600	\$0.630	\$0.662	\$0.695	\$0.730

*Note: The current base volume is 2,000 cubic feet; the proposed base volume is 1,500 cubic feet.*

**Table 7-1C  
Current and Proposed Water Rates for Commercial/Industrial**

	Jan. 1, 2016 (current)	Jan. 1, 2017 (proposed)	Jan. 1, 2018 (proposed)	Jan. 1, 2019 (proposed)	Jan. 1, 2020 (proposed)	Jan. 1, 2021 (proposed)
<b>BASE RATE (per month)</b>						
3/4"×5/8" meters	\$16.79	\$16.00	\$16.80	\$17.64	\$18.52	\$19.45
1" meters	\$17.09					
1-1/2" meters	\$17.82	\$24.00	\$25.20	\$26.46	\$27.78	\$29.17
2" meters	\$18.31					
3" meters	\$23.70	\$40.00	\$42.00	\$44.10	\$46.31	\$48.63
4" meters	\$26.97					
6" meters	\$33.07	\$64.00	\$67.20	\$70.56	\$74.09	\$77.79
8" meters	\$45.09					
<b>WATER CONSUMPTION RATE (per 100 cubic foot)</b>						
Per units of 100 C.F. over base rate	\$0.226	\$0.600	\$0.630	\$0.662	\$0.695	\$0.730

*Note: The current base volume is 2,000 cubic feet; the proposed base volume is 1,500 cubic feet.*

**RATES w/ CIP & 2016 – Current Rates**

**Table 7-2A**

**Current and Proposed Water Rates for Single-Family Residences**

	Jan. 1, 2016 (current)	Jan. 1, 2017 (proposed)	Jan. 1, 2018 (proposed)	Jan. 1, 2019 (proposed)	Jan. 1, 2020 (proposed)	Jan. 1, 2021 (proposed)
<b>BASE RATE (per month)</b>						
3/4"×5/8" meters	\$16.79	\$20.00	\$21.00	\$23.10	\$25.41	\$27.32
1" meters	\$17.09					
1-1/2" meters	\$17.82	\$32.00	\$33.60	\$36.96	\$40.66	\$43.71
2" meters	\$18.31					
3" meters	\$23.70	\$50.00	\$52.50	\$57.75	\$63.53	\$68.29
4" meters	\$26.97					
6" meters	\$33.07	\$80.00	\$84.00	\$92.40	\$101.64	\$109.26
8" meters	\$41.87					
<b>WATER CONSUMPTION RATE (per cubic foot)</b>						
Per units of 100 C.F. over base rate	\$0.00226	\$0.00650	\$0.00699	\$0.00769	\$0.00865	\$0.00930

*Note: The current Over Usage threshold is 2,000 cubic feet; the proposed threshold is 1,500 cubic feet.*

**Table 7-2B**

**Current and Proposed Water Rates for Multi-Family Residences**

	Jan. 1, 2016 (current)	Jan. 1, 2017 (proposed)	Jan. 1, 2018 (proposed)	Jan. 1, 2019 (proposed)	Jan. 1, 2020 (proposed)	Jan. 1, 2021 (proposed)
<b>BASE RATE (per month)</b>						
3/4"×5/8" meters	\$16.02	\$20.00	\$21.00	\$23.10	\$25.41	\$27.32
1" meters	\$16.33					
1-1/2" meters	\$17.06	\$32.00	\$33.60	\$36.96	\$40.66	\$43.71
2" meters	\$17.54					
3" meters	\$22.94	\$50.00	\$52.50	\$57.75	\$63.53	\$68.29
4" meters	\$26.18					
6" meters	\$32.31	\$80.00	\$84.00	\$92.40	\$101.64	\$109.26
8" meters	\$44.31					
<b>WATER CONSUMPTION RATE (per 100 cubic foot)</b>						
Per units of 100 C.F. over base rate	\$0.226	\$0.650	\$0.699	\$0.769	\$0.865	\$0.930

*Note: The current base volume is 2,000 cubic feet; the proposed base volume is 1,500 cubic feet.*

**Table 7-2C  
Current and Proposed Water Rates for Commercial/Industrial**

	Jan. 1, 2016 (current)	Jan. 1, 2017 (proposed)	Jan. 1, 2018 (proposed)	Jan. 1, 2019 (proposed)	Jan. 1, 2020 (proposed)	Jan. 1, 2021 (proposed)
<b>BASE RATE (per month)</b>						
3/4"×5/8" meters	\$16.79	\$20.00	\$21.00	\$23.10	\$25.41	\$27.32
1" meters	\$17.09					
1-1/2" meters	\$17.82	\$32.00	\$33.60	\$36.96	\$40.66	\$43.71
2" meters	\$18.31					
3" meters	\$23.70	\$50.00	\$52.50	\$57.75	\$63.53	\$68.29
4" meters	\$26.97					
6" meters	\$33.07	\$80.00	\$84.00	\$92.40	\$101.64	\$109.26
8" meters	\$45.09					
<b>WATER CONSUMPTION RATE (per 100 cubic foot)</b>						
Per units of 100 C.F. over base rate	\$0.226	\$0.650	\$0.699	\$0.769	\$0.865	\$0.930

*Note: The current base volume is 2,000 cubic feet; the proposed base volume is 1,500 cubic feet.*

## 8. FINANCIAL PLANNING AND MANAGEMENT

Annually, the City adopts a budget for the upcoming fiscal year. The adopted budget serves as not only a spending plan but also an information resource for the public about the City's financial strategies and provides documentation for other financial-related matters such as audits, loan, and grants. The budget is also a valuable resource for reviewing multiple year spending trends.

The City-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary funds financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting.

### 8.1 Key Financial Plan Objectives

The establishment of a sustainable water rate should mirror the already established financial policies and strategies of the City. According to the most recently adopted budget, the City has the following budget strategies:

1. **Strategic Focus** – The City's financial management should be strategic, reflecting the Council's and the community's priorities for service while providing resources that realistically fund routine operations.
2. **Fiscal control and accountability** – The City's financial activities should be fiscally sound and accountable to the City Council through the City Manager.
3. **Clarity** – The City's financial planning and reporting should be clear and easy to understand so that all participants, the Council, the community, and staff can productively participate in making good decisions.
4. **Long-term Planning** – The City's financial planning should emphasize multi-year horizons to promote long-term planning of resource uses.
5. **Flexible and cost effective responses** – The City's financial management practices should encourage a mission-driven organization that responds quickly and straightforwardly to community demands. The City's management should flexibly respond to opportunities for better service, should proactively manage revenues, and should cost-effectively manage ongoing operating costs.

All of these strategies should be reflected in the development of the water rate structure in order to maintain consistent policy throughout the City's fiscal business. Adherence to these strategies has been taken into consideration during the rate study process.

Finally, the City also notes that it has guidelines that address a variety of applicable issues that directly correlate to the establishment of a water rate.

1. **Reserves** – The City will maintain reserve funds to:
  - Stabilize the City's fiscal base for anticipated fluctuations in revenues and expenditures.
  - Provide for nonrecurring, unanticipated expenditures.
  - Provide for innovative opportunities for the betterment of the community.
  
2. **Purchasing** – The City will maintain a purchasing policy designed to support and enhance the delivery of governmental services while seeking to obtain the maximum value for each dollar expended.

The inclusive consideration of all aspects of the City's fiscal management structure need to be included within any water rate established.

**APPENDIX A**

**EXISTING WATER SERVICE FEES  
ACCORDING TO RESOLUTION 2004-6**

**APPENDIX A**

**Existing Water Service Fees according to  
Resolution 2004-65**

**WATER SERVICE FEES**

The following fees shall be charged for water services provided by the City:

	MONTHLY FEE			
	8/1/04	7/1/05		
Single family residential, multi-dwelling unit, service stations, garages, churches, social, fraternal, non-profit, other retail/service	12.00 **	18.50		
Restaurants, cafes, drive-ins, grocery stores, bars, car washes, laundromats* (+\$10.20 monthly stand-by charge)	.43/100cf	0.47		
Hotels, motels, rooming units, camps, auto courts with cooking facilities (per unit)	3.25	3.50		
Hotels, motels, rooming units, camps, auto courts without cooking facilities (per unit)	2.70	3.00		
Industrial Uses	To be negotiated through Planning Process			
Public schools (+\$14.25 monthly stand-by charge)	.65/student	0.70		
	.43/100cf	0.46		
All consumption in excess of 3,000 cubic feet	.50/100cf	0.52		
Water for cleaning purposes (5 days only)	30	31.25		
Construction water (+\$80 and \$500 deposit)	0.50/100cf	0.52		
Delinquent turn-on charge (during business hours)	30	35		
Delinquent turn-on charge (after business hours)	50	55		
Utility Deposit for residential, garages, churches, service stations, social/fraternal/non-profit, retail/service and professional offices (per office and per unit)	75	80		
Utility Deposit for restaurants, grocery, drive-ins, car washes	TWICE THE ESTIMATED MONTHLY BILL			
Account Establishment Fee	10	12.50		
Swimming pool fill up fee	20	25		

\* Based on an average water consumption of water for months of March and April to determine monthly use.

\*\* (Council motion provided staff discretion to adjust rates within Water, Sewer, Refuse to best meet needs as long a total does not exceed \$50.25)

**APPENDIX B**

**EXECUTIVE ORDER B-29-15**

**Executive Department**  
State of California

**EXECUTIVE ORDER B-29-15**

**WHEREAS** on January 17, 2014, I proclaimed a State of Emergency to exist throughout the State of California due to severe drought conditions; and

**WHEREAS** on April 25, 2014, I proclaimed a Continued State of Emergency to exist throughout the State of California due to the ongoing drought; and

**WHEREAS** California's water supplies continue to be severely depleted despite a limited amount of rain and snowfall this winter, with record low snowpack in the Sierra Nevada mountains, decreased water levels in most of California's reservoirs, reduced flows in the state's rivers and shrinking supplies in underground water basins; and

**WHEREAS** the severe drought conditions continue to present urgent challenges including: drinking water shortages in communities across the state, diminished water for agricultural production, degraded habitat for many fish and wildlife species, increased wildfire risk, and the threat of saltwater contamination to fresh water supplies in the Sacramento-San Joaquin Bay Delta; and

**WHEREAS** a distinct possibility exists that the current drought will stretch into a fifth straight year in 2016 and beyond; and

**WHEREAS** new expedited actions are needed to reduce the harmful impacts from water shortages and other impacts of the drought; and

**WHEREAS** the magnitude of the severe drought conditions continues to present threats beyond the control of the services, personnel, equipment, and facilities of any single local government and require the combined forces of a mutual aid region or regions to combat; and

**WHEREAS** under the provisions of section 8558(b) of the Government Code, I find that conditions of extreme peril to the safety of persons and property continue to exist in California due to water shortage and drought conditions with which local authority is unable to cope; and

**WHEREAS** under the provisions of section 8571 of the California Government Code, I find that strict compliance with various statutes and regulations specified in this order would prevent, hinder, or delay the mitigation of the effects of the drought.

**NOW, THEREFORE, I, EDMUND G. BROWN JR.,** Governor of the State of California, in accordance with the authority vested in me by the Constitution and statutes of the State of California, in particular Government Code sections 8567 and 8571 of the California Government Code, do hereby issue this Executive Order, effective immediately.

**IT IS HEREBY ORDERED THAT:**

1. The orders and provisions contained in my January 17, 2014 Proclamation, my April 25, 2014 Proclamation, and Executive Orders B-26-14 and B-28-14 remain in full force and effect except as modified herein.

**SAVE WATER**

2. The State Water Resources Control Board (Water Board) shall impose restrictions to achieve a statewide 25% reduction in potable urban water usage through February 28, 2016. These restrictions will require water suppliers to California's cities and towns to reduce usage as compared to the amount used in 2013. These restrictions should consider the relative per capita water usage of each water suppliers' service area, and require that those areas with high per capita use achieve proportionally greater reductions than those with low use. The California Public Utilities Commission is requested to take similar action with respect to investor-owned utilities providing water services.
3. The Department of Water Resources (the Department) shall lead a statewide initiative, in partnership with local agencies, to collectively replace 50 million square feet of lawns and ornamental turf with drought tolerant landscapes. The Department shall provide funding to allow for lawn replacement programs in underserved communities, which will complement local programs already underway across the state.
4. The California Energy Commission, jointly with the Department and the Water Board, shall implement a time-limited statewide appliance rebate program to provide monetary incentives for the replacement of inefficient household devices.
5. The Water Board shall impose restrictions to require that commercial, industrial, and institutional properties, such as campuses, golf courses, and cemeteries, immediately implement water efficiency measures to reduce potable water usage in an amount consistent with the reduction targets mandated by Directive 2 of this Executive Order.
6. The Water Board shall prohibit irrigation with potable water of ornamental turf on public street medians.
7. The Water Board shall prohibit irrigation with potable water outside of newly constructed homes and buildings that is not delivered by drip or microspray systems.

8. The Water Board shall direct urban water suppliers to develop rate structures and other pricing mechanisms, including but not limited to surcharges, fees, and penalties, to maximize water conservation consistent with statewide water restrictions. The Water Board is directed to adopt emergency regulations, as it deems necessary, pursuant to Water Code section 1058.5 to implement this directive. The Water Board is further directed to work with state agencies and water suppliers to identify mechanisms that would encourage and facilitate the adoption of rate structures and other pricing mechanisms that promote water conservation. The California Public Utilities Commission is requested to take similar action with respect to investor-owned utilities providing water services.

#### **INCREASE ENFORCEMENT AGAINST WATER WASTE**

9. The Water Board shall require urban water suppliers to provide monthly information on water usage, conservation, and enforcement on a permanent basis.
10. The Water Board shall require frequent reporting of water diversion and use by water right holders, conduct inspections to determine whether illegal diversions or wasteful and unreasonable use of water are occurring, and bring enforcement actions against illegal diverters and those engaging in the wasteful and unreasonable use of water. Pursuant to Government Code sections 8570 and 8627, the Water Board is granted authority to inspect property or diversion facilities to ascertain compliance with water rights laws and regulations where there is cause to believe such laws and regulations have been violated. When access is not granted by a property owner, the Water Board may obtain an inspection warrant pursuant to the procedures set forth in Title 13 (commencing with section 1822.50) of Part 3 of the Code of Civil Procedure for the purposes of conducting an inspection pursuant to this directive.
11. The Department shall update the State Model Water Efficient Landscape Ordinance through expedited regulation. This updated Ordinance shall increase water efficiency standards for new and existing landscapes through more efficient irrigation systems, greywater usage, onsite storm water capture, and by limiting the portion of landscapes that can be covered in turf. It will also require reporting on the implementation and enforcement of local ordinances, with required reports due by December 31, 2015. The Department shall provide information on local compliance to the Water Board, which shall consider adopting regulations or taking appropriate enforcement actions to promote compliance. The Department shall provide technical assistance and give priority in grant funding to public agencies for actions necessary to comply with local ordinances.
12. Agricultural water suppliers that supply water to more than 25,000 acres shall include in their required 2015 Agricultural Water Management Plans a detailed drought management plan that describes the actions and measures the supplier will take to manage water demand during drought. The Department shall require those plans to include quantification of water supplies and demands for 2013, 2014, and 2015 to the extent data is available. The Department will provide technical assistance to water suppliers in preparing the plans.

13. Agricultural water suppliers that supply water to 10,000 to 25,000 acres of irrigated lands shall develop Agricultural Water Management Plans and submit the plans to the Department by July 1, 2016. These plans shall include a detailed drought management plan and quantification of water supplies and demands in 2013, 2014, and 2015, to the extent that data is available. The Department shall give priority in grant funding to agricultural water suppliers that supply water to 10,000 to 25,000 acres of land for development and implementation of Agricultural Water Management Plans.
14. The Department shall report to Water Board on the status of the Agricultural Water Management Plan submittals within one month of receipt of those reports.
15. Local water agencies in high and medium priority groundwater basins shall immediately implement all requirements of the California Statewide Groundwater Elevation Monitoring Program pursuant to Water Code section 10933. The Department shall refer noncompliant local water agencies within high and medium priority groundwater basins to the Water Board by December 31, 2015, which shall consider adopting regulations or taking appropriate enforcement to promote compliance.
16. The California Energy Commission shall adopt emergency regulations establishing standards that improve the efficiency of water appliances, including toilets, urinals, and faucets available for sale and installation in new and existing buildings.

#### **INVEST IN NEW TECHNOLOGIES**

17. The California Energy Commission, jointly with the Department and the Water Board, shall implement a Water Energy Technology (WET) program to deploy innovative water management technologies for businesses, residents, industries, and agriculture. This program will achieve water and energy savings and greenhouse gas reductions by accelerating use of cutting-edge technologies such as renewable energy-powered desalination, integrated on-site reuse systems, water-use monitoring software, irrigation system timing and precision technology, and on-farm precision technology.

#### **STREAMLINE GOVERNMENT RESPONSE**

18. The Office of Emergency Services and the Department of Housing and Community Development shall work jointly with counties to provide temporary assistance for persons moving from housing units due to a lack of potable water who are served by a private well or water utility with less than 15 connections, and where all reasonable attempts to find a potable water source have been exhausted.
19. State permitting agencies shall prioritize review and approval of water infrastructure projects and programs that increase local water supplies, including water recycling facilities, reservoir improvement projects, surface water treatment plants, desalination plants, stormwater capture, and greywater systems. Agencies shall report to the Governor's Office on applications that have been pending for longer than 90 days.

20. The Department shall take actions required to plan and, if necessary, implement Emergency Drought Salinity Barriers in coordination and consultation with the Water Board and the Department of Fish and Wildlife at locations within the Sacramento - San Joaquin delta estuary. These barriers will be designed to conserve water for use later in the year to meet state and federal Endangered Species Act requirements, preserve to the extent possible water quality in the Delta, and retain water supply for essential human health and safety uses in 2015 and in the future.
21. The Water Board and the Department of Fish and Wildlife shall immediately consider any necessary regulatory approvals for the purpose of installation of the Emergency Drought Salinity Barriers.
22. The Department shall immediately consider voluntary crop idling water transfer and water exchange proposals of one year or less in duration that are initiated by local public agencies and approved in 2015 by the Department subject to the criteria set forth in Water Code section 1810.
23. The Water Board will prioritize new and amended safe drinking water permits that enhance water supply and reliability for community water systems facing water shortages or that expand service connections to include existing residences facing water shortages. As the Department of Public Health's drinking water program was transferred to the Water Board, any reference to the Department of Public Health in any prior Proclamation or Executive Order listed in Paragraph 1 is deemed to refer to the Water Board.
24. The California Department of Forestry and Fire Protection shall launch a public information campaign to educate the public on actions they can take to help to prevent wildfires including the proper treatment of dead and dying trees. Pursuant to Government Code section 8645, \$1.2 million from the State Responsibility Area Fire Prevention Fund (Fund 3063) shall be allocated to the California Department of Forestry and Fire Protection to carry out this directive.
25. The Energy Commission shall expedite the processing of all applications or petitions for amendments to power plant certifications issued by the Energy Commission for the purpose of securing alternate water supply necessary for continued power plant operation. Title 20, section 1769 of the California Code of Regulations is hereby waived for any such petition, and the Energy Commission is authorized to create and implement an alternative process to consider such petitions. This process may delegate amendment approval authority, as appropriate, to the Energy Commission Executive Director. The Energy Commission shall give timely notice to all relevant local, regional, and state agencies of any petition subject to this directive, and shall post on its website any such petition.

26. For purposes of carrying out directives 2–9, 11, 16–17, 20–23, and 25, Division 13 (commencing with section 21000) of the Public Resources Code and regulations adopted pursuant to that Division are hereby suspended. This suspension applies to any actions taken by state agencies, and for actions taken by local agencies where the state agency with primary responsibility for implementing the directive concurs that local action is required, as well as for any necessary permits or approvals required to complete these actions. This suspension, and those specified in paragraph 9 of the January 17, 2014 Proclamation, paragraph 19 of the April 25, 2014 proclamation, and paragraph 4 of Executive Order B-26-14, shall remain in effect until May 31, 2016. Drought relief actions taken pursuant to these paragraphs that are started prior to May 31, 2016, but not completed, shall not be subject to Division 13 (commencing with section 21000) of the Public Resources Code for the time required to complete them.
27. For purposes of carrying out directives 20 and 21, section 13247 and Chapter 3 of Part 3 (commencing with section 85225) of the Water Code are suspended.
28. For actions called for in this proclamation in directive 20, the Department shall exercise any authority vested in the Central Valley Flood Protection Board, as codified in Water Code section 8521, et seq., that is necessary to enable these urgent actions to be taken more quickly than otherwise possible. The Director of the Department of Water Resources is specifically authorized, on behalf of the State of California, to request that the Secretary of the Army, on the recommendation of the Chief of Engineers of the Army Corps of Engineers, grant any permission required pursuant to section 14 of the Rivers and Harbors Act of 1899 and codified in section 48 of title 33 of the United States Code.
29. The Department is directed to enter into agreements with landowners for the purposes of planning and installation of the Emergency Drought Barriers in 2015 to the extent necessary to accommodate access to barrier locations, land-side and water-side construction, and materials staging in proximity to barrier locations. Where the Department is unable to reach an agreement with landowners, the Department may exercise the full authority of Government Code section 8572.
30. For purposes of this Executive Order, chapter 3.5 (commencing with section 11340) of part 1 of division 3 of the Government Code and chapter 5 (commencing with section 25400) of division 15 of the Public Resources Code are suspended for the development and adoption of regulations or guidelines needed to carry out the provisions in this Order. Any entity issuing regulations or guidelines pursuant to this directive shall conduct a public meeting on the regulations and guidelines prior to adopting them.

