



# City Council

## *Staff Report*

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**TO:** Honorable Mayor and City Council

**FROM:** Lisa Wallis-Dutra, City Engineer - Quad Knopf  
Tom McCurdy, Public Works Project Manager – Quad Knopf

**THROUGH:** John Jansons, City Manager

**DATE:** April 25, 2016

**SUBJECT:** Adoption of draft Resolution 2016-016 Authorizing Contractor Pre-qualification and Bidding of Visalia Road Improvement Project

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**RECOMMENDED ACTION:**

It is respectfully recommended that the City Council:

Adopt draft Resolution 2016-016 and authorize staff to advertise the project for:

- a) Pre-qualification of Contractors, and
- b) Bidding of the Visalia Road Improvement Project.

**BACKGROUND:**

On March 28, 2016, City Council approved Resolution 2016-011 which approved the Supplemental Agreement in which Measure R funding from the Tulare County Associated Governments (TCAG) will be utilized for the project.

The design phase of the Visalia Road Improvement Project (“Project”) has been completed and is ready to begin the bidding phase.

On April 11, 2016, City Council approved Resolution 2016-014, which approved the Pre-qualification of Contractors for projects like the Visalia Road Improvement Project.

It is recommended to use the recently adopted “Pre-qualification of Contractors” process in advance of the bidding for this project to enhance the quality of bids received.

**DISCUSSION:**

The TCAG Board is currently scheduled to approve the Supplemental Agreement at their upcoming meeting in June of 2016.

Subsequent to Council authorization and TCAG approval, staff will advertise the Project for pre-qualification of contractors and then bidding by Contractors that have met the pre-qualification requirements.

It is anticipated that twenty (20) days will be required for the pre-qualification submittals and ten (10) days for staff review and approval. Once that is completed, bidding will require an additional twenty (20) days prior to bid opening and tabulation. A potential recommendation to award should be expected by the City Council sometime before September 2016.

**COORDINATION & REVIEW:**

Staff has reviewed the timing and funding of the project with the Finance Director, City Engineer and TCAG staff.

**ALTERNATIVES:**

None Proposed

**FISCAL IMPACT:**

This project is currently included as part of the 2015/2016 fiscal budget and the approved Supplemental Agreement will provide funding for construction and construction management of the Project through conclusion.

**CONCLUSION:**

It is respectfully recommended that the City Council:

Adopt draft Resolution 2016-016 and authorize staff to advertise the project for:

- a) Pre-qualification of Contractors, and
- b) Bidding of the Visalia Road Improvement Project.

**ATTACHMENT(S) – 1**

- 1) Draft Resolution 2016-016

**Approved By:**

**Prepared By:**

\_\_\_\_\_  
John Jansons  
City Manager

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Lisa Wallis Dutra, City Engineer and  
Tom McCurdy, Public Works Manager  
Quad Knopf

**RESOLUTION No. 2016-016**

**BEFORE THE CITY COUNCIL OF THE CITY OF FARMERSVILLE A RESOLUTION TO AUTHORIZE ADVERTISEMENT OF THE VISALIA ROAD IMPROVEMENT PROJECT FOR PRE-QUALIFICATION OF CONTRACTORS AND BIDDING.**

**WHEREAS**, the City of Farmersville has an infrastructure project known as the Visalia Road Improvement Project; and,

**WHEREAS**, the City of Farmersville has a Supplemental Agreement with the Tulare County Association of Governments for funding of the project using Measure R funds; and,

**WHEREAS**, the City of Farmersville is prepared to advertise the project for a) Pre-qualification of Contractors and b) Bidding; and,

**WHEREAS**, the City of Farmersville established a pre-qualification procedure and approved by Resolution 2016-014 to be utilized for projects like the Visalia Road Improvement Project; and,

**WHEREAS**, the City of Farmersville will utilize a public advertisement process through newspapers of local circulation notifying prospective Contractors of the Visalia Road Improvement Project, and that interested Contractors will be required to apply for pre-qualification process.

**NOW, THEREFORE, BE IT RESOLVED** by the City of Farmersville as follows:

- 1. The foregoing recitals are true and correct;
- 2. For all public projects subject to Public Contract Code Chapter 20100, no bids will be accepted and no contracts shall be awarded pursuant to Public Contract Code Section 20101, to bidders who have not been prequalified; and
- 3. Bidders shall be pre-qualified in accordance with the requirements set forth in the Pre-qualification Process for the City of Farmersville, adopted by this Resolution.

**THE FOREGOING RESOLUTION WAS ADOPTED** by motion of \_\_\_\_\_ and seconded by \_\_\_\_\_ at a regular meeting on this 25<sup>th</sup> day of April, 2016.

AYES:           0  
 NAYS:           0  
 ABSTAIN:       0  
 ABSENT:        0

**BY:**

**ATTEST:**

\_\_\_\_\_  
Greg Gomez, Mayor

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Paul Boyer, City Clerk Pro Tempore