31. In order to ensure that equipment and services necessary for drought response can be procured quickly, the provisions of the Government Code and the Public Contract Code applicable to state contracts, including, but not limited to, advertising and competitive bidding requirements, are hereby suspended for directives 17, 20, and 24. Approval by the Department of Finance is required prior to the execution of any contract entered into pursuant to these directives.

This Executive Order is not intended to, and does not, create any rights or benefits, substantive or procedural, enforceable at law or in equity, against the State of California, its agencies, departments, entities, officers, employees, or any other person.

I FURTHER DIRECT that as soon as hereafter possible, this Order be filed in the Office of the Secretary of State and that widespread publicity and notice be given to this Order.

IN WITNESS WHEREOF I have  
hereunto set my hand and caused the  
Great Seal of the State of California to  
be affixed this 1<sup>st</sup> day of April 2015.

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EDMUND G. BROWN JR.  
Governor of California

ATTEST:

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ALEX PADILLA  
Secretary of State

**DRAFT ACTION MINUTES**



Paul Boyer, Mayor  
Matt Sisk, Mayor Pro Tem  
Don Rowlett, Councilmember  
L. Benavides, Councilmember  
Greg Gomez, Councilmember

Farmersville City Council

Regular Meeting  
October 24, 2016 - 7:00 p.m.

**Closed Session Starts at 6:00 PM**

Meeting held in Civic Center Council Chambers  
909 W. Visalia Road Farmersville, CA

1. Call To Order – By Mayor Boyer
2. Roll Call - Boyer, Sisk, Rowlett and Gomez Present, Benavides, Absent (Excused)
3. Invocation – By Councilmember Gomez
4. Pledge Of Allegiance – Led by Mayor Pro Tem Sisk
  - 4.I. 7:00PM Convene The October 24, 2016 City Council In Recognition Of October As Breast Cancer Awareness, Prevention And Recovery Month.  
Documents:
    1. OCTOBER IS BREAST CANCER AWARENESS, PREVENTION, TREATMENT AND RECOVERY MONTH.PDF
5. Presentations
  - 5.I. Recognition Of CB Performance - Farmersville, CA For October As National Manufacturing Month  
Documents:
    1. ITEM 5.1 CB PERFORMANCE.PDF
  - 5.II. Presentation By Tulare County Public Health On Tobacco And Alcohol Reduction Strategies  
  
Documents:
    1. ITEM 5.II LEE LAW PRESENTATION BY TULARE COUNTY PUBLIC HEALTH.PDF

*Kate Bourne with Tulare County Public Health presented the Lee Law program. City Council voices its support for youth health programs countywide.*
6. Public Comment

Provides an opportunity for members of the public to address the City Council on items of interest to the public within the Council's jurisdiction and which are not already on the agenda this evening. It is the

policy of the Council not to answer questions impromptu. Concerns or complaints will be referred to the City Manager's office. Speakers should limit their comments to not more than two (2) minutes. No more than twenty (20) total minutes will be allowed for Public Comment. For items which are on the agenda this evening, members of the public will be provided an opportunity to address the council as each item is brought up for discussion. Comments are to be addressed to the Council as a body and not to any individual Council Member.

*Rosa Munoz with Food Link requests support from City Council for food distribution program. By consensus, City Council agrees to allow Food Link to use parking lot at Veterans Park for monthly fresh food distribution.*

## 7. Consent Agenda

Under a CONSENT AGENDA category, a recommended course of action for each item is made. Any Council Member or Member of the Public may remove any item from the CONSENT AGENDA in order to discuss and/or change the recommended course of action, and the Council can approve the remainder of the CONSENT AGENDA.

- 7.I. Consideration Of Draft Meeting Minutes Of Special Meeting - October 4, 2016  
Recommend approval of draft meeting minutes from Special Meeting October 4, 2016, City Council Candidate Orientation

Documents:

1. OCT 4, 201 SPECIAL MEETING DRAFT MINUTES.PDF

- 7.II. Consideration Of Draft Action Minutes Of October 10, 2016 Regular City Council Meeting.  
Recommend approval of draft action minutes of October 10, 2016 Regular City Council Meeting.

Documents:

1. DRAFT ACTION MINUTES OF REGULAR CITY COUNCIL MEETING OCTOBER 10, 2016.PDF

*Consent Agenda Items, 7.I and 7.II approved (3-1-1) by Motion of Gomez, 2<sup>nd</sup> By Rowlett, by vote of Ayes: Boyer, Gomez, and Rowlett, with Sisk abstaining and Benavides absent.*

## 8. Discussion Action Items (New Business)

- 8.I. Consideration Of Recommendation To Participate In Agua 4 All Program  
Recommend approval to Participate in Agua 4 All Program.

Documents:

1. 8.I AGUA 4 ALL.PDF

*Participation in Agua 4 All approved by Motion of Gomez, 2<sup>nd</sup> by Sisk with vote of Ayes: Gomez and Sisk, Noes: Rowlett and Boyer 2-1 with Boyer abstaining.*

- 8.II. Consideration Of Recommendation For Letter Of Public Convenience And Necessity For Liquor License Transfer For Rite Aid At 1710 N. Farmersville Blvd.  
Recommend Approval of Letter of PC&N For Rite Aid.

Documents:

1. 8.II RITE AID LIC.PDF

Item 8.II approved by motion of Sisk, with 2nd by Boyer by votes of, Ayes: Boyer, Sisk Gomez, Noes: Rowlett, and Absent: Benavides.

8.III. Review Of Draft Water Rate Study

Discussion with possible direction to staff regarding preliminary review of draft water rate study and next steps in refinement and adoption.

Documents:

1. 8.III DRAFT WATER RATE STUDY.PDF

*Tom McCurdy, with QK Inc., introduced Water Rate Study and led discussion and Q and A. Council directs staff to continue this item to the Nov. 14<sup>th</sup> City Council Meeting for a Work study session.*

8.IV. Consideration of Draft Interim Urgency Ordinance 480

Recommend adoption / approval of draft interim urgency Ordinance #480 pertaining to an interim urgency ordinance of the City of Farmersville, enacting a temporary moratorium on land uses involving non-medical marijuana possession, smoking, ingestion, use, planting, drying, cultivation, harvesting, transportation, delivery, purchasing, gifting, manufacturing and business operations, pursuant to government code section 65858.

*Draft Urgency Ordinance approved by Motion of Rowlett with 2<sup>nd</sup> by Sisk by vote of 4-0-1 (Benavides absent).*

9. Council Reports

9.I. City Council Reports As Representatives To Committees And External Organizations

**City Council Representatives to External / Internal Organizations and Committees**

TCAG:	Mayor Boyer
	Alternate: Councilmember Rowlett
Council of Cities:	Councilmember Gomez
	Alternate: Councilmember Benavides
TCAG Rail Comm:	Mayor Pro Tem Sisk
EDC:	Councilmember Benavides
	Alternate: Mayor Boyer

Delta Vector: VACANT (Recruitment pending)

Home Loan Approval Committee:

Councilmembers Benavides and Gomez

SJVAPCD: Councilmember Benavides

Alternate: Councilmember Gomez

2016 Community Funding Ad-Hoc Committee

Councilmembers Benavides and Gomez

Alternate: Mayor Pro Tem Sisk

***Councilmember Rowlett- No Report***

***Councilmember Gomez- Concerned about potholes and lack of street lights on east side of town.***

***Mayor Pro Tem Sisk – Excited and Appreciative to all for the Rite Aid Opening.***

***Mayor Boyer- Working on possibilities for better internet service and want to see a 2 x 2 meetings with FUSD as soon as schedules allow.***

10. City Manager Report

*Thanks to all for supporting the Rite Aid Grand Opening*

*Remember to Fill the Boot- Fire Company Fundraiser for MDA*

*Senator Andy Vidak will have mobile office hours on Wednesday Oct 26 here in Farmersville*

*“Coffee with a Cop” is Friday Oct 28<sup>th</sup>.*

11. City Attorney Report

*No Report*

12. Future Agenda Items

12.I. Future Agenda Items

Future Agenda Items – TBD: (Dates to Be Determined)

1) Joint Workshop of City Council and Planning Commission Regarding Design Guidelines - TBD

2) Update on Water Energy Grant 11-14

3) Request to Bid S Farmersville Blvd. Improvement Project 11-14

- 4) Senior Services
- 5) Deep Creek Cemetery
- 6) Police Dept. Budget Amendment 11-4

13. Adjourn To Closed Session Or Adjourn To Next Meeting

6:00PM Closed Session - 6:00 PM

1. CONFERENCE WITH LABOR NEGOTIATOR (Government Code §54956.8) It is the intent of this governing body to meet in closed -session to review its position and to instruct its designated representatives:

Designated Representatives - City Manager

Name of Employee organization: All bargaining groups / all City employees.

*Closed Session was convened at 6:30 PM with Boyer, Sisk and Gomez in attendance to discuss Closed Session Item:*

1. CONFERENCE WITH LABOR NEGOTIATOR (Government Code §54956.8) It is the intent of this governing body to meet in closed -session to review its position and to instruct its designated representatives:

Designated Representatives - City Manager

Name of Employee organization: All bargaining groups / all City employees.

*City Manager provided the Councilmembers with an update related to future Labor Negotiations with no reportable action.*

2. PENDING LITIGATION (Government Code § 54956.9). It is the intention of this governing body to meet in closed-session concerning:

Conference with legal counsel – EXISTING LITIGATION (Government Code § 54956.9(d)(1)).

Parties, case/claim no. Bertha Rodriguez V. City of Farmersville CA Superior Court-Tulare County Case No. 267093

Case name unspecified because of jeopardy to settlement negotiations or service of process.

3. PENDING LITIGATION (Government Code § 54956.9). It is the intention of this governing body to meet in closed-session concerning:

Conference with legal counsel – ANTICIPATED LITIGATION (Government Code § 54956.9(d)).

Significant exposure to litigation (Government Code § 54956.9(d)(2)).

Number of potential cases is: 1.

Facts and circumstances clearly known to potential plaintiff (if any) that might result in litigation (Government Code § 54956.9(e)(2)) :

4. PERSONNEL (Government Code §54957 (b)) It is the intention of this governing body to meet in closed session to: consider the public employee performance evaluation of: City Manager.

*The City Council discussed Items 13.2, 13.3 and 13.4 with the City Manager with No Reportable Action.*

14. Reconvene To "Report Out" Of Closed Session And Adjournment

*Adjourned at 9:50 PM*

#### **NOTICE TO PUBLIC**

The City of Farmersville Civic Center and City Council Chambers comply with the provisions of the Americans with Disabilities Act (ADA). Anyone needing special assistance please contact City Hall at (559) 747-0458 please allow at least six (6) hours prior to the meeting so that staff may make arrangements to accommodate you.

Materials related to an item on this agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City's offices during normal business hours.

Drafted By: \_\_\_\_\_





# City Council

## Staff Report

**TO:** Honorable Mayor and City Council  
**FROM:** Steve Huntley, Finance Director  
**DATE:** November 14, 2016  
**SUBJECT:** Warrant Register

**RECOMMENDED ACTION:**

It is respectfully recommended that the City Council approve the Warrant Register as presented for the period October 1, 2016 to October 31, 2016

**COORDINATION & REVIEW:**

Preparation and presentation of the Warrant Register has been coordinated with the City Finance Department and City Manager's Office.

**FISCAL IMPACT:**

The current Warrant Registers total to \$344,146.75 inclusive of the following batches allowed for in the adopted FY 16/17 Budget:

GENERAL FUND WARRANTS	#127522-127536	\$67,124.53
GENERAL FUND WARRANTS	#127537-127540	9,852.41
GENERAL FUND WARRANTS	#127541-127551	15,016.49
GENERAL FUND WARRANTS	#127552-127554	173.32
GENERAL FUND WARRANTS	#127555-127566	29,236.12
GENERAL FUND WARRANTS	#127567-127590	28,068.80
VOID	#127591-127617	0.00
GENERAL FUND WARRANTS	#127618-127644	77,939.46
PAYROLL WARRANTS	#7755-7784	58,532.87
PAYROLL WARRANTS	#7785-7815	58,202.75

Each demand has been audited for accuracy and there are sufficient funds for their payment as of this date.

**CONCLUSION:**

It is respectfully recommended that the City Council approve the Warrant Register as presented for the period October 1, 2016 to October 31, 2016

**Attachment(s): Warrant Registers**

Prepared and Submitted By:

  
\_\_\_\_\_  
Steve Huntley, Finance Director

Approved By:

  
\_\_\_\_\_  
John Jansons, City Manager

10/04/2016 16:41  
6175mame

CITY OF FARMERSVILLE  
A/P CASH DISBURSEMENTS JOURNAL

**COPY**

P 1  
apcsdshb

CASH ACCOUNT: 01  
CHECK NO CHK DATE TYPE

VENDOR NAME

1100  
CASH (DUE TO/DUE FROM)

VOUCHER

INVOICE

INV DATE PO WARRANT NET

CASH ACCOUNT: 01	1100	CASH (DUE TO/DUE FROM)	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET	
127522 10/04/2016 PRTD	651	PHYSIO-CONTROL, INC			09/26/2016		2293	327.10	
				116145470	09/26/2016		2293	41.17	
					CHECK		127522 TOTAL:	368.27	
127523 10/04/2016 PRTD	1005	AAA QUALITY SERVICES			09/23/2016		2293	140.00	
				00095841			CHECK	127523 TOTAL:	140.00
127524 10/04/2016 PRTD	1242	CALIFORNIA BUSINESS			09/26/2016		2293	934.63	
				161149			CHECK	127524 TOTAL:	934.63
127525 10/04/2016 PRTD	1340	A-1 LOCKSMITHING			09/28/2016		2293	83.93	
				1610			CHECK	127525 TOTAL:	83.93
127526 10/04/2016 PRTD	1378	MID VALLEY DISPOSAL			09/26/2016		2293	31,806.94	
				M-2017-2			CHECK	127526 TOTAL:	31,806.94
127527 10/04/2016 PRTD	1535	SANCHEZ, YANETTE			09/30/2016		2293	212.50	
				1610			CHECK	127527 TOTAL:	212.50
127528 10/04/2016 PRTD	1537	STEVENS REFRIGERATIO			09/23/2016		2293	665.03	
				2904092316			CHECK	127528 TOTAL:	665.03
127529 10/04/2016 PRTD	2055	ALLSTAR FIRE EQUIPME			09/23/2016		2293	224.05	
				193120			CHECK	127529 TOTAL:	224.05
127530 10/04/2016 PRTD	12000	FARLEY LAW FIRM			09/27/2016		2293	19,950.49	
				1609			CHECK	127530 TOTAL:	19,950.49
127531 10/04/2016 PRTD	23505	LANDSBERG			09/26/2016		2293	487.66	
				12452283			CHECK	127531 TOTAL:	487.66

10/04/2016 16:41  
61/5name

CITY OF FARMERSVILLE  
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 01  
CHECK NO CHK DATE TYPE 1100  
VENDOR NAME CASH (DUE TO/DUE FROM)  
VOUCHER

INV DATE PO WARRANT

NET

127532 10/04/2016 PRTD 30311 TYLER TECHNOLOGIES, 045-170259 09/01/2016 2293 247.50

045-170226 09/01/2016 2293 8,425.75

045-170313 09/01/2016 2293 347.50

CHECK 127532 TOTAL: 9,020.75

127533 10/04/2016 PRTD 43000 THE GAS COMPANY 1610 09/28/2016 2293 86.01

CHECK 127533 TOTAL: 86.01

127534 10/04/2016 PRTD 43760 SUN-GAZETTE 50511 09/21/2016 2293 2,758.00

CHECK 127534 TOTAL: 2,758.00

127535 10/04/2016 PRTD 46956 TULARE COUNTY INFORM 17-018 09/13/2016 2293 81.25

CHECK 127535 TOTAL: 81.25

127536 10/04/2016 PRTD 51550 VERIZON WIRELESS 9772187327 09/18/2016 2293 305.02

CHECK 127536 TOTAL: 305.02

NUMBER OF CHECKS 15 \*\*\* CASH ACCOUNT TOTAL \*\*\* 67,124.53

COUNT AMOUNT

TOTAL PRINTED CHECKS 15 67,124.53

\*\*\* GRAND TOTAL \*\*\* 67,124.53

**COPY**

CLERK: 6175name BATCH: 2293

NEW INVOICES

VENDOR REMIT NAME DOCUMENT INVOICE PO VOUCHER WARRANT NET AMOUNT EXCEEDS PO BY PO BALANCE CHK/WIRE ERR

APPROVED UNPAID INVOICES TO BE POSTED

VENDOR REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
651 00000 PHYSIO-CONTROL,	27404 116147999			327.10	.00	.00		W9rcd
CASH 01	2017/04	INV 09/26/2016	SEP-CHK: N					
ACCT 1100	DEPT	DUE 10/04/2016	DESC:OPER SUPPLIES					
651 00000 PHYSIO-CONTROL,	27405 116145470			41.17	.00	.00		W9rcd
CASH 01	2017/04	INV 09/26/2016	SEP-CHK: N					
ACCT 1100	DEPT	DUE 10/04/2016	DESC:OPER SUPPLIES					
1005 00001 AAA QUALITY SERV	27416 00095841			140.00	.00	.00		W9rcd
CASH 01	2017/04	INV 09/23/2016	SEP-CHK: N					
ACCT 1100	DEPT	DUE 10/04/2016	DESC:POTTY RENTAL					
1242 00001 CALIFORNIA BUSIN	27412 161149			934.63	.00	.00		W9rcd
CASH 01	2017/04	INV 09/26/2016	SEP-CHK: N					
ACCT 1100	DEPT	DUE 10/04/2016	DESC:MONTHLY BILLING					
1340 00000 A-1 LOCKSMITHING	27403 1610			83.93	.00	.00		W9rcd
CASH 01	2017/04	INV 09/28/2016	SEP-CHK: N					
ACCT 1100	DEPT	DUE 10/04/2016	DESC:PROFESSIONAL SERVICES					
1378 00000 MID VALLEY DISPO	27407 M-2017-2			31,806.94	.00	.00		W9rcd
CASH 01	2017/04	INV 09/26/2016	SEP-CHK: N					
ACCT 1100	DEPT	DUE 10/04/2016	DESC:SEPT BILLING 2016					
1535 00000 SANCHEZ, YANETTE	27406 1610			212.50	.00	.00		W9rcd
CASH 01	2017/04	INV 09/30/2016	SEP-CHK: N					
ACCT 1100	DEPT	DUE 10/04/2016	DESC:HYDRANT DETAIL					

CLERK: 6175name BATCH: 2293 NEW INVOICES

VENDOR REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
1537	00000 STEVENS REFRIGER	27417			2293	665.03	.00	.00		W9rcd
		2904092316								
CASH 01	2017/04	INV 09/23/2016	SEP-CHK: N	DISC: .00		01420	5205	665.03	1099:	
ACCT 1100	DEPT	DUE 10/04/2016	DESC:SERVICE OF ICE MACHINE							
2055	00000 ALLSTAR FIRE EQU	27402			2293	224.05	.00	.00		
		193120								
CASH 01	2017/04	INV 09/23/2016	SEP-CHK: N	DISC: .00		01420	5205	224.05	1099:	
ACCT 1100	DEPT	DUE 10/04/2016	DESC:AIR MONITOR CALIBRATION							
12000	00000 FARLEY LAW FIRM	27418			2293	19,950.49	.00	.00		
		1609								
CASH 01	2017/04	INV 09/27/2016	SEP-CHK: N	DISC: .00		04425	5205	1,927.00	1099:0	
ACCT 1100	DEPT	DUE 10/04/2016	DESC:SERVICES RENDERED					82.00	1099:0	
								193.50	1099:0	
								17,747.99	1099:0	
23505	00001 LANDSBERG	27408			2293	487.66	.00	.00		
		12452283								
CASH 01	2017/04	INV 09/26/2016	SEP-CHK: N	DISC: .00		01406	5205	487.66	1099:	
ACCT 1100	DEPT	DUE 10/04/2016	DESC:PAPER TOWELS							
30311	00001 TYLER TECHNOLOGI	27413			2293	247.50	.00	.00		
		045-170259								
CASH 01	2017/04	INV 09/01/2016	SEP-CHK: N	DISC: .00		01406	5205	247.50	1099:	
ACCT 1100	DEPT	DUE 10/04/2016	DESC:APPLICATION SERVICES							
30311	00001 TYLER TECHNOLOGI	27414			2293	8,425.75	.00	.00		
		045-170226								
CASH 01	2017/04	INV 09/01/2016	SEP-CHK: N	DISC: .00		01406	5205	8,425.75	1099:	
ACCT 1100	DEPT	DUE 10/04/2016	DESC:APPLICATION SERVICES							
30311	00001 TYLER TECHNOLOGI	27415			2293	347.50	.00	.00		
		045-170313								
CASH 01	2017/04	INV 09/01/2016	SEP-CHK: N	DISC: .00		01406	5205	347.50	1099:	
ACCT 1100	DEPT	DUE 10/04/2016	DESC:APPLICATION SERVICES							
43000	00001 THE GAS COMPANY	27411			2293	86.01	.00	.00		
		1610								
CASH 01	2017/04	INV 09/28/2016	SEP-CHK: N	DISC: .00		01425	5206	32.96	1099:	
ACCT 1100	DEPT	DUE 10/04/2016	DESC:GAS					37.27	1099:	
								15.78	1099:	

CLERK: 6175name BATCH: 2293 NEW INVOICES

VENDOR REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
43760 00000 SUN-GAZETTE	27410 50511				2293			2,758.00	.00	.00
CASH 01	2017/04	INV 09/21/2016	SEP-CHK: N	DISC: .00		01414 5205		2,758.00	1099:	
ACCT 1100	DEPT	DUE 10/04/2016	DESC:ORDINANCE #478	PUBLISHING						
46956 00000 TULARE COUNTY IN	27401 17-018				2293			81.25	.00	.00
CASH 01	2017/04	INV 09/13/2016	SEP-CHK: N	DISC: .00		01420 5205		81.25	1099:	W9rcd
ACCT 1100	DEPT	DUE 10/04/2016	DESC:RADIO REPAIR							
51550 00001 VERTZON WIRELESS	27409 9772187327				2293			305.02	.00	.00
CASH 01	2017/04	INV 09/18/2016	SEP-CHK: N	DISC: .00		01411 5211		305.02	1099:	
ACCT 1100	DEPT	DUE 10/04/2016	DESC:M2M ACTIVITY							
18 APPROVED UNPAID INVOICES					TOTAL			67,124.53		
18 INVOICE(S)					REPORT POST TOTAL			67,124.53		

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6175name

CITY OF FARMERSVILLE  
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 01  
CHECK NO CHK DATE TYPE VENDOR NAME CASH (DUE TO/DUE FROM) VOUCHER

1100  
INVOICE

INV DATE PO WARRANT

NET

127537 10/06/2016 PRTD 544 SIERRA DESIGNS, INC UG9 09/30/2016 2294 1,455.00

1610 09/30/2016 2294 3,296.51

CHECK 127537 TOTAL: 4,751.51

127538 10/06/2016 PRTD 574 CARA'S BLUEPRINT EXP 128407 09/22/2016 2294 140.73

CHECK 127538 TOTAL: 140.73

127539 10/06/2016 PRTD 1484 MAC GENERAL ENGINEER 9 09/30/2016 2294 3,400.57

CHECK 127539 TOTAL: 3,400.57

127540 10/06/2016 PRTD 19002 HIGH SIERRA LUMBER C 30200755 09/22/2016 2294 968.34

30200890 09/22/2016 2294 591.26

CHECK 127540 TOTAL: 1,559.60

NUMBER OF CHECKS 4 \*\*\* CASH ACCOUNT TOTAL \*\*\* 9,852.41

TOTAL PRINTED CHECKS COUNT AMOUNT  
4 9,852.41

\*\*\* GRAND TOTAL \*\*\* 9,852.41

**COPY**

CLERK: 6175mame BATCH: 2294 NEW INVOICES

VENDOR REMIT NAME DOCUMENT PO VOUCHER WARRANT NET AMOUNT EXCEEDS PO BY PO BALANCE CHK/WIRE ERR

APPROVED UNPAID INVOICES TO BE POSTED

ACCT	DEPT	DATE	INVOICE	DUPLICATE	DESCRIPTION	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
544	00000	2017/04	27420	UG9	SIERRA DESIGNS, 27420	1,455.00	.00	.00		
CASH 01	2017/04	INV 09/30/2016	SEP-CHK: N	DISC: .00						
ACCT 1100	DEPT	DUE 10/05/2016	DESC: LANDSCAPE ARCHITECTURAL SERVICES							
544	00000	2017/04	27421	1610	SIERRA DESIGNS, 27421	3,296.51	.00	.00		
CASH 01	2017/04	INV 09/30/2016	SEP-CHK: N	DISC: .00						
ACCT 1100	DEPT	DUE 10/05/2016	DESC: COMMUNITY SERVICE DAY EXPENSES							
574	00000	2017/04	27419	128407	CARA'S BLUEPRINT 27419	140.73	.00	.00		
CASH 01	2017/04	INV 09/30/2016	SEP-CHK: N	DISC: .00						
ACCT 1100	DEPT	DUE 10/05/2016	DESC: FULL PARK POSTERS							
1484	00000	2017/04	27422	9	MAC GENERAL ENGI 27422	3,400.57	.00	.00		
CASH 01	2017/04	INV 09/30/2016	SEP-CHK: N	DISC: .00						
ACCT 1100	DEPT	DUE 10/05/2016	DESC: SPORTS PARK DEVELOPMENT							
19002	00000	2017/04	27429	30200755	HIGH SIERRA LUMB 27429	968.34	.00	.00		
CASH 01	2017/04	INV 09/30/2016	SEP-CHK: N	DISC: .00						
ACCT 1100	DEPT	DUE 10/05/2016	DESC: URBAN-SUPPLIES							
19002	00000	2017/04	27430	30200890	HIGH SIERRA LUMB 27430	591.26	.00	.00		
CASH 01	2017/04	INV 09/30/2016	SEP-CHK: N	DISC: .00						
ACCT 1100	DEPT	DUE 10/05/2016	DESC: URBAN-SUPPLIES							
6 APPROVED UNPAID INVOICES						TOTAL	9,852.41			

6 INVOICE(S) REPORT POST TOTAL 9,852.41

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10/11/2016 19:58  
6175mame

CITY OF FARMERSVILLE  
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 01  
CHECK NO CHK DATE TYPE VENDOR NAME CASH (DUE TO/DUE FROM)  
1100

INVOICE

INV DATE PO WARRANT

NET

CHECK NO	CHK DATE	TYPE	VENDOR NAME	CASH (DUE TO/DUE FROM)	INVOICE	INV DATE	PO	WARRANT	NET
127541	10/11/2016	PRTD	1438 FARMERSVILLE NAPA AU		144197	09/15/2016		2297	9.75
					144177	09/14/2016		2297	8.67
					144176	09/14/2016		2297	6.22
					144	09/01/2016		2297	55.79
					288975	08/30/2016		2297	12.95
					1440	08/29/2016		2297	8.67
								127541 TOTAL:	102.05
127542	10/11/2016	PRTD	1491 SIERRA AERIFORM		SA20160808a	08/06/2016		2297	150.00
								127542 TOTAL:	150.00
127543	10/11/2016	PRTD	3602 BILL WALL'S DIRECT A		15348	09/16/2016		2297	300.00
								127543 TOTAL:	300.00
127544	10/11/2016	PRTD	4902 BROGAN, JEREME		1609	09/27/2016		2297	160.00
								127544 TOTAL:	160.00
127545	10/11/2016	PRTD	6056 OMNI MEANS		37112	09/27/2016		2297	432.50
								127545 TOTAL:	432.50
127546	10/11/2016	PRTD	8250 COLLINS & SCHOETTLER		1610	10/04/2016		2297	3,825.00
								127546 TOTAL:	3,825.00
127547	10/11/2016	PRTD	8300 CITY OF FARMERSVILLE		1610	09/27/2016		2297	569.57
								127547 TOTAL:	569.57
127548	10/11/2016	PRTD	15200 FRESNO OXYGEN-BARNES		61898411	09/28/2016		2297	12.47
								127548 TOTAL:	12.47

10/11/2016 19:58  
6175name

CITY OF FARMERSVILLE  
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 01  
CHECK NO CHK DATE

1100  
TYPE VENDOR NAME

CASH (DUE TO/DUE FROM)  
VOUCHER INVOICE

INV DATE PO WARRANT

NET

127549 10/11/2016 PRTD 31560 OFFICE DEPOT

7193354

09/30/2016

CHECK

127549 TOTAL:

476.74

127550 10/11/2016 PRTD 37000 QUAD KNOFF, INC.

86155

10/11/2016

CHECK

127550 TOTAL:

2,333.01

127551 10/11/2016 PRTD 52200 VOYAGER FLEET SYSTEM

869223818639

09/27/2016

CHECK

127551 TOTAL:

6,655.15

NUMBER OF CHECKS 11

\*\*\* CASH ACCOUNT TOTAL \*\*\*

15,016.49

TOTAL PRINTED CHECKS  
COUNT AMOUNT  
11 15,016.49

\*\*\* GRAND TOTAL \*\*\*

15,016.49

10/11/2016 19:16 CITY OF FARMERSVILLE  
 6175name INVOICE ENTRY PROOF LIST

P 1  
 apinvent

CLERK: 6175name BATCH: 2297 NEW INVOICES  
 VENDOR REMIT NAME DOCUMENT PO VOUCHER WARRANT NET AMOUNT EXCEEDS PO BY PO BALANCE CHK/WIRE ERR  
 INVOICE INVOICE

APPROVED UNPAID INVOICES TO BE POSTED

ACCT	AMOUNT	DATE	DESCRIPTION	DISC	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
1438	00000	FARMERSVILLE	NAP 27446		9.75	.00	.00		
			144197						
CASH 01	2017/04	INV 09/15/2016	SEP-CHK: N	DISC: .00	01425	5203	9.75	1099:	
ACCT 1100	DEPT	DUE 10/11/2016	DESC:REP SUPPLIES						
1438	00000	FARMERSVILLE	NAP 27447		8.67	.00	.00		
			144177						
CASH 01	2017/04	INV 09/14/2016	SEP-CHK: N	DISC: .00	01409	5202	8.67	1099:	
ACCT 1100	DEPT	DUE 10/11/2016	DESC:REP SUPPLIES						
1438	00000	FARMERSVILLE	NAP 27448		6.22	.00	.00		
			144176						
CASH 01	2017/04	INV 09/14/2016	SEP-CHK: N	DISC: .00	01425	5203	6.22	1099:	
ACCT 1100	DEPT	DUE 10/11/2016	DESC:REP SUPPLIES						
1438	00000	FARMERSVILLE	NAP 27449		55.79	.00	.00		
			144						
CASH 01	2017/04	INV 09/01/2016	SEP-CHK: N	DISC: .00	01420	5203	55.79	1099:	
ACCT 1100	DEPT	DUE 10/11/2016	DESC:REP SUPPLIES						
1438	00000	FARMERSVILLE	NAP 27450		12.95	.00	.00		
			288975						
CASH 01	2017/04	INV 08/30/2016	SEP-CHK: N	DISC: .00	01409	5202	12.95	1099:	
ACCT 1100	DEPT	DUE 10/11/2016	DESC:REP SUPPLIES						
1438	00000	FARMERSVILLE	NAP 27451		8.67	.00	.00		
			1440						
CASH 01	2017/04	INV 08/29/2016	SEP-CHK: N	DISC: .00	01409	5202	8.67	1099:	
ACCT 1100	DEPT	DUE 10/11/2016	DESC:REP SUPPLIES						
1491	00000	SIERRA AERIFORM	27454		150.00	.00	.00		
			SA20160808a						
CASH 01	2017/04	INV 08/06/2016	SEP-CHK: N	DISC: .00	01406	5205	150.00	1099:	
ACCT 1100	DEPT	DUE 10/11/2016	DESC:AERIAL IMAGERY						
3602	00000	BILL WALL'S DIRE	27453		300.00	.00	.00		
			15348						
CASH 01	2017/04	INV 09/16/2016	SEP-CHK: N	DISC: .00	01406	5205	300.00	1099:0	
ACCT 1100	DEPT	DUE 10/11/2016	DESC:PROFESSIONAL SERVICES						

10/11/2016 19:16 CITY OF FARMERSVILLE  
 6175name INVOICE ENTRY PROOF LIST

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CLERK: 6175name BATCH: 2297 NEW INVOICES

VENDOR REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
4902 00000 BROGAN, JEREME	27442 1609			2297	160.00	.00	.00	
CASH 01 2017/04 INV 09/27/2016	DEPT DUE 10/11/2016	SEP-CHK: N	DISC: .00		01411 5208		160.00	1099:
ACCT 1100		DESC:POST SUPERVISOR COURSE						
6056 00000 OMNT MEANS	27444 37112			2297	432.50	.00	.00	
CASH 01 2017/04 INV 09/27/2016	DEPT DUE 10/11/2016	SEP-CHK: N	DISC: .00		26425 5205 TCAG3		432.50	1099:
ACCT 1100		DESC:TCAG3-PROFESSIONAL SERVICES						
8250 00000 COLLINS & SCHOET	27455 1610			2297	3,825.00	.00	.00	
CASH 01 2017/04 INV 10/04/2016	DEPT DUE 10/11/2016	SEP-CHK: N	DISC: .00		01414 5205		3,825.00	1099:
ACCT 1100		DESC:PLANNING CONSULTING						
8300 00000 CITY OF FARMERSV	27445 1610			2297	569.57	.00	.00	
CASH 01 2017/04 INV 09/27/2016	DEPT DUE 10/11/2016	SEP-CHK: N	DISC: .00		01409 5206 HLTHY		61.36	1099:
ACCT 1100		DESC:WATER			01420 5206		61.36	1099:
					01425 5206		100.80	1099:
					01425 5206		61.36	1099:
					01406 5206		149.13	1099:
					01406 5206		61.36	1099:
					01409 5206		74.20	1099:
15200 00001 FRESNO OXYGEN-BA	27441 61898411			2297	12.47	.00	.00	
CASH 01 2017/04 INV 09/28/2016	DEPT DUE 10/11/2016	SEP-CHK: N	DISC: .00		01420 5202		12.47	1099:
ACCT 1100		DESC:OPER SUPPLIES						
31560 00001 OFFICE DEPOT	27452 7193354			2297	476.74	.00	.00	
CASH 01 2017/04 INV 09/30/2016	DEPT DUE 10/11/2016	SEP-CHK: N	DISC: .00		01411 5201		198.85	1099:
ACCT 1100		DESC:OFFICE SUPPLIES			01420 5201		277.89	1099:
37000 00001 QUAD KNOPE, INC.	27440 86155			2297	2,333.01	.00	.00	
CASH 01 2017/04 INV 10/11/2016	DEPT DUE 10/11/2016	SEP-CHK: N	DISC: .00		31425 5205 URBAN		2,333.01	1099:
ACCT 1100		DESC:URBAN-SPORTS PARK CONSTRUCTION SUPPORT						

10/11/2016 19:16 CITY OF FARMERSVILLE  
 6175name INVOICE ENTRY PROOF LIST

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CLERK: 6175name BATCH: 2297 NEW INVOICES

VENDOR REMIT NAME DOCUMENT INVOICE PO VOUCHER WARRANT NET AMOUNT EXCEEDS PO BY PO BALANCE CHK/WIRE ERR

52200 00001 VOYAGER FLEET SY 27443 869223818639 2297 6,655.15 .00 .00

CASH 01 2017/04 INV 09/27/2016 SEP-CHK: N DISC: .00 01406 5255 30.48 1099:  
 ACCT 1100 DEPT DUE 10/11/2016 DESC:FUEL 01426 5255 300.05 1099:  
 01411 5255 3,657.85 1099:  
 01415 5255 300.05 1099:  
 01420 5255 798.60 1099:  
 01425 5255 56.04 1099:  
 02425 5255 588.09 1099:  
 04425 5255 402.93 1099:  
 01425 5255 443.80 1099:  
 35425 5255 77.26 1099:

16 APPROVED UNPAID INVOICES TOTAL 15,016.49

16 INVOICE(S) REPORT POST TOTAL 15,016.49

10/12/2016 12:27  
6175mame

CITY OF FARMERSVILLE  
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 01 1100 CASH (DUE TO/DUE FROM) INVOICE INV DATE PO WARRANT NET  
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER

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127552 10/11/2016 PRTD 1538 GUZMAN, GRACIELA 27436 10/10/2016 101116 80.00  
CHECK 127552 TOTAL: 80.00

127553 10/11/2016 PRTD 1539 LOPEZ, GUILLIANA 27437 10/10/2016 101116 47.38  
CHECK 127553 TOTAL: 47.38

127554 10/11/2016 PRTD 1540 HERRON, LINDA A 27438 10/10/2016 101116 44.38  
27439 10/10/2016 101116 1.56  
CHECK 127554 TOTAL: 45.94

NUMBER OF CHECKS 3 \*\*\* CASH ACCOUNT TOTAL \*\*\* 173.32

TOTAL PRINTED CHECKS COUNT AMOUNT  
3 173.32

\*\*\* GRAND TOTAL \*\*\* 173.32

**COPY**

CLERK: 6175sehar BATCH: 2296 NEW INVOICES

VENDOR REMIT NAME DOCUMENT INVOICE PO VOUCHER WARRANT NET AMOUNT EXCEEDS PO BY PO BALANCE CHK/WIRE ERR

APPROVED UNPAID INVOICES TO BE POSTED

VENDOR REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
1538 00000 GUTZMAN, GRACIELA	27436			101116	80.00	.00	.00	
CASH 01	2017/04	INV 10/10/2016	SEP-CHK: N					
ACCT 1100	DEPT	DUE 10/10/2016	DESC:					
1539 00000 LOPEZ, GUILIANA	27437			101116	47.38	.00	.00	
CASH 01	2017/04	INV 10/10/2016	SEP-CHK: N					
ACCT 1100	DEPT	DUE 10/10/2016	DESC:					
1540 00000 HERRON, LINDA A	27438			101116	44.38	.00	.00	
CASH 01	2017/04	INV 10/10/2016	SEP-CHK: N					
ACCT 1100	DEPT	DUE 10/10/2016	DESC:					
1540 00000 HERRON, LINDA A	27439			101116	1.56	.00	.00	
CASH 01	2017/04	INV 10/10/2016	SEP-CHK: N					
ACCT 1100	DEPT	DUE 10/10/2016	DESC:					
4 APPROVED UNPAID INVOICES				TOTAL	173.32			

4 INVOICE(S)

REPORT POST TOTAL

173.32

1.56 1099:

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10/13/2016 17:56 CITY OF FARMERSVILLE  
6175name A/P CASH DISBURSEMENTS JOURNAL

P 1  
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CASH ACCOUNT: 01 1100 CASH (DUE TO/DUE FROM)  
CHECK NO . CHK DATE TYPE VENDOR NAME VOUCHER INVOICE

INV DATE PO WARRANT

NET

127555 10/13/2016 PRTD 544 SIERRA DESIGNS, INC UG-R 10/11/2016 2298 259.48

CHECK 127555 TOTAL: 259.48

127556 10/13/2016 PRTD 1261 GOMEZ, GREG 1016 10/10/2016 2298 271.92

CHECK 127556 TOTAL: 271.92

127557 10/13/2016 PRTD 1378 MID VALLEY DISPOSAL M-2017-2R 10/10/2016 2298 4,082.96

CHECK 127557 TOTAL: 4,082.96

127558 10/13/2016 PRTD 1541 J. ENGLAND CONSTRUCT 10055 10/10/2016 2298 1,500.00

CHECK 127558 TOTAL: 1,500.00

127559 10/13/2016 PRTD 4865 BOYER, PAUL 10122016 10/12/2016 2298 807.28

CHECK 127559 TOTAL: 807.28

127560 10/13/2016 PRTD 4865 BOYER, PAUL 1012216 10/08/2016 2298 37.80

CHECK 127560 TOTAL: 37.80

127561 10/13/2016 PRTD 8300 CITY OF FARMERSVILLE 7391 10/01/2016 2298 913.37

CHECK 127561 TOTAL: 913.37

127562 10/13/2016 PRTD 30311 TYLER TECHNOLOGIES, 045-172016 10/04/2016 2298 4,809.92

CHECK 127562 TOTAL: 4,809.92

127563 10/13/2016 PRTD 36695 PRICE, PAIGE & COMPA 10877 09/30/2016 2298 2,400.00

CHECK 127563 TOTAL: 2,400.00

127564 10/13/2016 PRTD 37000 QUAD KNOPF, INC. 86125 10/08/2016 2298 4,783.11

86130 10/08/2016 2298 4,199.70

86128 10/08/2016 2298 201.03

86133 10/08/2016 2298 500.90

10/13/2016 17:56  
6175name

CITY OF FARMERSVILLE  
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 01  
CHECK NO CHK DATE

1100  
TYPE VENDOR NAME CASH (DUE TO/DUE FROM)  
VOUCHER

INVOICE

INV DATE PO

WARRANT

NET

86132	10/08/2016	2298	743.40
86126	10/08/2016	2298	214.20
86127	10/08/2016	2298	1,789.20
86131	10/08/2016	2298	459.00
86124	10/08/2016	2298	743.40
CHECK			127564 TOTAL:
			13,633.94

127565	10/13/2016	PRTD	43760	SUN-GAZETTE	50571	09/28/2016	CHECK	127565 TOTAL:	2298	319.39
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127566	10/13/2016	PRTD	52000	VISALIA TIMES DELTA/	0001628843	08/29/2016	CHECK	127566 TOTAL:	2298	200.06
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NUMBER OF CHECKS	12	*** CASH ACCOUNT TOTAL ***	29,236.12
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TOTAL PRINTED CHECKS	COUNT	AMOUNT
	12	29,236.12

\*\*\* GRAND TOTAL \*\*\* 29,236.12

10/13/2016 17:52 | CITY OF FARMERSVILLE  
 6175name | INVOICE ENTRY PROOF LIST

**COPY**

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CLERK: 6175name BATCH: 2298 NEW INVOICES

VENDOR REMIT NAME DOCUMENT PO VOUCHER WARRANT NET AMOUNT EXCEEDS PO BY PO BALANCE CHK/WIRE ERR  
 ----- INVOICE -----

APPROVED UNPAID INVOICES TO BE POSTED

544	00000	SIERRA DESIGNS, UG-R	27456		2298	259.48	.00	.00		
CASH 01	2017/04	INV 10/11/2016	SEP-CHK: N	DISC: .00		31425	5205	URBAN	259.48	1099:
ACCT 1100	DEPT	DUE 10/13/2016	DESC: URBAN-LANDSCAPE ARCHITECTURAL SERVICES							
1261	00000	GOMEZ, GREG	27474 1016		2298	271.92	.00	.00		
CASH 01	2017/04	INV 10/10/2016	SEP-CHK: N	DISC: .00		01401	5208		271.92	1099:
ACCT 1100	DEPT	DUE 10/13/2016	DESC: PARKING & MILEAGE FOR CONFERENCE							
1378	00000	MTD VALLEY DISPO	27475 M-2017-2R		2298	4,082.96	.00	.00		
CASH 01	2017/04	INV 10/10/2016	SEP-CHK: N	DISC: .00		06425	5205		4,082.96	1099:
ACCT 1100	DEPT	DUE 10/13/2016	DESC: REVISED AVG BILLING							
1541	00000	J. ENGLAND CONST	27458 10055		2298	1,500.00	.00	.00		
CASH 01	2017/04	INV 10/10/2016	SEP-CHK: Y	DISC: .00		31425	5503	URBAN	1,500.00	1099:
ACCT 1100	DEPT	DUE 10/13/2016	DESC: URBAN-KIOSK & SHADED BENCH							
4865	00000	BOYER, PAUL	27472 101216		2298	37.80	.00	.00		
CASH 01	2017/04	INV 10/08/2016	SEP-CHK: Y	DISC: .00		01401	5208		37.80	1099:
ACCT 1100	DEPT	DUE 10/13/2016	DESC: TCAG MEETING IN PORTERVILLE							
4865	00000	BOYER, PAUL	27473 10122016		2298	807.28	.00	.00		
CASH 01	2017/04	INV 10/12/2016	SEP-CHK: N	DISC: .00		01401	5208		807.28	1099:
ACCT 1100	DEPT	DUE 10/13/2016	DESC: TRIP							
8300	00000	CITY OF FARMERSV	27457 7391		2298	913.37	.00	.00		
CASH 01	2017/04	INV 10/01/2016	SEP-CHK: N	DISC: .00		01425	5206		913.37	1099:
ACCT 1100	DEPT	DUE 10/13/2016	DESC: WATER							
30311	00001	TYLER TECHNOLOGI	27460 045-172016		2298	4,809.92	.00	.00		
CASH 01	2017/04	INV 10/04/2016	SEP-CHK: N	DISC: .00		12400	5205	WEGP	4,809.92	1099:
ACCT 1100	DEPT	DUE 10/13/2016	DESC: WEGP-LAURIE LITTLEJOHN							

CLERK: 6175name BATCH: 2298 NEW INVOICES

VENDOR REMIT NAME DOCUMENT PO VOUCHER WARRANT NET AMOUNT EXCEEDS PO BY PO BALANCE CHK/WIRE ERR

36695 00000 PRICE, PAIGE & C 27459 10877 2298 2,400.00 .00 .00

CASH 01 2017/04 INV 09/30/2016 SEP-CHK: N DISC: .00 21425 5205 2,400.00 1099:  
 ACCT 1100 DEPT DUE 10/13/2016 DESC:CITY'S STREETS REPORT

37000 00001 QUAD KNOPF, INC. 27463 86125 2298 4,783.11 .00 .00

CASH 01 2017/04 INV 10/08/2016 SEP-CHK: N DISC: .00 04425 5205 3,232.80 1099:  
 ACCT 1100 DEPT DUE 10/13/2016 DESC:GENERAL ENGINEERING SERVICES 01414 5205 162.00 1099:  
 21425 5205 26425 5205 663.84 1099:  
 01425 5205 26425 5205 307.80 1099:  
 01425 5205 01425 5205 416.67 1099:

37000 00001 QUAD KNOPF, INC. 27464 86130 2298 4,199.70 .00 .00

CASH 01 2017/04 INV 10/08/2016 SEP-CHK: N DISC: .00 12400 5205 WEGP 4,199.70 1099:  
 ACCT 1100 DEPT DUE 10/13/2016 DESC:WEGP-WATER & ENERGY GRANT PROGRAM 2014

37000 00001 QUAD KNOPF, INC. 27465 86128 2298 201.03 .00 .00

CASH 01 2017/04 INV 10/08/2016 SEP-CHK: N DISC: .00 26425 5205 TCAG4 201.03 1099:  
 ACCT 1100 DEPT DUE 10/13/2016 DESC:TCAG4-PROFESSIONAL SERVICES

37000 00001 QUAD KNOPF, INC. 27466 86133 2298 500.90 .00 .00

CASH 01 2017/04 INV 10/08/2016 SEP-CHK: N DISC: .00 01414 5205 500.90 1099:  
 ACCT 1100 DEPT DUE 10/13/2016 DESC:SITE PLAN REVIEW

37000 00001 QUAD KNOPF, INC. 27467 86132 2298 743.40 .00 .00

CASH 01 2017/04 INV 10/08/2016 SEP-CHK: N DISC: .00 26425 5205 TCAG1 371.70 1099:  
 ACCT 1100 DEPT DUE 10/13/2016 DESC:TCAG1&3-CONSTRUCTION OBSERVATION 26425 5205 TCAG3 371.70 1099:

37000 00001 QUAD KNOPF, INC. 27468 86126 2298 214.20 .00 .00

CASH 01 2017/04 INV 10/08/2016 SEP-CHK: N DISC: .00 01414 5205 214.20 1099:  
 ACCT 1100 DEPT DUE 10/13/2016 DESC:SITE PLAN REVIEW

37000 00001 QUAD KNOPF, INC. 27469 86127 2298 1,789.20 .00 .00

CASH 01 2017/04 INV 10/08/2016 SEP-CHK: N DISC: .00 26425 5205 WLNMT5 1,789.20 1099:  
 ACCT 1100 DEPT DUE 10/13/2016 DESC:WLNMT5-SAFE ROUTES TO SCHOLLS

CLERK: 6175name BATCH: 2298 NEW INVOICES

VENDOR REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
37000 00001 QUAD KNOFF, INC.	27470 86131				2298			459.00	.00	.00
CASH 01	2017/04	INV 10/08/2016	SEP-CHK: N	DISC: .00				35425	5205	
ACCT 1100	DEPT	DUE 10/13/2016	DESC: LIGHTING & LANDSCAPE DISTRICTS							459.00 1099:
37000 00001 QUAD KNOFF, INC.	27471 86124				2298			743.40	.00	.00
CASH 01	2017/04	INV 10/08/2016	SEP-CHK: N	DISC: .00				01414	5205	
ACCT 1100	DEPT	DUE 10/13/2016	DESC: CYCLE 3 ATP APPLICATIONS							743.40 1099:
43760 00000 SUN-GAZETTE	27461 50571				2298			319.39	.00	.00
CASH 01	2017/04	INV 09/28/2016	SEP-CHK: N	DISC: .00				01414	5205	
ACCT 1100	DEPT	DUE 10/13/2016	DESC: ADVERTISEMENT							319.39 1099:
52000 00001 VISALIA TIMES DE	27462 0001628843				2298			200.06	.00	.00
CASH 01	2017/04	INV 08/29/2016	SEP-CHK: N	DISC: .00				01414	5205	
ACCT 1100	DEPT	DUE 10/13/2016	DESC: ADVERTISEMENT							200.06 1099:
20 APPROVED UNPAID INVOICES					TOTAL			29,236.12		

20 INVOICE(S) REPORT POST TOTAL 29,236.12



CASH ACCOUNT: 01 TYPE: 1100 CASH (DUE TO/DUE FROM)  
 CHECK NO CHK DATE VENDOR NAME VOUCHER INVOICE INV DATE PO WARRANT NET

127576 10/18/2016 PRD 16595 GREGORY N. CHERNEY, 1609 09/14/2016 2299 200.00  
 CHECK 127576 TOTAL: 200.00

127577 10/18/2016 PRD 16603 GROSS & STEVENS INC 89224 10/07/2016 2299 128.05  
 88905 09/22/2016 2299 157.61  
 CHECK 127577 TOTAL: 285.66

127578 10/18/2016 PRD 22750 JUDICIAL DATA SYSTEM 6216 08/12/2016 2299 100.00  
 CHECK 127578 TOTAL: 100.00

127579 10/18/2016 PRD 30311 TYLER TECHNOLOGIES, 045-172649 10/13/2016 2299 1,275.00  
 CHECK 127579 TOTAL: 1,275.00

127580 10/18/2016 PRD 30600 NATIONAL BUILDERS SU 68149 10/01/2016 2299 232.86  
 CHECK 127580 TOTAL: 232.86

127581 10/18/2016 PRD 34500 AT & T 1610 10/06/2016 2299 399.07  
 CHECK 127581 TOTAL: 399.07

127582 10/18/2016 PRD 37130 THE RADAR SHOP 8393 09/30/2016 2299 198.00  
 CHECK 127582 TOTAL: 198.00

127583 10/18/2016 PRD 41000 SELF-HELP ENTERPRISE FVLADWsep-16 09/01/2016 2299 4,112.00  
 FVL14sep-16 09/01/2016 2299 3,119.00  
 FVLHMP1sep-16 09/01/2016 2299 15.00  
 CHECK 127583 TOTAL: 7,246.00

127584 10/18/2016 PRD 41754 SHRED-IT 8120994025 10/11/2016 2299 105.34  
 CHECK 127584 TOTAL: 105.34

CASH ACCOUNT: 01 1100 CASH (DUE TO/DUE FROM)  
 CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER

INV DATE PO WARRANT NET

127585 10/18/2016 PRTD 43760 SUN-GAZETTE 50557 09/28/2016 2299 105.30

CHECK 127585 TOTAL: 105.30

127586 10/18/2016 PRTD 44981 ROLAND R. ROSALES 1609 09/29/2016 2299 21.00

CHECK 127586 TOTAL: 21.00

127587 10/18/2016 PRTD 46100 TULARE COUNTY ASSOCI 177840003M 10/11/2016 2299 2,291.61

CHECK 127587 TOTAL: 2,291.61

127588 10/18/2016 PRTD 50500 VALLEY INDUSTRIAL & 308892 09/08/2016 2299 248.00

308893 09/08/2016 2299 75.00

CHECK 127588 TOTAL: 323.00

127589 10/18/2016 PRTD 51550 VERIZON WIRELESS INV11207205 09/14/2016 2299 781.22

INV11207204 09/14/2016 2299 130.22

CHECK 127589 TOTAL: 911.44

127590 10/18/2016 PRTD 51550 VERIZON WIRELESS 9773118672 10/04/2016 2299 1,692.39

CHECK 127590 TOTAL: 1,692.39

NUMBER OF CHECKS 24 \*\*\* CASH ACCOUNT TOTAL \*\*\* 28,068.80

TOTAL PRINTED CHECKS COUNT AMOUNT  
 24 28,068.80

\*\*\* GRAND TOTAL \*\*\* 28,068.80

**COPY**

CLERK: 6175name BATCH: 2299 NEW INVOICES

VENDOR REMIT NAME DOCUMENT INVOICE PO VOUCHER WARRANT NET AMOUNT EXCEEDS PO BY PO BALANCE CHK/WIRE ERR

APPROVED UNPAID INVOICES TO BE POSTED

ACCT	AMOUNT	DATE	DESCRIPTION	DISC	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
367	00000	TULARE COUNTY AU 27502			25.00	.00	.00		W9rcd
CASH 01		2017/04	INV 09/08/2016	SEP-CHK: N					
ACCT 1100		DEPT	DUE 10/18/2016	DESC: PARKING CITATION REVENUE DISTRIBUTION	01411 5205				
367	00000	TULARE COUNTY AU 27503			25.00	.00	.00		W9rcd
CASH 01		2017/04	INV 09/08/2016	SEP-CHK: N					
ACCT 1100		DEPT	DUE 10/18/2016	DESC: PARKING CITATION REVENUE DISTRIBUTION	01411 5205				
910	00001	TULARE REGIONAL 1610			475.00	.00	.00		W9rcd
CASH 01		2017/04	INV 10/02/2016	SEP-CHK: N					
ACCT 1100		DEPT	DUE 10/18/2016	DESC: PROFESSIONAL SERVICES	01411 5205				
1282	00000	GALLAGHER BENEFIT 102021			833.00	.00	.00		W9rcd
CASH 01		2017/04	INV 10/11/2016	SEP-CHK: N					
ACCT 1100		DEPT	DUE 10/18/2016	DESC: MONTHLY CONSULTING	01406 5205				
1292	00000	GOOD YEAR 172-1036350			1,358.54	.00	.00		W9rcd
CASH 01		2017/04	INV 08/25/2016	SEP-CHK: N					
ACCT 1100		DEPT	DUE 10/18/2016	DESC: REP SUPPLIES	01411 5203				
1542	00000	CMI, INC. 27487 826550			184.37	.00	.00		W9rcd
CASH 01		2017/04	INV 09/02/2016	SEP-CHK: N					
ACCT 1100		DEPT	DUE 10/18/2016	DESC: CALIBRATE BREATH TEST MACHINE	01411 5202				
2089	00000	APPLICATION DATA 27505 6848			8,890.00	.00	.00		
CASH 01		2017/04	INV 10/01/2016	SEP-CHK: N					
ACCT 1100		DEPT	DUE 10/18/2016	DESC: ADSI CAD & RECORDS YEARLY SOFTWARE SUPPORT	01411 5205				
4109	00000	BEATWEAR, INC 27488 4404			17.32	.00	.00		
CASH 01		2017/04	INV 09/27/2016	SEP-CHK: N					
ACCT 1100		DEPT	DUE 10/18/2016	DESC: SEW ON SHOULDER PATCHES & SGT STRIVES	01411 5202				

CLERK: 6175name BATCH: 2299 NEW INVOICES

VENDOR REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WTRF	ERR
4109 00000 BEATWEAR, INC	27489 4385				2299	592.03	.00	.00		
CASH 01	2017/04	INV 09/26/2016	SEP-CHK: N	DISC: .00		01411 5202		592.03	1099:	
ACCT 1100	DEPT	DUE 10/18/2016	DESC:LONG SLEEVE CLASS A SHIRT							
9900 00001 DEPARTMENT OF TR	27478 SL170187				2299	148.87	.00	.00		
CASH 01	2017/04	INV 10/12/2016	SEP-CHK: N	DISC: .00		21425 5206		148.87	1099:	
ACCT 1100	DEPT	DUE 10/18/2016	DESC:SIGNALS & LIGHTING							
9940 00000 DEPARTMENT OF JU	27508 192243				2299	98.00	.00	.00		
CASH 01	2017/04	INV 10/05/2016	SEP-CHK: N	DISC: .00		83411 5205		98.00	1099:	
ACCT 1100	DEPT	DUE 10/18/2016	DESC:PROFESSIONAL SERVICES							
9940 00000 DEPARTMENT OF JU	27509 189315				2299	35.00	.00	.00		
CASH 01	2017/04	INV 10/05/2016	SEP-CHK: N	DISC: .00		01411 5205		35.00	1099:	
ACCT 1100	DEPT	DUE 10/18/2016	DESC:PROFESSIONAL SERVICES							
16595 00000 GREGORY N. CHERN	27497 1609				2299	200.00	.00	.00		
CASH 01	2017/04	INV 09/14/2016	SEP-CHK: N	DISC: .00		01411 5205		200.00	1099:0	
ACCT 1100	DEPT	DUE 10/18/2016	DESC:SERVICES PROVIDED							
16603 00000 GROSS & STEVENS	27490 89224				2299	128.05	.00	.00		
CASH 01	2017/04	INV 10/07/2016	SEP-CHK: N	DISC: .00		01426 5204		64.03	1099:	
ACCT 1100	DEPT	DUE 10/18/2016	DESC:REP SERVICES			01415 5204		64.02	1099:	
16603 00000 GROSS & STEVENS	27491 88905				2299	157.61	.00	.00		
CASH 01	2017/04	INV 09/22/2016	SEP-CHK: N	DISC: .00		01411 5204		157.61	1099:	
ACCT 1100	DEPT	DUE 10/18/2016	DESC:REP SERVICES							
22750 00000 JUDICIAL DATA	27504 6216				2299	100.00	.00	.00		
CASH 01	2017/04	INV 08/12/2016	SEP-CHK: N	DISC: .00		01411 5205		100.00	1099:	
ACCT 1100	DEPT	DUE 10/18/2016	DESC:PARKING ACTIVITY FOR MONTH OF 8/16							

CLERK: 6175name BATCH: 2299 NEW INVOICES

VENDOR REMIT NAME: TYLER TECHNOLOGI DOCUMENT: 27479 PO: 045-172649 VOUCHER WARRANT NET AMOUNT EXCEEDS PO BY PO BALANCE CHK/WIRE ERR

30311 00001 TYLER TECHNOLOGI 27479 2299 1,275.00 .00 .00 1,275.00 1099:

CASH 01 2017/04 INV 10/13/2016 SEP-CHK: N DISC: .00 12400 5205 WEGP 1,275.00 1099:  
 ACCT 1100 DEPT DUE 10/18/2016 DESC:PROFESSIONAL SERVICES

30600 00000 NATIONAL BUILDER 27494 2299 232.86 .00 .00 232.86 1099:  
 68149

CASH 01 2017/04 INV 10/01/2016 SEP-CHK: N DISC: .00 01411 5202 232.86 1099:  
 ACCT 1100 DEPT DUE 10/18/2016 DESC:OPER SUPPLIES

34500 00001 AT & T 27476 2299 399.07 .00 .00 399.07 1099:  
 1610

CASH 01 2017/04 INV 10/06/2016 SEP-CHK: N DISC: .00 01411 5211 121.58 1099:  
 ACCT 1100 DEPT DUE 10/18/2016 DESC:PHONE 01406 5211 162.46 1099:  
 01420 5211 28.87 1099:

37130 00000 THE RADAR SHOP 27495 2299 198.00 .00 .00 198.00 1099:  
 8393

CASH 01 2017/04 INV 09/30/2016 SEP-CHK: N DISC: .00 01411 5205 198.00 1099:  
 ACCT 1100 DEPT DUE 10/18/2016 DESC:RADAR RE-CERTIFICATIONS

41000 00000 SELF-HELP ENTERP 27482 2299 4,112.00 .00 .00 4,112.00 1099:  
 FVLADMsep-16

CASH 01 2017/04 INV 09/01/2016 SEP-CHK: N DISC: .00 01414 5205 4,112.00 1099:  
 ACCT 1100 DEPT DUE 10/18/2016 DESC:LOAN PORTFOLIO MANAGEMENT

41000 00000 SELF-HELP ENTERP 27483 2299 3,119.00 .00 .00 3,119.00 1099:  
 FVL14sep-16

CASH 01 2017/04 INV 09/01/2016 SEP-CHK: N DISC: .00 01414 5205 3,119.00 1099:  
 ACCT 1100 DEPT DUE 10/18/2016 DESC:GENERAL ADMIN

41000 00000 SELF-HELP ENTERP 27484 2299 15.00 .00 .00 15.00 1099:  
 FVLHMP1sep-16

CASH 01 2017/04 INV 09/01/2016 SEP-CHK: N DISC: .00 01414 5205 15.00 1099:  
 ACCT 1100 DEPT DUE 10/18/2016 DESC:GENERAL ADMIN

CLERK: 6175name BATCH: 2299 NEW INVOICES

VENDOR REMIT NAME DOCUMENT PO VOUCHER WARRANT NET AMOUNT EXCEEDS PO BY PO BALANCE CHK/WIRE ERR  
 ----- INVOICE -----

41754 00001 SHRED-IT 27481 8120994025 2299 105.34 .00 .00 105.34 1099:

CASH 01 2017/04 INV 10/11/2016 SEP-CHK: N DISC: .00 01411 5205 105.34 1099:  
 ACCT 1100 DEPT DUE 10/18/2016 DESC: SHREDDING SERVICES

43760 00000 SUN-GAZETTE 27507 50557 2299 105.30 .00 .00 105.30 1099:

CASH 01 2017/04 INV 09/28/2016 SEP-CHK: N DISC: .00 01411 5205 105.30 1099:  
 ACCT 1100 DEPT DUE 10/18/2016 DESC: PD FALL FESTIVAL

44981 00001 ROLAND R. ROSALE 27496 1609 2299 21.00 .00 .00 21.00 1099:0

CASH 01 2017/04 INV 09/29/2016 SEP-CHK: N DISC: .00 01411 5205 21.00 1099:0  
 ACCT 1100 DEPT DUE 10/18/2016 DESC: TRANSCRIPTION SERVICES

46100 00001 TULARE COUNTY AS 27493 177840003M 2299 2,291.61 .00 .00 2,291.61 1099:

CASH 01 2017/04 INV 10/11/2016 SEP-CHK: N DISC: .00 01405 5205 2,291.61 1099:  
 ACCT 1100 DEPT DUE 10/18/2016 DESC: FTRST HALF OF 16/17 FY MEMBERSHIP DUES

50500 00000 VALLEY INDUSTRIA 27499 308892 2299 248.00 .00 .00 248.00 1099:

CASH 01 2017/04 INV 09/08/2016 SEP-CHK: N DISC: .00 01411 5205 248.00 1099:  
 ACCT 1100 DEPT DUE 10/18/2016 DESC: EXAM

50500 00000 VALLEY INDUSTRIA 27500 308893 2299 75.00 .00 .00 75.00 1099:

CASH 01 2017/04 INV 09/08/2016 SEP-CHK: N DISC: .00 01411 5205 75.00 1099:  
 ACCT 1100 DEPT DUE 10/18/2016 DESC: EXAM

51550 00001 VERIZON WIRELESS 27477 9773118672 2299 1,692.39 .00 .00 1,692.39 1099:

CASH 01 2017/04 INV 10/04/2016 SEP-CHK: Y DISC: .00 01411 5211 793.75 1099:  
 ACCT 1100 DEPT DUE 10/18/2016 DESC: CELL PHONES

01420 5211 606.85 1099:  
 01406 5211 107.46 1099:  
 01426 5211 50.23 1099:  
 02425 5211 44.70 1099:  
 04425 5211 44.70 1099:  
 06425 5211 44.70 1099:

10/18/2016 18:54 CITY OF FARMERSVILLE  
 6175mame INVOICE ENTRY PROOF LIST

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CLERK: 6175mame BATCH: 2299 NEW INVOICES

VENDOR REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
51550 00001 VERIZON WIRELESS	27485 INV11207205			2299	781.22	.00	.00	
CASH 01	2017/04	INV 09/14/2016	SEP-CHK: N	DISC: .00	01411 5204		781.22	1099:
ACCT 1100	DEPT	DUE 10/18/2016	DESC:GPS	DIAGNOSTICS				
51550 00001 VERIZON WIRELESS	27486 INV11207204			2299	130.22	.00	.00	
CASH 01	2017/04	INV 09/14/2016	SEP-CHK: N	DISC: .00	01411 5204		130.22	1099:
ACCT 1100	DEPT	DUE 10/18/2016	DESC:GPS	DIAGNOSTICS				
32 APPROVED UNPAID INVOICES				TOTAL	28,068.80			
32 INVOICE(S)				REPORT POST TOTAL	28,068.80			



10/26/2016 19:29  
6175mame

CITY OF FARMERSVILLE  
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 01  
CHECK NO CHK DATE TYPE VENDOR NAME CASH (DUE TO/DUE FROM) VOUCHER

1100  
INVOICE INV DATE PO WARRANT NET

CHECK 127627 TOTAL: 420.00

127628 10/26/2016 PRTD 7900 CHEM EQUIPMENT, INC. 5496443 10/12/2016 2300 637.57

5496446 10/12/2016 2300 -180.00

5493350 09/28/2016 2300 637.57

5493355 09/28/2016 2300 -120.00

5489984 09/14/2016 2300 637.57

5490013 09/14/2016 2300 -120.00

5488125 09/07/2016 2300 637.57

5488186 09/07/2016 2300 -180.00

CHECK 127628 TOTAL: 1,950.28

127629 10/26/2016 PRTD 11900 EXETER MERCANTILE CO 1054199 10/10/2016 2300 37.89

1054218 10/10/2016 2300 1.83

CHECK 127629 TOTAL: 39.72

127630 10/26/2016 PRTD 14651 FGL ENVIRONMENTAL 643902A 09/30/2016 2300 60.00

643720A 09/30/2016 2300 57.00

643827A 09/30/2016 2300 60.00

CHECK 127630 TOTAL: 177.00

127631 10/26/2016 PRTD 14701 WITMER PUBLIC SAFETY 1724539.002 10/13/2016 2300 25.00

1724539.001 10/10/2016 2300 1,059.00

CHECK 127631 TOTAL: 1,084.00

127632 10/26/2016 PRTD 15200 FRESNO OXYGEN-BARNES 61890196 09/08/2016 2300 19.58

CHECK 127632 TOTAL: 19.58

CASH ACCOUNT: 01 1100 CASH (DUE TO/DUE FROM) INVOICE  
 CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INV DATE PO WARRANT NET

127633	10/26/2016	PRTD	16459	GALLS INCORPORATED	006185634	10/05/2016	2300	57.22
						CHECK	127633 TOTAL:	57.22
127634	10/26/2016	PRTD	22100	JENSEN & PILEGARD	310877	12/30/2015	2300	50.53
						CHECK	127634 TOTAL:	50.53
127635	10/26/2016	PRTD	24100	LAWRENCE TRACTOR COM	191103	10/18/2016	2300	55.66
					188701	10/18/2016	2300	99.30
					186165	09/21/2016	2300	346.70
						CHECK	127635 TOTAL:	501.66
127636	10/26/2016	PRTD	26500	MASON TIRE	23323	10/06/2016	2300	167.25
					23321	10/06/2016	2300	84.17
						CHECK	127636 TOTAL:	251.42
127637	10/26/2016	PRTD	36570	PUBLIC SAFETY CENTER	5697253	09/28/2016	2300	241.88
						CHECK	127637 TOTAL:	241.88
127638	10/26/2016	PRTD	41000	SELF-HELP ENTERPRISE	FVL14-JUNE	10/19/2016	2300	3,119.00
						CHECK	127638 TOTAL:	3,119.00
127639	10/26/2016	PRTD	42000	SOUTHERN CALIFORNIA	1610	10/07/2016	2300	27,930.88
						CHECK	127639 TOTAL:	27,930.88
127640	10/26/2016	PRTD	50500	VALLEY INDUSTRIAL &	309960	09/23/2016	2300	100.00
						CHECK	127640 TOTAL:	100.00
127641	10/26/2016	PRTD	51550	VERIZON WIRELESS	INV11207205	09/14/2016	2300	781.22
					INV11207204	09/14/2016	2300	130.22

10/26/2016 19:29  
6175name

CITY OF FARMERSVILLE  
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 01  
CHECK NO CHK DATE

1100  
TYPE VENDOR NAME

CASH (DUE TO/DUE FROM)  
VOUCHER

INVOICE

INV DATE

PO

WARRANT

NET

CHECK 127641 TOTAL: 911.44

127642 10/26/2016 PRTD 53075 WATER TECHNOLOGY OF

16-6178

10/18/2016

2300

335.00

CHECK 127642 TOTAL: 335.00

127643 10/26/2016 PRTD 53560 WORLDWIDE ALTERNATOR

A26786

09/26/2016

2300

150.00

CHECK 127643 TOTAL: 150.00

127644 10/26/2016 PRTD 57100 ZUMAR INDUSTRIES, IN

0166812

09/26/2016

2300

197.22

CHECK 127644 TOTAL: 197.22

NUMBER OF CHECKS 27

\*\*\* CASH ACCOUNT TOTAL \*\*\*

77,939.46

COUNT

AMOUNT

TOTAL PRINTED CHECKS

27

77,939.46

\*\*\* GRAND TOTAL \*\*\*

77,939.46



10/26/2016 18:57 | CITY OF FARMERSVILLE  
 6175name | INVOICE ENTRY PROOF LIST

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CLERK: 6175name BATCH: 2300 NEW INVOICES

VENDOR REMIT NAME DOCUMENT PO VOUCHER WARRANT NET AMOUNT EXCEEDS PO BY PO BALANCE CHK/WIRE ERR

1378 00000 MID VALLEY DISPO 27520 M-2017-3 2300 37,610.46 .00 .00 W9rcd

CASH 01 2017/04 INV 10/24/2016 SEP-CHK: N DISC: .00 06425 5205 50,151.17 1099:  
 ACCT 1100 DEPT DUE 10/26/2016 DESC:SEPT 2016 BILLING 606425 4004 -3,227.02 1099:  
 606425 4092 -4,517.83 1099:  
 606425 4093 -2,581.62 1099:  
 606425 4094 -3,227.02 1099:  
 06425 5205 1,012.78 1099:

1455 00000 WATTCO 27555 2300 642.41 .00 .00 W9rcd  
 46713

CASH 01 2017/04 INV 09/23/2016 SEP-CHK: N DISC: .00 05425 5514 642.41 1099:  
 ACCT 1100 DEPT DUE 10/26/2016 DESC:RESPONDER LP 500 606425 4092 -4,517.83 1099:  
 1543 00000 COLLEGE OF THE S 27519 D6255 2300 500.00 .00 .00 W9rcd

CASH 01 2017/04 INV 09/22/2016 SEP-CHK: N DISC: .00 01411 5205 500.00 1099:  
 ACCT 1100 DEPT DUE 10/26/2016 DESC:PORTION OF TRAINING VIDEO 606425 4092 -4,517.83 1099:  
 3602 00000 BILL WALL'S DIRE 27561 15364 2300 240.00 .00 .00

CASH 01 2017/04 INV 10/21/2016 SEP-CHK: N DISC: .00 01406 5205 240.00 1099:0  
 ACCT 1100 DEPT DUE 10/26/2016 DESC:PROFESSIONAL SERVICE 606425 4092 -4,517.83 1099:  
 3602 00000 BILL WALL'S DIRE 27562 15333 2300 180.00 .00 .00

CASH 01 2017/04 INV 08/26/2016 SEP-CHK: N DISC: .00 01406 5205 180.00 1099:0  
 ACCT 1100 DEPT DUE 10/26/2016 DESC:PROFESSIONAL SERVICE 606425 4092 -4,517.83 1099:  
 7900 00001 CHEM EQUIPMENT, 27543 5496443 2300 637.57 .00 .00

CASH 01 2017/04 INV 10/12/2016 SEP-CHK: N DISC: .00 02425 5205 637.57 1099:  
 ACCT 1100 DEPT DUE 10/26/2016 DESC:SANTI CHLOR 606425 4092 -4,517.83 1099:  
 7900 00001 CHEM EQUIPMENT, 27544 5496446 2300 -180.00 .00 .00

CASH 01 2017/04 INV 10/12/2016 SEP-CHK: N DISC: .00 02425 5205 -180.00 1099:  
 ACCT 1100 DEPT DUE 10/26/2016 DESC:CREDIT MEMO 606425 4092 -4,517.83 1099:



10/26/2016 18:57 CITY OF FARMERSVILLE  
 6175name INVOICE ENTRY PROOF LIST

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 apinvent 4

CLERK: 6175name BATCH: 2300 NEW INVOICES

VENDOR REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
14651 00000 FGL ENVIRONMENTA	27536 643902A				2300	60.00	.00	.00		
CASH 01	2017/04	INV 09/30/2016	SEP-CHK: N	DISC: .00		02425 5205		60.00	1099:	
ACCT 1100	DEPT	DUE 10/26/2016	DESC:BACTI ANALYSIS							
14651 00000 FGL ENVIRONMENTA	27537 643720A				2300	57.00	.00	.00		
CASH 01	2017/04	INV 09/30/2016	SEP-CHK: N	DISC: .00		04425 5205		57.00	1099:	
ACCT 1100	DEPT	DUE 10/26/2016	DESC:INORGANIC ANALYSIS							
14651 00000 FGL ENVIRONMENTA	27538 643827A				2300	60.00	.00	.00		
CASH 01	2017/04	INV 09/30/2016	SEP-CHK: N	DISC: .00		02425 5205		60.00	1099:	
ACCT 1100	DEPT	DUE 10/26/2016	DESC:BACTI ANALYSIS							
14701 00001 WITMER PUBLIC SA	27559 1724539.002				2300	25.00	.00	.00		
CASH 01	2017/04	INV 10/13/2016	SEP-CHK: N	DISC: .00		01420 5504 VFAG		25.00	1099:	
ACCT 1100	DEPT	DUE 10/26/2016	DESC:PGI COBRA CLASSIC NEPA CERT HOOD							
14701 00001 WITMER PUBLIC SA	27560 1724539.001				2300	1,059.00	.00	.00		
CASH 01	2017/04	INV 10/10/2016	SEP-CHK: N	DISC: .00		01420 5504 VFAG		1,059.00	1099:	
ACCT 1100	DEPT	DUE 10/26/2016	DESC:OPER SUPPLIES							
15200 00001 FRESNO OXYGEN-BA	27558 61890196				2300	19.58	.00	.00		
CASH 01	2017/04	INV 09/08/2016	SEP-CHK: N	DISC: .00		01420 5202		19.58	1099:	
ACCT 1100	DEPT	DUE 10/26/2016	DESC:OPER SUPPLIES							
16459 00001 GALLIS INCORPORATA	27557 006185634				2300	57.22	.00	.00		
CASH 01	2017/04	INV 10/05/2016	SEP-CHK: N	DISC: .00		01420 5202		57.22	1099:	
ACCT 1100	DEPT	DUE 10/26/2016	DESC:OPER SUPPLIES							
22100 00000 JENSEN & PILEGAR	27521 310877				2300	50.53	.00	.00		
CASH 01	2017/04	INV 12/30/2015	SEP-CHK: N	DISC: .00		22425 5203		50.53	1099:	
ACCT 1100	DEPT	DUE 10/26/2016	DESC:REP SUPPLIES							

10/26/2016 18:57 CITY OF FARMERSVILLE  
 6175name INVOICE ENTRY PROOF LIST

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 apinvent 5

CLERK: 6175name BATCH: 2300 NEW INVOICES

VENDOR REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
24100 00000 LAWRENCE TRACTOR	27539 191103				2300	55.66	.00	.00	55.66	1099:
CASH 01	2017/04	INV 10/18/2016	SEP-CHK: N	DISC: .00		01425 5203				
ACCT 1100	DEPT	DUE 10/26/2016	DESC:REP SUPPLIES							
24100 00000 LAWRENCE TRACTOR	27540 188701				2300	99.30	.00	.00	99.30	1099:
CASH 01	2017/04	INV 10/18/2016	SEP-CHK: N	DISC: .00		01425 5203				
ACCT 1100	DEPT	DUE 10/26/2016	DESC:REP SUPPLIES							
24100 00000 LAWRENCE TRACTOR	27541 186165				2300	346.70	.00	.00	346.70	1099:
CASH 01	2017/04	INV 09/21/2016	SEP-CHK: N	DISC: .00		01425 5203				
ACCT 1100	DEPT	DUE 10/26/2016	DESC:REP SUPPLIES							
26500 00000 MASON TIRE	27532 23323				2300	167.25	.00	.00	167.25	1099:0
CASH 01	2017/04	INV 10/06/2016	SEP-CHK: N	DISC: .00		01425 5205				
ACCT 1100	DEPT	DUE 10/26/2016	DESC:REPAIR							
26500 00000 MASON TIRE	27533 23321				2300	84.17	.00	.00	84.17	1099:0
CASH 01	2017/04	INV 10/06/2016	SEP-CHK: N	DISC: .00		01425 5205				
ACCT 1100	DEPT	DUE 10/26/2016	DESC:REPAIR							
36570 00001 PUBLIC SAFETY CE	27522 5697253				2300	241.88	.00	.00	241.88	1099:
CASH 01	2017/04	INV 09/28/2016	SEP-CHK: N	DISC: .00		01420 5202				
ACCT 1100	DEPT	DUE 10/26/2016	DESC:OPER SUPPLIES							
41000 00000 SELF-HELP ENTERP	27531 FVL14-JUNE				2300	3,119.00	.00	.00	3,119.00	1099:
CASH 01	2017/04	INV 10/19/2016	SEP-CHK: N	DISC: .00		01414 5205				
ACCT 1100	DEPT	DUE 10/26/2016	DESC:GENERAL ADMIN							

10/26/2016 18:57 CITY OF FARMERSVILLE  
 6175name INVOICE ENTRY PROOF LIST

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CLERK: 6175name BATCH: 2300 NEW INVOICES

VENDOR REMIT NAME DOCUMENT PO VOUCHER WARRANT NET AMOUNT EXCEEDS PO BY PO BALANCE CHK/WIRE ERR

42000 00001 SOUTHERN CALIFOR 27527 1610 2300 27,930.88 .00 .00

CASH 01 2017/04 INV 10/07/2016 SEP-CHK: N DISC: .00 01420 5206 25.40 1099:  
 ACCT 1100 DEPT DUE 10/26/2016 DESC:ELECTRIC 01425 5206 3,046.94 1099:  
 21425 5206 21425 5206 3,732.93 1099:  
 02425 5206 02425 5206 11,237.84 1099:  
 04425 5206 04425 5206 4,844.61 1099:  
 01409 5206 01409 5206 29.73 1099:  
 01406 5206 01406 5206 3,740.88 1099:  
 35425 5206 35425 5206 1,272.55 1099:

50500 00000 VALLEY INDUSTRIA 27554 309960 2300 100.00 .00 .00

CASH 01 2017/04 INV 09/23/2016 SEP-CHK: N DISC: .00 04425 5205 33.33 1099:  
 ACCT 1100 DEPT DUE 10/26/2016 DESC:EXAM 02425 5205 33.33 1099:  
 22425 5205 22425 5205 33.34 1099:

51550 00001 VERTIZON WIRELESS 27528 INVT11207205 2300 781.22 .00 .00

CASH 01 2017/04 INV 09/14/2016 SEP-CHK: N DISC: .00 01411 5204 781.22 1099:  
 ACCT 1100 DEPT DUE 10/26/2016 DESC:GPS DIAGNOSTIC & HARNESS KIT 01411 5204 781.22 1099:

51550 00001 VERTIZON WIRELESS 27529 INVT11207204 2300 130.22 .00 .00

CASH 01 2017/04 INV 09/14/2016 SEP-CHK: N DISC: .00 01411 5204 130.22 1099:  
 ACCT 1100 DEPT DUE 10/26/2016 DESC:GPS DIAGNOSTIC & HARNESS KIT 01411 5204 130.22 1099:

53075 00000 WALTER TECHNOLOGY 27542 16-6178 2300 335.00 .00 .00

CASH 01 2017/04 INV 10/18/2016 SEP-CHK: N DISC: .00 04425 5205 335.00 1099:  
 ACCT 1100 DEPT DUE 10/26/2016 DESC:FIELD CALIBRATION/VERIFICATION 04425 5205 335.00 1099:

53560 00000 WORLDWIDE ALTERN 27553 A26786 2300 150.00 .00 .00

CASH 01 2017/04 INV 09/26/2016 SEP-CHK: N DISC: .00 04425 5204 150.00 1099:  
 ACCT 1100 DEPT DUE 10/26/2016 DESC:R&R STARTER 18266 JOHN DEERE 04425 5204 150.00 1099:

57100 00000 ZUMAR INDUSTRIES 27552 0166812 2300 197.22 .00 .00

CASH 01 2017/04 INV 09/26/2016 SEP-CHK: N DISC: .00 22425 5266 197.22 1099:  
 ACCT 1100 DEPT DUE 10/26/2016 DESC:STGNAGE 22425 5266 197.22 1099:

44 APPROVED UNPAID INVOICES TOTAL 77,939.46

10/26/2016 18:57  
6175name

CITY OF FARMERSVILLE  
INVOICE ENTRY PROOF LIST

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CLERK: 6175name

BATCH: 2300

NEW INVOICES

VENDOR REMIT NAME      DOCUMENT      PO      VOUCHER      WARRANT      NET AMOUNT      EXCEEDS PO BY      PO BALANCE      CHK/WIRE      ERR

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44 INVOICE(S)

REPORT POST TOTAL

77,939.46  
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10/05/2016 14:51  
 6175dash  
 WARRANT: 100714

CITY OF FARMERSVILLE  
 ADVICE REGISTER - BI WEEKLY  
 FROM: 09/21/2016 TO: 10/04/2016

P  
 |pradvreg 1

EMP #	NAME	CHK #	NET PAY
7		000007755	1,068.06
3		000007756	917.49
18		000007757	1,022.76
23		000007758	1,565.74
213		000007759	1,248.06
11		000007760	3,013.02
6		000007761	2,561.82
57		000007762	3,517.84
25		000007763	1,609.89
26		000007764	3,534.54
39		000007765	1,615.14
75		000007766	2,185.60
77		000007767	1,154.55
38		000007768	1,287.75
31		000007769	1,611.23
30		000007770	1,267.49
59		000007771	1,472.15
55		000007772	3,008.11
62		000007773	3,208.11
42		000007774	3,958.95
46		000007775	1,759.18
53		000007776	1,947.94
19		000007777	1,702.75
94		000007778	1,374.16
126		000007779	1,549.30
61		000007780	1,530.21
169		000007781	1,883.79
175		000007782	1,618.52
212		000007783	1,615.26
177		000007784	2,723.46

Total Deposits: 30 58,532.87

\*\* END OF REPORT - Generated by Betina Ashoori \*\*

10/19/2016 17:00  
6175bash  
WARRANT: 102113

CITY OF FARMERSVILLE  
ADVICE REGISTER - BI WEEKLY  
From: 10/05/2016 To: 10/18/2016

P  
pradvreg 1

EMP #	NAME	CHK #	NET PAY
7		000007785	1,036.76
78		000007786	2,067.64
3		000007787	833.80
18		000007788	1,022.76
23		000007789	1,333.27
213		000007790	1,354.29
11		000007791	3,013.03
6		000007792	2,356.27
57		000007793	2,742.84
25		000007794	1,512.05
26		000007795	1,931.35
39		000007796	1,299.56
75		000007797	1,803.18
77		000007798	1,182.19
38		000007799	1,472.66
31		000007800	1,858.75
30		000007801	1,174.23
59		000007802	1,413.12
55		000007803	3,008.10
62		000007804	3,302.00
42		000007805	3,079.55
46		000007806	1,643.39
53		000007807	1,909.50
19		000007808	1,512.86
94		000007809	1,175.84
126		000007810	1,392.88
61		000007811	1,272.36
169		000007812	3,477.11
175		000007813	2,234.66
212		000007814	2,623.49
177		000007815	2,163.26

Total Deposits: 31

58,202.75

\*\* END OF REPORT - Generated by Betina Ashoori \*\*



# City Council

## Staff Report

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TO: Honorable Mayor and City Council

FROM: Mario Krstic, Chief of Police

THROUGH: John Jansons, City Manager *JJ*

DATE: November 14, 2016

SUBJECT: Request to accept grant funds and provide matching funds for equipment purchases and authorize FY 16-17 Budget amendment.

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### **RECOMMENDED ACTION:**

It is respectfully recommended that the City Council:

- 1) Authorize staff to accept grant funds and provide matching funds for the Bulletproof Vest Program in the amount of \$4080 and increase the expenditure line for "Vests" to \$11,162.48.
- 2) Authorize staff to accept grant funds and provide matching funds for the purchase and installation of Temporary Evidence Pass-through Lockers in the amount of \$4093 for the cost of the lockers and an additional \$1500 for public works construction and materials cost for installation, for a total new expense of \$5,593.
- 3) Authorize and direct the Finance Director to amend the current year FY 16-17 Budget to reflect the above referred additional expenditures by the Police Department.

### **BACKGROUND:**

#### Project 1:

The Farmersville Police Department has a mandatory ballistic vest wear policy that requires all uniformed personnel to wear soft body armor while on-duty. This is an industry best practice and promotes officer safety. Ballistic vests are purchased and provided to all new hired sworn personnel. In addition, the department has a five-year ballistic vest replacement cycle. This is an industry best practice and is also the warranty period for ballistic vests. Manufacturers will not warranty their vests to stop projectiles from penetrating the vest after five years. To qualify for funding under the Federal Bulletproof Vest Program a department must have a mandatory wear

policy and must have a policy of regular replacement. Farmersville qualifies for this grant program under these parameters.

Project 2:

The Farmersville Police Department currently utilizes a modified cabinet as its temporary evidence storage lockers. The cabinet is currently located in the patrol report writing room. The cabinet is not professionally manufactured and is not made from industrial grade materials. In addition, the location is not ideal and further compounds our issues of operating in a building that was not designed for its current use. The Department has long needed new, professionally made, industrial grade lockers. This project has long been a part of the capital improvement planning for the Police Department, but has from year to year has not been achieved.

**DISCUSSION:**

Project 1:

The Police Department will be purchasing three sets of body armor for new hires this year. The Police Department will also be replacing five vests that have gone past their serviceable date. This will be total of eight sets of body armor that will be needed.

The Farmersville Police Department has applied for and is eligible to receive \$5829 in matching Bulletproof Vest Funding from the Federal Bulletproof Vest Program. These funds are awarded for the purchase of new vest and for the replacement of outdated ballistic vests. The grant covers 50% reimbursement of ballistic vests and carriers up to a base amount for specific vests. In the case of the specific vest the Police Department uses the base amount is \$1165.80. The Department purchases an additional external cover for each vest at a cost of approximately \$150, in addition soft badges will also need to be purchased for placement on the external vest carrier. The total cost per vest with tax is \$1395.31.

Project 2:

As stated earlier the temporary evidence storage lockers currently in use are in the patrol report writing room. Freeing the space that these lockers currently occupy will allow for more efficient use of the report writing room space. The installation of the new lockers on the exterior wall of the property and evidence room will allow them to be utilized as pass-through lockers making the evidence procedures more efficient and provide an additional layer of efficiency and security to the evidence process. The recent installation of a security door in the rear hallway isolates this area from public access and makes the proposed location the most ideal. This project has long been part of the departments capital improvement planning but as stated earlier in this report it has been passed over many times for other priorities. The cost of the lockers has been quoted at \$4093 and the construction and materials cost for installation is estimated at \$1,500 for a total project cost of \$5,593. Funds exist in the Police Department Developer Fees Fund to cover the cost of this project and staff feels this project fits the parameters for use of those funds. This results in no impact to the General Fund.

**COORDINATION & REVIEW:**

The recommended action has been coordinated and reviewed with the City Manager, the Director of Finance and the Director of Public Works.

**ALTERNATIVES:**

Project 1:

Based on the departments mandatory wear policy and five-year replacement cycle the only alternatives that exist are;

1. Pay for the vests out of Supplemental Law Enforcement Service Funds (SLESF) Funds and BVP reimbursement.
2. Pay for the vests out of City Developer Impact Fees and BVP reimbursement.
3. Pay for the vest out of the General Fund and BVP reimbursement.

Project 2:

Based on the need staff recommends moving ahead with this project. This project is and has been part of the departments long term planning for several years. Alternative fund sources would be as follows;

1. Pay for the Lockers out of SLESF Funds.
2. Pay for the lockers out of Asset Forfeiture Funds.
3. Pay for the lockers out of the General Fund.

These alternatives are not recommended at this time.

**FISCAL IMPACT:**

Project 1:

It is recommended that this project be funded via Federal Asset Forfeiture Funds and then reimbursement be pursued via the awarded BVP program reimbursement. The current balance of the Federal Asset Forfeiture Fund is \$27,513.07. As a result of this funding plan, there would be no impact to the General Fund.

Project 2:

It is recommended that this project be funded through City Development Impact Fees, (Police Department) fund. The current balance of the Developer Impact Fees (DIF) allocated to the Police Department is \$98,690.86. By utilizing DIF for this capacity increasing improvement, there would be no impact to the General Fund.

**CONCLUSION:**

It is respectfully recommended that the City Council:

- 1) Authorize staff to accept grant funds and provide matching funds for the Bulletproof Vest Program in the amount of \$4080 and increase the expenditure line for Vests to \$11,162.48.
- 2) Authorize staff to accept grant funds and provide matching funds for the purchase and installation of Temporary Evidence Pass-through Lockers in the amount of

\$4093 for the cost of the lockers and an additional \$1500 for public works construction and materials cost for installation, for a total new expense of \$5,593.

- 3) Authorize and direct the Finance Director to amend the current year FY 16-17 Budget to reflect the above referred additional expenditures by the Police Department.

**ATTACHMENT(S): 3**

- 1) Award Notice of BVP Funds
- 2) Example Invoice of the per vest cost for Body Armor
- 3) Quote for Evidence Lockers

Respectfully Recommended By:

Reviewed By:

Approved By:

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Mario Krstic  
Chief of Police

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Steve Huntley  
Finance Director



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John Jansons  
City Manager

## Attachment 1

**From:** [owner-bvp-list@ojp.usdoj.gov](mailto:owner-bvp-list@ojp.usdoj.gov) on behalf of [BVP](#)  
**Subject:** Fiscal Year 2016 BVP Awards  
**Date:** Friday, October 7, 2016 13:54:19

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Dear BVP applicant,

The Bureau of Justice Assistance (BJA) is pleased to inform you that your agency will receive an award under the Fiscal Year (FY) 2016 Bulletproof Vest Partnership (BVP) solicitation. These funds have been posted to your account in the BVP System. A complete list of FY 2016 BVP awards is available at: <http://www.ojp.usdoj.gov/bvpbasi/>.

The FY 2016 award may be used for National Institute of Justice (NIJ) compliant armored vests which were ordered after April 1, 2016. The deadline to request payments from the FY 2016 award is August 31, 2017, or until all available funds have been requested. Awards will not be extended past that date, and any unused funds will be forfeited.

Please see the following websites for a list of NIJ compliant vests:

Ballistic Vests: <http://nij.gov/nij/topics/technology/body-armor/compliant-ballistic-armor.htm>

Stab Resistant Vests: <http://nij.gov/nij/topics/technology/body-armor/compliant-stab-armor.htm>

As a reminder, all jurisdictions that applied for FY 2016 BVP funding certified that a mandatory wear policy was in place for their jurisdiction. BJA will be conducting reviews of the mandatory wear policies as funds are requested from the BVP System. For more information on the BVP mandatory wear policy, please see the BVP Frequently Asked Questions document: <http://www.ojp.usdoj.gov/bvpbasi/docs/FAQsBVP MandatoryWearPolicy.pdf>

Finally, please visit the following page for checklists and guides for each step of the BVP process: <http://ojp.gov/bvpbasi/bvpprogramresources.htm>

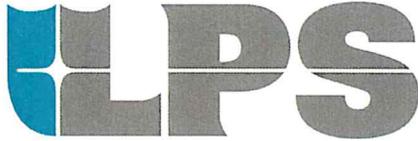
For questions regarding the BVP Program or your award, please do not hesitate to contact the BVP Help Desk at [vests@usdoj.gov](mailto:vests@usdoj.gov) or 1-877-758-3787.

Thank you

BVP Program Support Team  
Bureau of Justice Assistance

AZ	YUMA CITY	\$9,382.07	33
AZ	YUMA COUNTY	\$51.60	64
	<b>Totals for AZ(48 Jurisdictions):</b>	<b>\$247,266.28</b>	<b>3616</b>
CA	ALAMEDA CITY	\$8,826.96	22
CA	ALAMEDA COUNTY	\$636.57	600
CA	ALBANY CITY	\$7,041.18	14
CA	ALHAMBRA CITY	\$7,186.69	21
CA	ALLAN HANCOCK JOINT CMNTY COLLEGE DIST	\$1,276.00	4
CA	AMADOR COUNTY	\$5,855.07	17
CA	ANDERSON CITY	\$5,566.00	10
CA	ARCADIA CITY	\$12,412.13	30
CA	ARCATA CITY	\$2,287.00	4
CA	ARROYO GRANDE CITY	\$1,333.50	4
CA	ARVIN CITY	\$4,793.31	12
CA	AZUSA CITY	\$5,270.00	13
CA	BALDWIN PARK CITY	\$9,377.21	22
CA	BALDWIN PARK UNIF SCHOOL DIST	\$793.47	2
CA	BARSTOW CITY	\$3,274.31	9
CA	BELLFLOWER CITY	\$4,678.00	4
CA	BELMONT CITY	\$2,431.96	6
CA	BERKELEY CITY	\$41.92	45
CA	BISHOP CITY	\$2,763.00	7
CA	BREA CITY	\$6,626.30	20
CA	BRENTWOOD CITY	\$6,213.00	12
CA	BURBANK-GLENDALE-PASADENA AIRPORT AUTH	\$27.35	31
CA	CALIFORNIA	\$7,536.66	14628
CA	CALISTOGA CITY	\$2,530.00	7
CA	CAMPBELL CITY	\$8,823.96	22
CA	CAPITOLA CITY	\$1,530.77	4
CA	CARMEL BY THE SEA CITY	\$407.27	1
CA	CERES CITY	\$9,744.86	17
CA	CHICO CITY	\$2,039.54	4
CA	CHINO CITY	\$7,984.07	26
CA	CITRUS HEIGHTS CITY	\$7,290.00	20
CA	CLAREMONT CITY	\$3,613.28	9
CA	CLAYTON CITY	\$4,408.43	9
CA	COLMA TOWN	\$2,283.60	6
CA	COLUSA CITY	\$3,178.00	6
CA	COLUSA COUNTY	\$6,369.47	10
CA	COMPTON UNIFIED SCH DIST	\$11,000.00	30
CA	CONCORD CITY	\$79.02	75
CA	CONTRA COSTA COUNTY	\$264.14	380
CA	CORCORAN CITY	\$7,900.00	20
CA	CORONA CITY	\$69.63	56
CA	CORONADO CITY	\$6,369.00	20
CA	COSTA MESA CITY	\$55.65	72
CA	COVINA CITY	\$7,248.50	19
CA	CRESCENT CITY	\$2,852.50	4
CA	CULVER CITY	\$22,505.08	52
CA	CYPRESS CITY	\$4,016.00	14
CA	DEL NORTE COUNTY	\$2,599.24	7
CA	EAST BAY REGIONAL PARK DIST	\$8.11	10
CA	EL CAJON CITY	\$131.41	131
CA	EL DORADO COUNTY	\$36.80	45
CA	EL SEGUNDO CITY	\$7,600.49	21
CA	ESCALON CITY	\$1,528.60	4
CA	ESCONDIDO CITY	\$20.30	26
CA	EUREKA CITY	\$8,636.50	12
CA	FAIRFAX TOWN	\$925.50	3
CA	FARMERSVILLE CITY	\$5,829.00	10
CA	FORT BRAGG CITY	\$1,661.95	3
CA	FOUNTAIN VALLEY CITY	\$5,714.46	19





6167 Jarvis Avenue, #126  
Newark, CA 94560-1210  
Phone # 1-888-511-7322

Tactical & Personal Security Supply

## Invoice

DATE	INVOICE #
11/1/2016	7300A

BILL TO
Farmersville PD 909 W. Visalia Road Farmersville, CA 93223 ATTN: Sgt. Rafael Vasquez, Jr.

SHIP TO
RVasquez@farmersvillepd.com

	P.O. NO.	TERMS	DUE DATE	SHIP DATE	SHIP VIA
	Vest	Net 30	12/1/2016	8/5/2016	Delivery
ITEM #	DESCRIPTION	QNTY	UNIT PRICE	AMOUNT	
USA-6316M-OACS	Enforcer 6000, NIJ 06 certified, Male Level IIIA, ACS - US Armor Custom Tailored Concealable Soft Body Armor, Level IIIA w/Advanced Cover System (removable and washable panel cover with OUTLAST thermo-regulating lining, comfort curve Breathoprene shoulder straps, easy access closure system), soft & Titanium 6"x8" trauma plates, removable side straps: Color Black, No Tails. Client Sgt. Rafael Vasquez, Jr., S/N 8080-25720.	1	1,111.00	1,111.00	
USA-UFSC	Uniform Shirt Carrier; Polyester, 511 Midnight Blue with pocket flaps, buttons & sewn creases:	1	175.00	175.00	
	Sales Tax		8.50%	109.31	
<b>Thank you for your timely payment. Payment received after the due date is subject to a 15% late fee.</b>			<b>Total</b>	<b>\$1,395.31</b>	

Prior authorization must be acquired from LPS in order to return defective merchandise. Non-defective returns are only accepted provided that factory seal is not broken. In the event the factory seal is broken a 25% return fee will be accessed for repackaging and restocking. A Return Authorization Number (RAN) must be written on the shipping label. Unauthorized returns will not be accepted. When requesting a RAN, explain the defect and specify replacement, exchange, or credit less shipping & handling for the returned merchandise. All such requests must be made within 7 days of receipt of the order. Misused merchandise and merchandise returned without its original packaging will not be accepted. All returns must be pre-paid.



Tiffin Metal Products  
 450 Wall Street, Tiffin, OH 44883  
 Phone: (800) 537-0983 Fax: (419) 447-8512  
 www.tiffinmetal.com

Quotation  
 Q110216CC FPD  
 V2

Project: Evidence Lockers

Submitted To:  
 Farmersville Police Department  
 Josh Weatherbie  
 909 W. Visalia Rd.  
 Farmersville, CA 93223

Quoted By: Chad Cooper  
 Phone: 800-537-0983  
 Email: ccooper@tiffinmetal.com  
 Date Created: 11/02/2016  
 Expiration: 02/02/2016

F.O.B. 44883

Ship Method: LTL w/ lift gate

Terms: 50% Down  
 Payment;  
 Net 30

Line #	Part Number	Product	Description	Qty	UOM	Unit Price	Ext. Price
1	12AA	Evidence Lkr 36"W X 24"D X 78"H	12-Door: Keyless Lift Latch, PASS-THRU	1	Ea.	\$2,910.00	\$2,910.00
2	ELB362404	Evidence Lkr Base 36W x 24D x 04H	4" High Base	1	Ea.	\$88.00	\$88.00
3	EPP240078	Evidence End Panel 24W x 78H	Left/Right	2	Ea.	\$105.00	\$210.00
4	ETS840002	Evidence Trim Starter 84"W X 02"H	Recessed Trim Starter Kit	2	Ea.	\$90.00	\$180.00
5	ETA720002	Evidence Trim Adder 72"W X 02"H	Recessed Trim Adder Kit	2	Ea.	\$79.00	\$158.00
<b>Freight Charge</b>							<b>\$547.00</b>
<b>Total Price</b>							<b>\$4,093.00</b>

Notes: V2 quote reduces quantity to 1 12AA unit only.

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 LTL freight with lift gate service to 93223.  
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Quote does not include installation. Units ship fully assembled. Minimal field assembly required. To include: level and anchor as needed, attached finished end panels and recess trim kits,  
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Application: PASS-THRU  
 Lock Type: TBD (recommend Keyless Lift Latch)  
 Color: TBD

LIMITED WARRANTY

Tiffin Metal Products, Co. (TMP) warrants the good quality of the materials, workmanship and that its products are merchantable and fit for their intended purpose. This Limited Warranty for the Sentinel \* Locker Line expires of five (5) years after the date of product purchase. TMP does not provide any other express or implied warranties of any kind or nature. There are no warranties which extend beyond the description on the face of this Limited Warranty. The terms, conditions and operations of this Limited Warranty are available upon request prior to purchase.



# City Council

## Staff Report

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TO: Honorable Mayor and City Council

FROM: Tom McCurdy, QK, Inc., Public Works Manager

THROUGH: John Jansons, City Manager *JJ*

DATE: November 14, 2016

SUBJECT: Water and Energy Grant: Water Meter Replacement Project

---

**RECOMMENDED ACTION:**

It is respectfully recommended that the City Council authorize Staff to advertise the project for bidding purposes.

**BACKGROUND:**

As part of the Water and Energy Grant, QK, Inc., has been working on project plans for the water meter replacement portion of the project.

This project was identified as a capital improvement project in the 2016-2017 Fiscal Budget approved by Council.

**DISCUSSION:**

This project includes the installation of new automated meters replacing old inoperable meters for city residents, businesses and industrial users. The new meter system will allow the City to utilize Automatic Meter Reading technology that can charge City residents for the actual amount of water used. The anticipated bid date will be December 7<sup>th</sup>, 2016.

**COORDINATION & REVIEW:**

Staff has worked with the Public Works and Finance Departments to make sure that this project meets the current and future needs of the City.

**ALTERNATIVES:**

The City Council may choose to direct staff to advertise the project for bidding purposes or may direct staff to provide alternatives.

**FISCAL IMPACT:**

The estimated cost for installation of the meters is \$870,273. This amount has been budgeted for in the current 2016-2017 Fiscal Year Budget.

**CONCLUSION:**

It is respectfully recommended that the City Council authorize Staff to advertise the project for bidding purposes. The anticipated bid date will be December 7th, 2016.

**Recommended By:**

**Approved By:**

**Reviewed by:**

\_\_\_\_\_  
Tom McCurdy  
QK, Public Works Manager

  
\_\_\_\_\_  
John Jansons  
City Manager

\_\_\_\_\_  
Steven Huntley  
Finance Director



# City Council

## Staff Report

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**TO:** Honorable Mayor and City Council  
**FROM:** Tom McCurdy, QK, Inc., Public Works Manager  
**THROUGH:** John Jansons, City Manager *[Signature]*  
**DATE:** November 14, 2016  
**SUBJECT:** Water and Energy Grant: Turf Replacement Project

---

**RECOMMENDED ACTION:**

It is respectfully recommended that the City Council authorize staff to advertise the turf replacement project for bidding purposes.

**BACKGROUND:**

As part of the Water and Energy Grant, QK, Inc., has been working on project plans for the Turf Replacement portion of the project.

This project was identified as a capital improvement project in the 2016-2017 Fiscal Budget approved by Council previously.

**DISCUSSION:**

This project includes replacement of approximately 20,000 square feet of turf (natural grass) at City Hall and the Farmersville Community Center and replace the water-intensive landscaping with artificial turf. The anticipated bid date will be December 7<sup>th</sup>, 2016.

**COORDINATION & REVIEW:**

Staff has coordinated the recommended action with the Public Works and Finance Departments.

**ALTERNATIVES:**

None provided. The City Council may choose to direct Staff to provide alternatives if desired.

**FISCAL IMPACT:**

The estimated cost for turf removal and installation of artificial turf is \$234,320. This project has been budgeted for in the current 2016-2017 Fiscal Year Budget.

**CONCLUSION:**

It is respectfully recommended that the City Council authorize staff to advertise the artificial turf replacement project for bidding purposes.

**Recommended By:**

\_\_\_\_\_  
Tom McCurdy  
QK, Public Works Manager

**Approved By:**

  
\_\_\_\_\_  
John Jansons  
City Manager

**Reviewed by:**

\_\_\_\_\_  
Steven Huntley  
Finance Director



# City Council

## Staff Report

**TO:** Honorable Mayor and City Council

**FROM:** Lisa Wallis Dutra, City Engineer – QK Inc.  
Yohanes Makmur, QK Inc.

**THROUGH:** John Jansons, City Manager *JJ*

**DATE:** November 14, 2016

**SUBJECT:** South Farmersville Boulevard Road Improvement Project: Bid Award

### **RECOMMENDED ACTION:**

It is respectfully recommended that the City Council review and accept the low bid from Bush Engineering, Inc. in the amount of \$513,760.00.

### **BACKGROUND:**

The City of Farmersville was awarded State of California's Active Transportation Program (ATP) Cycle 1 funding and Measure R funding through Tulare County Association of Governments for the improvement of S. Farmersville Boulevard between Visalia Road and the Farmersville City limit to the south. QK prepared plans and specifications in conformance with Federal, State and Measure R requirements and the City's needs.

### **DISCUSSION:**

On November 7<sup>th</sup>, 2016, two contractors submitted bids for the project. Bush Engineering, Inc., submitted the low bid of \$513,760.00.

The following is a summary of the bids that were received:

Bush Engineering, Inc.	\$513,760.00
MAC Engineering, Inc.	\$591,432.50

The Engineer's Opinion of Probable Construction Cost was \$493,000.00.

### **COORDINATION & REVIEW:**

The recommended action has been coordinated with the City Manager, Finance Director and Public Works Director. No bid irregularity was identified on the apparent low bidder's bid proposal. After careful review of the apparent low bid and staff having verified the contractor's submittal, contractor's license status, public works contractor DIR registration, and bonding company license status.

**ALTERNATIVES:**

The City Council may choose to accept the low bid of \$513,760.00 or reject all bids and direct staff to present alternatives.

**FISCAL IMPACT:**

This project is financed using ATP Cycle 1 fund through State of California Department of Transportation, Measure R fund through Tulare County Association of Governments (TCAG) and local fund.

**CONCLUSION:**

It is respectfully recommended that the City Council review and accept the low bid from Bush Engineering, Inc. in the amount of \$513,760.00.

**Recommended By:**

\_\_\_\_\_  
Lisa Wallis-Dutra  
City Engineer – QK Inc.

**Approved By:**

  
\_\_\_\_\_  
John Jansons  
City Manager



# City Council

## Staff Report

**TO:** Honorable Mayor and City Council

**FROM:** John Jansons, City Manager *JJJ*

**DATE:** November 14, 2016

**SUBJECT:** Resolution 2016-046 Approving Measure R Supplemental Agreement for South Farmersville Blvd

**RECOMMENDED ACTION:**

It is respectfully recommended that the City Council review the following supplemental Agreement with Tulare County Association of Governments (TCAG) for Measure R funding of South Farmersville Blvd Pedestrian Improvements and Bus Turnaround project and approve the Supplemental Agreement vis draft Resolution 2016-046.

**BACKGROUND:**

On November 7, 2006, the voters of Tulare County approved Measure R, imposing a ½-cent sales tax for transportation within the incorporated and unincorporated area of Tulare County through 2037. The transportation sales tax funds are spent in accordance with the Expenditure Plan that resulted from a joint effort among all the cities and the County of Tulare. The Expenditure Plan reflects the transportation needs of the residents of Tulare County. The plan includes funding for Regional Projects, Local Programs, Transit/Bike/Environmental Programs and Administration. The funds are distributed as follows:

1. Regional Projects (50%)
2. Local Programs (35%)
3. Transit/Bike/Environmental (14%)
4. Administration and Planning Program (1%)

**DISCUSSION:**

In order to progress on this project, funded in part by Measure R, a supplement to our original Measure R agreement with TCAG is required. This project, like many recent road projects are either are completely reimbursed from differing funding sources or, at most, have a small matching amount from the City that also comes from our Local Measure R Allocation received

monthly from TCAG. Thus the impact to the City financially is minimal but what the City gains from the projects as an end result is significant.

The South Farmersville Blvd Pedestrian Improvements and Bus Turnaround project originally had a supplemental agreement set in place on December 22, 2014 (Resolution 2014-063) which was then superseded on November 9, 2015 by way of resolution 2015-44 because of the changes in the revised cost estimate from Quad Knopf. The revisions were needed because several changes were made after consulting with TCAG and CalTrans regarding their requirements for the project.

The result of those changes, allowed our staff to work with TCAG and shift funding from ROW costs, which were no longer needed, to cover additional costs with construction and engineering which was needed due to the new design.

Now, another revision is required that we are closer to construction of the project. Estimates are now clearer to our engineers and staff at TCAG. In addition, this agreement fully accounts for all funding sources (including ATP from CalTrans). Since this was originally awarded in May 2016 it is critical to get this supplemental agreement in place to be able to award a contract by the deadline of November 30, 2016.

SUPERSEDING OF EXISTING SUPPLEMENTAL AGREEMENT IN PLACE FOR SOUTH FARMERSVILLE BLVD IMPROVEMENTS			
Phase of work to be Funded	Existing Agreement Dated 12/22/14 (2014-063)	Revised Agreement Dated 11/09/15 (2015-044)	New Agreement Needed Dated 11/14/16 (2016-46)
Preliminary Engineering	33,481	67,991	84,410
Right of Way	115,035	0	0
Bus Turnaround	16,419	16,419	0
Construction	245,526	321,051	548,551
Construction Management	15,000	20,000	73,500
<b>Total</b>	<b>\$425,461</b>	<b>\$425,461</b>	<b>\$706,461</b>

Reimbursement for these expanded expenses are paid for through three sources:

Revenue	
Active Transportation Plan Cycle 1:	\$261,000
Measure R:	\$425,461
City of Farmersville:	\$20,000
<b>Total:</b>	<b>\$706,461</b>

The portion paid for by the City of Farmersville, as mentioned earlier, is paid for through our local allocation of Measure R funding. There is no general fund impact created by this project.

**COORDINATION & REVIEW:**

The Finance Department has worked extensively to cooperatively create these agreements side by side with TCAG finance and executive staff, and our City Engineers. These agreements have been reviewed and edited by all parties and by the City Manager's office.

**ALTERNATIVES:**

None Proposed

**FISCAL IMPACT:**

This agreement is critical to getting our important road improvements moving forward for the South Farmersville Blvd Pedestrian Improvements and Bus Turnaround project. As mentioned earlier, the portion paid for by the City of Farmersville, is paid for through our local allocation of Measure R funding and so there is no general fund impact created by this project. Additionally, this is our opportunity to leverage other funding through the ATP program which will allow Measure R funds to be used elsewhere benefiting all participants in the program.

Adopting this new agreement will be essential to preventing any delays and potentially additional costs associated with them.

**CONCLUSION:**

It is respectfully recommended that the City Council review the following supplemental Agreement with Tulare County Association of Governments (TCAG) for Measure R funding of South Farmersville Blvd Pedestrian Improvements and Bus Turnaround project and approve the Supplemental Agreement vis draft Resolution 2016-046.

**Attachment(s): 2**

1. Resolution 2016-46: South Farmersville Blvd Pedestrian Improvements and Bus Turnaround
2. South Farmersville Blvd Pedestrian Improvements and Bus Turnaround Agreement

**Prepared By:**

**Respectfully Recommended By:**

\_\_\_\_\_  
Steve Huntley  
Finance Director

  
\_\_\_\_\_  
John Jansons  
City Manager

**DRAFT RESOLUTION NO. 2016-46**

**BEFORE THE CITY COUNCIL OF THE CITY OF FARMERSVILLE A RESOLUTION TO DIRECT THE CITY MANAGER TO SIGN A SUPPLEMENT TO THE MEASURE R PROGRAM COOPERATIVE AGREEMENT**

**WHEREAS**, in November of 2006 the voters of Tulare County approved Measure R; and

**WHEREAS**, Measure R is a ½ cent sales tax that addresses the major regional, local, and transit/bike/environmental report transportation needs in Tulare County; and

**WHEREAS**, the City of Farmersville’s South Farmersville Boulevard Pedestrian Improvements and Bus Turnaround Project is funded with Measure R, Active Transportation Program, and local funds; and

**WHEREAS**, the City Council wishes to proceed with the revised project scope for the Design and Preliminary Engineering, Right of Way, design and construction for the actual bus turnaround; and

**WHEREAS**, there is an existing agreement with the Tulare County Association of Governments (TCAG) to reimburse the costs associated with this project through entered into by Resolution 2015-044 dated November 9, 2015; and

**WHEREAS**, the City Council wishes to supersede the prior agreement entered into with the Tulare County Association of Governments (TCAG), and

**NOW, THEREFORE, IT IS ORDERED** that the Farmersville City Council directs the City Manager to execute a supplemental agreement with TCAG that facilitates the Design and Preliminary Engineering, Right of Way, and design for the actual bus turnaround for the South Farmersville Boulevard Pedestrian Improvements and Bus Turnaround Project.

**THE FOREGOING RESOLUTION WAS ADOPTED** upon motion of \_\_\_\_\_ seconded by \_\_\_\_\_ at a regular meeting on this 14th day of November, 2016, by the following vote:

**AYES: 0**  
**NAYS: 0**  
**ABSTAIN: 0**  
**ABSENT: 0**

**BY:**

**ATTEST:**

\_\_\_\_\_  
Paul Boyer, Mayor

\_\_\_\_\_  
City Clerk

**MEASURE R PROGRAM SUPPLEMENT TO  
COOPERATIVE AGREEMENT**

This Program Supplement is made and entered into on 14 November 2016, by and between the CITY OF FARMERSVILLE ("SPONSOR") and the TULARE COUNTY ASSOCIATION OF GOVERNMENTS, acting as the Local Transportation Authority ("AUTHORITY").

This Program Supplement hereby incorporates the "Measure R Cooperative Agreement" which was entered into between the SPONSOR and AUTHORITY on May 29, 2007 pursuant to SPONSOR Resolution No. 2007-053 and is subject to all terms and conditions thereof. This Program Supplement is executed under authority of SPONSOR Resolution No. 2016-046, approved by the SPONSOR on November 14, 2016.

This Program Supplemental is sought in order to fund the South Farmersville Boulevard Street Improvements Project through the State of California Active Transportation Program. The portion of the project cost to be funded by AUTHORITY under this Program Supplement shall not exceed \$425,461. This Program Supplement supersedes Program Supplement dated November 9, 2015 approved by city of SPONSOR Resolution No. 2015-44 also known as AUTHORITY Agreement Number R20151004.

Covenants of Sponsor

- 1.1 This Program Supplement shall not exceed \$425,461. Project Scope, Schedule and Costs are incorporated herein as Attachment "A" and agreed upon by SPONSOR and AUTHORITY. SPONSOR agrees that it will only proceed with work authorized for specific phase(s) with written "Authorization to Proceed" or AUTHORITY action and will not proceed with future phase(s) of this project(s) prior to receiving a written "Authorization to Proceed" or AUTHORITY action.
- 1.2 The SPONSOR will advertise, award, and administer the project(s) in accordance with SPONSOR standards.
- 1.3 Award information shall be submitted by the SPONSOR to the AUTHORITY within 60 days after the project contract award.
- 1.4 Failure to submit award information in accordance with section 1.3 will cause a delay (without interest or penalties) in AUTHORITY processing invoices for the construction phase.
- 1.5 If no costs have been invoiced for a six-month period, SPONSOR agrees to submit for each phase a written explanation of the absence of project(s) activity along with target billing date and target billing amount.

Authority Agreement Number \_\_\_\_\_

**MEASURE R PROGRAM SUPPLEMENT TO  
COOPERATIVE AGREEMENT**

Attachment A

**South Farmersville Boulevard Street Improvements Project**

**Project Scope**

The Project will construct sidewalk to close pedestrian facility gaps on the east side and west side of Farmersville Boulevard between West Oakland Street and the southerly City Limit. The Project will also include construction of concrete bus turnaround adjacent to the City's park and concrete sidewalk for future bus stops. Other improvements will include curb, gutter, drive approaches, ADA-compliant ramps, cross gutters, storm drain system and pavement striping and markings.

**Project Schedule**

Preliminary engineering (Environmental and Permits and Plans, Specification and Estimate) has been completed.

Construction to begin December 2016 and end June 2017

**Sources and Uses of Funds**

<b>Expenses</b>	
Preliminary Engineering:	\$84,410
Construction:	\$548,551
Construction Engineering:	\$73,500
Total:	\$706,461
<b>Revenue</b>	
Active Transportation Plan Cycle 1:	\$261,000
Measure R:	\$425,461
City of Farmersville:	\$20,000
Total:	\$706,461

IN WITNESS WHEREOF, the undersigned parties have executed this Agreement on the day and year first written above.

TULARE COUNTY TRANSPORTATION AUTHORITY

By: \_\_\_\_\_  
Authority Director

Attest: \_\_\_\_\_  
Authority Finance Manager

CITY OF FARMERSVILLE

By: \_\_\_\_\_  
John Jansons, City Manager

Attest: \_\_\_\_\_  
Deputy City Clerk



# City Council

## Staff Report

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**TO:** Honorable Mayor and City Council  
**FROM:** John Jansons, City Manager   
**DATE:** November 14, 2016  
**SUBJECT:** Lease with Tulare County for Farmersville Library

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**RECOMMENDATION:**

It is respectfully recommended that the City Council:

- 1) Approve a lease, in substantially the same form as presented herein, with the County of Tulare to occupy and operate a public library as part of its countywide library system at the Farmersville Community Center located at 623 Avery Street,
- 2) Authorize the City Manager to perfect the lease with any final edits or changes necessary and proper to finalize the lease agreement and provide satisfactory insurance coverages for both parties, and
- 3) Authorize the Mayor to sign the lease once finalized.

**BACKGROUND:**

For many years the City of Farmersville and its respective City Councilmembers and community members have worked toward the goal of having a public library in the City.

The goal is now within reach because of a partnership with Tulare County (the "County") and its countywide library system.

**DISCUSSION:**

The City has long led the effort to open a public library in the City. That goal is within reach now because of:

- the development of the Community Center which has space allocated for a library,
- the receipt of CDBG funds needed to fund a library facility, and
- the partnership with Tulare County to manage and operate the Farmersville Library as a branch of the countywide library system.

The County requires a lease to occupy and operate in space not owned by the County, just as the City requires a lease for a party to rent or use City-owned facilities.

To the end, City Staff and County staff have prepared the attached lease (**Attachment 1**) to formalize this owner / tenant relationship and protect both parties.

A few key points of the lease include:

- Amount of Rent: \$1 per year because the is receiving the benefit of the County operating the library at essentially no cost to the City other than maintenance, repairs and some portion of utilities costs.
- Term: The lease is for three 3 years, and the County can renew the lease for two more 3-year terms of the same length for a potential nine year total term.
- Maintenance/Repairs: The City is fully responsible for these. The City will make repairs it deems necessary, and cap the cost at \$1,000 month on any repair the County request, but it is in the best interest of the City to maintain the building in good repair. To avoid liability, the City will want to make repairs which, if not corrected, can injure someone or cause property damage. But the City ultimately decides what gets repaired since the tenant is not paying market value to rent the premises as "full service".
- Insurance: the City will self-insure the physical premises (building/improvements), if they are destroyed. The County has been requested to self-insure against losses caused by the conduct of its employees, whom City cannot control or supervise, any time the library is open to the public for business. At all other times, the City's self-insurance would be in effect.

Processing through the County and well as through the respective counsel offices has resulted in the proposed lease. While it is in substantial final form, minor edits may still be required to perfect it but these are anticipated to be minor and non-substantive.

Additionally final insurance documents and being processed to provide the mutual security to each party.

**COORDINATION & REVIEW:**

The attached lease and other concerns has been reviewed and coordinated with the City Attorney's Office, City Insurance representatives, County Counsel and County Staff.

**ALTERNATIVES:**

The City Council may choose to proposed different terms. This alternate is not recommended as this may jeopardize opening on a library in Farmersville.

**FISCAL IMPACT:**

There will be a negative financial impact to the City in losing CDBG funds intended for a community library is a library is not approved.

**CONCLUSION:**

It is respectfully recommended that the City Council:

- 1) Approve a lease, in substantially the same form as presented herein, with the County of Tulare to occupy and operate a public library as part of its countywide library system at the Farmersville Community Center located at 623 Avery Street,
- 2) Authorize the City Manager to perfect the lease with any final edits or changes necessary and proper to finalize the lease agreement and provide satisfactory insurance coverages for both parties, and
- 3) Authorize the Mayor to sign the lease once finalized.

**ATTACHMENT:** Final Draft Library Lease

**Recommended By:**

  
\_\_\_\_\_  
John Jansons  
City Manager

**LEASE**

This Lease (“Lease” or “Agreement”) is entered into on \_\_\_\_\_, 2016, between CITY OF FARMERSVILLE, referred to as “LESSOR” and the COUNTY OF TULARE, referred to as “LESSEE”, who agree as follows:

1. **LEASE.** LESSOR leases to LESSEE, and LESSEE leases from LESSOR, a portion of the real property located at 623 N. Avery Ave., Farmersville, County of Tulare, State of California, consisting of approximately 1,540 square feet of interior building space (“Premises”) within an approximately 16,380 square foot building, commonly known as the Farmersville Community Center. LESSEE shall also have the non-exclusive use of the building’s restrooms and parking area. A floor plan of the Premises is attached hereto as **EXHIBIT A** and incorporated by this reference.

2. **TERM/OPTION TO RENEW.** The term of the lease shall commence upon approval by the Board of Supervisors (the “Effective Date”) and shall expire three (3) years thereafter. LESSEE will have the option and right to renew this lease for two (2) additional three (3) year terms upon the same terms and conditions by serving a written notice to exercise the option to renew no later than ninety (90) days prior to the end of the term.

3. **RENT.** Except as otherwise provided herein, commencing on the first day of the first full month following the effective date, and on every anniversary date of the Effective Date thereafter, LESSEE shall pay to LESSOR an annual rent, without deduction, set off, prior notice, or demand, in the sum of ONE DOLLAR (\$1).

4. **ACCEPTANCE.** On the effective date, the premises shall be in good condition. LESSEE's taking possession of the premises on the effective date shall constitute LESSEE's acknowledgment that, to the best of its knowledge, the premises are in good condition.

5. **USE.**

a. LESSEE shall have exclusive use of the Premises for the purposes of a Branch Library for public use. LESSEE and LESSOR have formed a strategic partnership where: (a) the LESSOR will provide the location and space within the City of Farmersville (the “City”) for a public library and (b) the LESSEE

will provide the appropriate staffing funded by a City Development Block Grant (“CDBG”) secured by the LESSOR.

b. Notwithstanding paragraph (a) of this section, LESSOR shall have access to and use of the Premises for City-sponsored events at times when LESSEE is not using or operating the Premises as a public library, subject to LESSEE’s consent, which consent shall not be unreasonably withheld. LESSOR will be liable for any damage or loss to LESSEE’s property caused by the negligence of LESSOR during said events. LESSOR will be liable for any personal injuries sustained during said events by attendees which take place in or around the Premises. In any month in which special arrangements of LESSOR result in significantly higher operational costs not budgeted by LESSEE, LESSOR will be required to pay such costs, provided that LESSEE provides effective written notice thereof to LESSOR no later than the end of the next calendar month following said higher operational cost.

c. LESSEE shall not use the premises in any manner that will constitute waste or nuisance.

## 6. MAINTENANCE.

a. LESSOR will provide, at LESSOR's expense, all ongoing maintenance, preventative maintenance, repair, and upkeep of the premises, including, but not limited to, the parking areas, sidewalks, grounds, building and improvements, and equipment and fixtures attached thereto. Such responsibility shall include, without limitation, the following:

i. The structural parts of the building and other improvements in which the premises are located, which structural parts include the foundations, bearing and exterior walls, subflooring, and roof;

ii. The exposed and unexposed electrical, plumbing, and sewage systems, including, without limitation, those portions of the systems lying outside the premises;

iii. Window frames, gutters, and down spouts on the building and other improvements in which the premises are located;

iv. Heating, ventilating, and air-conditioning systems (HVAC) servicing the premises;

1. The HVAC shall be inspected at least once every twelve (12) months, and problems found during these

inspections shall be corrected within thirty (30) days from discovery.

2. Inspections and maintenance of the HVAC system shall be documented in writing. The Lessor shall record the name of the individual(s) inspecting and/or maintaining the system, the date of any inspections and maintenance, and the specific findings and action taken. The Lessor shall ensure that the records are kept for at least five (5) years.

- v. Light fixtures and replacement bulbs;
- vi. Pest control;
- vii. Upkeep of outdoor areas, including lawns and other landscaping.

b. LESSOR will be responsible for complying with all codes or laws requiring alterations, maintenance or restoration of the premises and parking areas during the term of the lease, at no cost to LESSEE, including codes requiring fire extinguishers or other fire suppression equipment and related signage.

c. During an emergency, LESSEE will take immediate steps to protect persons, property and the premises. In the event that any condition(s) existing on the premises poses an imminent risk of danger to persons, property or the premises, LESSEE shall take reasonable steps to notify persons at risk, require library patrons to leave the premises if necessary to avoid personal injury and notify LESSOR. If LESSOR does not take the necessary steps, LESSEE will have the right to: (1) repair or contract to repair and to be reimbursed by LESSOR provided that total/aggregate cost thereof is no greater than one thousand U.S. dollars (\$1,000 USD); or (2) terminate this Agreement for cause in accordance with the terms of this Agreement. If the full amount of the reimbursement is not delivered by LESSOR to LESSEE within ten (10) days after LESSEE's delivery to LESSOR of a written statement or bill evidencing the cost of the repair, LESSEE will have the right to deduct the cost of repair from the next monthly rent payment.

d. Except for cases of emergency, LESSOR will make all repairs LESSOR deems necessary as soon as is possible. In the event LESSOR has not made a repair referred to in a written notice from LESSEE to LESSOR within thirty (30) days after date of notice, LESSEE will have the right to repair or contract to repair and be reimbursed by LESSOR provided that total repair cost incurred for that month will not exceed one thousand U.S. dollars (\$1,000 USD). If the full amount of the reimbursement is not delivered by LESSOR to LESSEE within ten

(10) days after LESSEE's delivery to LESSOR of a written statement or bill evidencing the cost of the repair, LESSEE will have the right to deduct the cost of repair from the next monthly rent payment.

7. **ALTERATIONS.** LESSEE shall not make any structural or exterior alterations to the premises without LESSOR's consent, which consent shall not be unreasonably withheld; however, LESSEE shall have the right without cost to LESSOR to make, with LESSOR's consent, nonstructural alterations to the interior of the premises that LESSEE requires in order to conduct its operations on the premises.

Upon termination of the tenancy, if LESSEE is not then in default of any of the provisions of this lease, LESSEE shall have the right to remove from the premises immediately before the termination of the tenancy, or within ten (10) days thereafter, any alterations LESSEE has made to the premises, as long as the removal will not cause any structural damage to the premises, and LESSEE at its cost promptly restores any damage caused by the removal.

8. **PREVAILING WAGE AND OTHER LABOR LAWS.** LESSOR and LESSEE acknowledge that any deferred maintenance and potentially any subsequent alterations made to the premises under the terms of this Lease Agreement, are subject to such prevailing wage, apprenticeship and anti-discrimination provisions of the Labor Code as are applicable to public works projects contracted for by LESSEE, including Labor Code section 1771. When required by law, LESSOR and LESSEE will require all contractors and subcontractors who complete such work contracted by them to: (a) maintain accurate and certified payroll records pursuant to Labor Code section 1776; (b) to make such records available for inspection by LESSEE, LESSOR and the Division of Labor Standards Enforcement of the Department of Industrial Relations, on a weekly basis and at no cost; and (c) to comply with all other applicable prevailing wage requirements. In addition, and when required by applicable statutes, LESSOR's and LESSEE's construction contract(s) will require contractor(s) and subcontractor(s) to maintain complete and accurate records with respect to the funds expended on such work, and will require that the contractor(s) and subcontractor(s) provide access to the Tulare County Auditor and to the State of California auditors, and to their agents and representatives of the parties hereto, for the purpose of auditing and/or copying such records for a period of five (5) years from the date of this Agreement. LESSOR and LESSEE, as applicable, will require that all such records be prepared in accordance with generally accepted accounting procedures, be clearly identified, and be readily accessible within the each party hereto, upon request.

9. **ASSURANCES OF NON-DISCRIMINATION.** LESSOR and LESSEE will not discriminate in employment or the performance of the work or in the provision of services called for under this Agreement on the basis of any characteristic or condition upon which discrimination is prohibited by state or federal law or regulation.

10. **MECHANIC'S LIENS.** LESSEE shall pay all costs for construction done by it or caused to be done by it on the premises as permitted under this Agreement. LESSEE shall keep the building, other improvements, and land on which the premises are located free and clear of all mechanic's liens or stop notices resulting from construction done by or for LESSEE.

11. **UTILITIES.**

a. LESSOR shall bill LESSEE the pro-rated share of the monthly utility bills including, but not limited to, electricity, gas, water, sewer and refuse/trash. All charges shall be limited to the percentage of space within the building, 9.4%, occupied by LESSEE. LESSEE shall reimburse LESSOR for its pro-rated share within 30 calendar days of receipt of the bill.

b. LESSOR shall furnish and provide LESSEE with internet access capable of supporting LESSEE's connection to its online library resources for staff and the public at no cost to LESSEE.

c. LESSEE shall furnish, at its own expense, all janitorial services for the Premises. LESSEE shall arrange for the installation of any and all telephones it shall require, and shall pay for any and all charges relating thereto.

12. **INDEMNITY.** To the fullest extent permitted by law, LESSEE will hold harmless, defend and indemnify LESSOR from and against any liability, claims, actions, costs, damages or losses and expenses for injury, including without limitation, the death of any person or damage to any property, resulting from the negligent or intentionally wrongful acts or omissions of LESSEE or LESSEE's officers, agents, employees and contractors with respect to the Premises. LESSEE's obligation will continue beyond the expiration or termination of this Agreement as to any act or omission which occurred during the term of this lease, or any renewal or holdover period.

To the fullest extent permitted by law, LESSOR will hold harmless, defend and indemnify LESSEE and its officers, agents, volunteers, contractors and employees from and against any liability, claims, actions, costs, damages, losses and expenses for injury, including without limitation, the death of any person or damage to any property; enforcement actions under California Prevailing Wage

laws with respect to work done by LESSOR, or under other applicable statute or ordinance; or resulting from LESSOR's or LESSOR's agents', employees', or contractors,' negligent or intentionally wrongful acts or omissions with respect to the Premises. LESSOR's obligation will continue beyond the expiration or termination of this Agreement as to any act or omission which occurred during the term of this lease, or any renewal or holdover period.

### 13. **INSURANCE.**

a. **LESSEE** – LESSOR acknowledges and agrees that LESSEE is a self-insured entity, and waives any requirement that LESSEE procure and/or maintain third-party insurance of any kind, including liability and/or fire/extended coverage insurance. During the term of this Agreement, the LESSEE must maintain the self-insurance coverages outlined within **EXHIBIT B**.

b. **LESSOR** – LESSEE acknowledges and agrees that LESSOR is a self-insured public entity, and waives any requirement that LESSOR procure and/or maintain third-party insurance of any kind, including liability and/or fire/extended coverage insurance. During the term of this Agreement, the LESSOR must maintain the self-insurance coverages outlined within **EXHIBIT B**.

14. **DESTRUCTION.** In the event the leased space, or the building in which the leased space is located, is totally or partially destroyed by fire, earthquake, or other casualty so as to render such property unfit for occupancy, in whole or in part, LESSEE shall be entitled to a reduction in the rental during the period that such part remains unrepaired or unrestored, in the proportion of the amount of floor space unfit for occupancy to the total floor space included in the lease; provided, however, that if it should reasonably appear that LESSOR cannot or will not restore or repair the premises within ninety (90) days from the date of such damage, either party shall be entitled to terminate the lease by giving the other party notice in writing of intention to so terminate ten (10) days before the proposed date of termination.

15. **CONDEMNATION.** If, during the tenancy, there is any taking by condemnation of all or part of the building, other improvements, or land of which the premises are a part, or any interest in the tenancy, the rights and obligations of the parties shall be determined as follows:

a. If the premises are totally taken by condemnation, the tenancy shall terminate on the date of the taking;

b. If any portion of the premises is taken by condemnation the tenancy shall remain in effect, except that: (i) the rent shall be reduced by an amount that is in the same ratio to monthly rent as the value of the area of the portion of the premises taken bears to the total value of the premises immediately before the taking; and (ii) LESSEE may elect to terminate the tenancy by giving notice of same within ten (10) days of the date of the taking.

16. **ASSIGNMENT.** LESSEE shall not assign or encumber its interest in the tenancy, or sublease all or any part of the premises, without the consent of LESSOR, which such consent shall not be unreasonably withheld.

17. **DEFAULT.** The occurrence of any of the following shall constitute a default by LESSEE:

a. Failure to pay rent when due, if the failure continues for ten (10) days after notice has been given to LESSEE;

b. Abandonment and vacation of the premises;

c. Failure to perform any other provision of this agreement if the failure to perform is not cured within a reasonable time after notice has been given of same to LESSEE;

d. The LESSEE engages in misconduct or allows circumstances to exist which, in the sole discretion of the LESSOR, expose the LESSOR to an unreasonable risk of liability or loss;

e. Failure to operate a public library providing regular access to the public each week, for at least four total weeks.

Notices given under this section shall specify the alleged default and the applicable provisions of this agreement, and shall demand that LESSEE perform the provisions within the applicable period of time, or quit the premises.

The purpose of the notice requirements set forth in this section is to extend the notice requirements of the unlawful detainer statutes of California.

In the event of a default, the parties shall have the remedies now or later allowed by law.

18. **SIGNS.** LESSEE may not install, or permit any other person to install, any sign, awning, canopy, marquee or other advertising on any exterior wall, door, or window on the premises without LESSOR's prior written consent, which consent

shall not be unreasonably withheld. On the expiration or termination of this Lease, LESSOR may remove and destroy any items which were permitted to be installed in accordance with the terms of this section.

19. **LESSOR'S ENTRY ON PREMISES.** LESSOR and its authorized representatives shall have the right to enter the premises at all reasonable times, and after reasonable notice to LESSEE, for any of the following purposes:

a. To determine whether the premises are in good condition and whether LESSEE is complying with the obligations under this agreement;

b. To do any necessary maintenance and to make any restoration to the premises or the building and other improvements in which the premises are located that LESSOR has the right or obligation to perform;

c. To serve, post, or keep posted any notices required or permitted under this agreement;

d. To show the premises to prospective brokers, agents, buyers, and prospective lessees at any time during the tenancy.

20. **SURRENDER.** On expiration or other termination of the tenancy, LESSEE shall surrender the premises to LESSOR in the same good condition as received, ordinary wear and tear excepted. LESSEE shall remove all its personal property, and shall perform all restoration made necessary by the removal of any alterations, fixtures, or signs.

21. **HOLDING OVER.** If LESSEE, with LESSOR's consent, remains in possession of the premises after the expiration of the initial lease term or the renewal period, such possession shall be deemed to be a month-to-month tenancy terminable upon thirty (30) days' written notice given at any time by either party. During any such month-to-month tenancy, LESSEE shall pay all rent required by this agreement and shall be responsible for promptly carrying out all necessary repairs and maintenance of the Premises, all other provisions of which shall apply to the month-to-month tenancy.

22. **TERMINATION.** Either party may terminate this Agreement for cause upon five (5) days' prior written notice to the other party. For purposes of this section, "cause" shall be defined as the failure of either party to remedy any material breach of the Lease Agreement within thirty (30) days' written notice of the breach.

23. **REDUCTION OF LESSEE'S FUNDING.** LESSOR expressly understands and agrees that LESSEE is dependent upon certain Federal and/or State funding to pay the rent and associated operational costs provided in this Agreement. If such Federal and/or State funding is discontinued and/or reduced, LESSEE and LESSOR shall each have the right to terminate the lease. In either event the terminating party shall provide the other with at least ninety (90) days' prior written notice of termination.

24. **SUCCESSORS.** This agreement shall be binding on, and inure to, the benefit of the parties, their successors and assigns, except as otherwise limited by this agreement.

25. **NOTICE.** Any notice, demand, request, consent, approval or other communication required or permitted under this agreement shall be in writing and must be either delivered in person or sent by certified mail, postage prepaid, to the follow addresses:

LESSEE: Board of Supervisors  
County of Tulare Administration Building  
2800 W. Burrel  
Visalia, CA 93291

Copy to: Tulare County General Services  
Attn: Property Management  
5953 S. Mooney Blvd.  
Visalia, CA 93277

**LESSOR:**  
  
City Manager  
**CITY OF FARMERSVILLE**  
909 West Visalia Road  
Farmersville, California 93223  
559-747-0458

**With A Copy To:**  
  
Michael L. Farley, City Attorney  
**FARLEY LAW FIRM**  
108 West Center Avenue  
Visalia, California 93291  
559-738-5975  
559-732-2305 – Fax

Notice shall be deemed communicated five (5) days from the time of mailing as provided in this section.

26. **WAIVER.** The failure of either party to insist on strict compliance with any provision of this Agreement will not be considered a waiver of any right to do so, whether for that breach or any subsequent breach. The acceptance by either party of either performance or payment will not be considered to be a waiver of any preceding breach of the Agreement by the other party.

27. **EXHIBITS.** All Exhibits to this Agreement are fully incorporated into and are integral parts of this Agreement.

28. **INTEGRATION.** This instrument contains all the agreements of the parties relating to the premises and cannot be modified or amended except by a subsequent agreement in writing.

29. **NO THIRD PARTY BENEFICIARIES.** Unless specifically set forth, the parties to this Agreement do not intend to provide any third party benefit or enforceable legal or equitable right or remedy.

30. **GOVERNING LAW.** This Agreement will be interpreted and governed under the laws of the State of California without reference to California conflicts of law principles.

31. **HEADINGS.** Paragraph headings are provided for organizational purposes only and do not in any manner affect the scope, meaning or intent of the provisions under the headings.

32. **INTERPRETATION.** This Agreement reflects the contributions of both parties and accordingly the provisions of Civil Code Section 1654 shall not apply to address and interpret any uncertainty.

33. **CONFLICT WITH LAWS OR REGULATIONS; SEVERABILITY.** This Agreement is subject to all applicable laws and regulations. If any provision of this agreement is found by any court or other legal authority, or is agreed by the parties, to be in conflict with any code or regulation governing its subject, the conflicting provision will be considered null and void. If the effect of nullifying any conflicting provision is such that a material benefit of the Agreement to either party is lost, the Agreement may be terminated at the option of the affected party. In all other cases the remainder of the Agreement will continue in full force and effect.

34. **AUTHORITY.** Each person executing this Agreement on behalf of a party represents and warrants that such person is duly and validly authorized to do so on behalf of the entity it purports to bind, and if such party is a partnership, corporation or trustee, that such partnership, corporation or trustee has full right to enter into this Agreement and perform all of its obligations hereunder.

35. **COUNTERPARTS.** This Agreement may be executed in two or more counterparts, and by facsimile, all of which shall be considered one and the same agreement.

36. **ESTOPPEL CERTIFICATES.** Upon the LESSOR's request, the LESSEE must execute and deliver to the LESSOR no later than ten (10) business days after the LESSOR's request an estoppel certificate, stating that, to the best of LESSEE's knowledge:

(a) This lease is unmodified and in full force and effect, or, if the lease is modified, the way in which it is modified accompanied by a copy of modification documentation;

(b) There is no outstanding default by LESSOR under the lease, or identifying any default which exists; and

(c) Such other matters as may be reasonably requested by the LESSOR.

If the LESSOR requests an estoppel certificate, and the LESSEE does not respond within fifteen (15) business days, the LESSEE shall be conclusively deemed to have delivered a certificate indicating that this lease is unmodified and in full force and effect and that there is no outstanding default by LESSOR as of the date.

37. **SUBORDINATION.** This Lease shall be subject and subordinate at all times to the lien of all mortgages and deeds of trust securing any amount or amounts whatsoever which now exist or may hereafter be placed on or against the premises or on or against LESSOR's interest or estate therein, all without the necessity of having further instruments executed by LESSEE to effect such subordination. Notwithstanding the foregoing, in the event of a foreclosure of any such mortgage or deed of trust or of any other action or proceeding for the enforcement thereof, or of any sale thereunder, this Lease shall not be terminated or extinguished, nor shall the rights and possession of LESSEE hereunder be disturbed, if no lessee default then exists under this Lease, and LESSEE shall attorn to the person who acquires LESSOR's interest hereunder through any such mortgage or deed of trust. LESSEE agrees to execute, acknowledge and deliver upon demand such further instruments evidencing such subordination of this Lease to the lien of all such mortgages and deeds of trust as may reasonably be required by LESSOR, but LESSEE's covenant to subordinate this Lease to mortgages or deeds of trust hereafter executed is conditioned upon each such mortgage or deed of trust, or a separate subordination agreement containing the commitments specified in the preceding sentence.

THE PARTIES, having read and considered the above provisions, indicate their agreement by their authorized signatures below.

**LESSOR  
CITY OF FARMERSVILLE**

APPROVED AS TO FORM:

\_\_\_\_\_  
Paul Boyer, Mayor (date)

\_\_\_\_\_  
City Attorney or Deputy (date)

ATTEST:

\_\_\_\_\_  
City Clerk or Deputy (date)

**COUNTY OF TULARE (LESSEE)**

By: \_\_\_\_\_  
Chairman, Board of Supervisors

ATTEST: MICHAEL C. SPATA  
County Administrative Officer/  
Clerk of the Board of  
Supervisors

By: \_\_\_\_\_

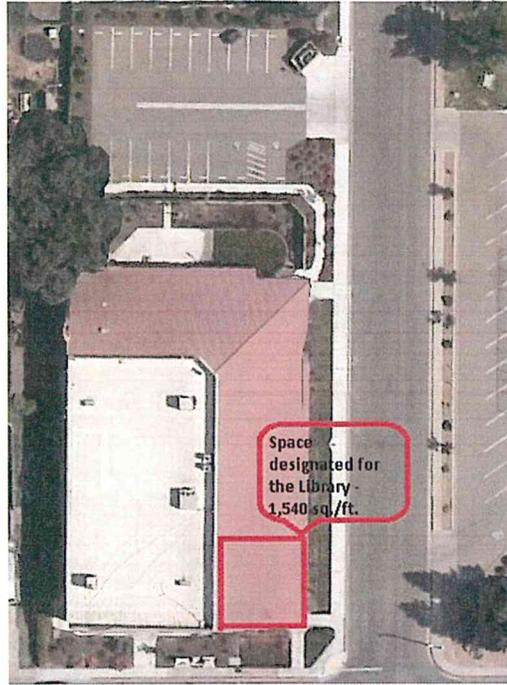
Approved as to form:  
County Counsel

By: \_\_\_\_\_  
Deputy County Counsel

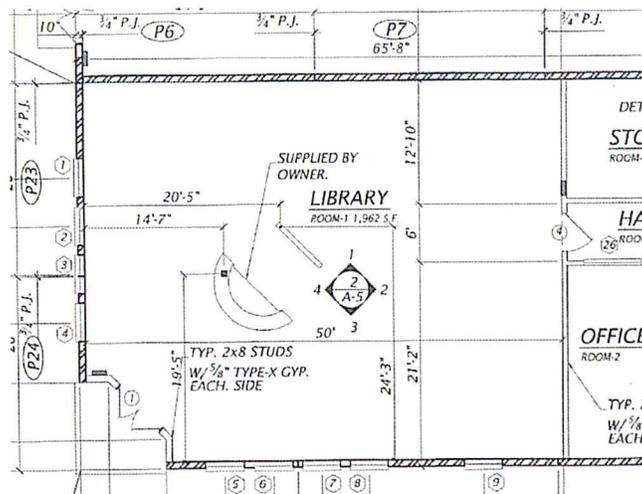
## Exhibit A

Tulare County Library  
623 N. Avery Ave., Farmersville, CA

### Premises and Floor Plan



Premises



Floor Plan

1,540 square feet of internal building space

**EXHIBIT B**

**COUNTY AS LESSEE**

**INSURANCE REQUIREMENTS**

Each party shall procure and maintain insurance or shall self-insure for the duration of this Agreement against claims for injuries to persons and damage to property which may arise from, or in connection with, their performance under the Agreement, their agents, representatives, employees and contractors, if applicable.

A. Minimum Scope & Limits of Insurance

1. Insurance Services Office Commercial General Liability coverage of \$1,000,000 combined single Limit per occurrence (occurrence Form CG 00 01). If an annual aggregate applies it must be no less than \$2,000,000.
2. Insurance Services Office Form Number CA 00 01 covering Automobile Liability, (any auto) of \$1,000,000 per occurrence. If an annual aggregate applies it must be no less than \$2,000,000.
3. Workers' Compensation insurance as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than \$1,000,000 per accident for bodily injury or disease.
4. Property Insurance against all risks of loss on all real property being leased, that the LESSOR owns including improvements and betterment. Limits of full replacement cost with no coinsurance provision.

B. Specific Provisions of the Certificate

1. The General Liability, Comprehensive Automobile Liability and Property Insurance policies must contain the following provisions. Each party will provide endorsements reflecting the following requirements:
  - a. *The other party, its officers, agents, officials, employees and volunteers are to be covered as additional insureds with respect to liability arising out of ownership maintenance or use of that part of the premises leased to the COUNTY.*
  - b. *During the LESSEE's onsite control over and operation of the premises through personnel not under the control of the LESSOR, which shall include the normal operating hours of the public library, the COUNTY's insurance and self-insurance shall provide primary coverage except as*

*to the improvements on, and physical condition of, the Premises, which shall at all times be primarily covered by the LESSOR's insurance and self-insurance. At all other times, LESSOR's insurance shall be primary as to the limits specified herein. Beyond said coverages, any additional insurance or self-insurance maintained by each party, its officers, agents, officials, employees or volunteers shall be excess of the other party's insurance and shall not contribute with it.*

*c. Each insurance policy required by this agreement shall be endorsed to state that coverage shall not be canceled, except after thirty (30) days prior written notice has been provided to the County.*

2. The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the each party for all work performed by the other party, its employees, agents and subcontractors:

a. *Waiver of Subrogation (in favor of LESSEE). The workers' compensation policy shall be endorsed with a waiver of subrogation in favor of the County for all work performed by the LESSOR, its employees, agents and subcontractors. LESSOR waives all rights against the County and its officers, agents, officials, employees and volunteers for recovery of damages to the extent these damages are covered by the workers compensation and employers liability.*

b. *Waiver of Subrogation (in favor of LESSOR). The workers' compensation policy shall be endorsed with a waiver of subrogation in favor of the LESSOR for all work performed by the LESSEE, its employees, agents and subcontractors. LESSEE waives all rights against the LESSOR and its officers, agents, officials, employees and volunteers for recovery of damages to the extent these damages are covered by the workers compensation and employers liability.*

C. Deductibles and Self-Insured Retentions

The Risk Manager of each party must approve any deductible or self-insured retention of the other party which exceeds \$100,000.

D. Acceptability of Insurance

Insurance must be placed with insurers with a current rating given by A.M. Best and Company of no less than A-:VII and a Standard & Poor's Rating (if rated) of at least BBB and from a company approved by the Department of Insurance to conduct business in California. Any waiver of these standards is subject to approval by the the Risk Manager of the other party.

E. Verification of Coverage

Prior to approval of this Agreement by the COUNTY, the LESSOR shall file with the Clerk to the Board of Supervisors, certificates of insurance with original endorsements effecting coverage and a copy of the declarations page from the policy in effect in a form acceptable to the COUNTY. Endorsements must be signed by persons authorized to bind coverage on behalf of the insurer. The COUNTY reserves the right to require certified copies of all required insurance policies at any time. LESSEE must provide the same to LESSOR prior to taking possession of the Premises.

Rev. 5/13

Farmersville City Hall  
909 W. Visalia Road  
Farmersville, CA 93223  
(559) 747-0458  
[www.cityoffarmersville-ca.gov](http://www.cityoffarmersville-ca.gov)