



City Council

Staff Report

TO: Honorable Mayor and City Council

FROM: John Jansons, City Manager

DATE: June 6, 2016

SUBJECT: Draft Resolution 2016-022 Requesting Tulare County Provide Election Services to the City of Farmersville

RECOMMENDED ACTION:

It is respectfully recommended that the City Council adopt draft Resolution 2016-022, requesting Tulare County provide election services to the City of Farmersville.

BACKGROUND and DISCUSSION:

Pursuant to the Elections Code, the governing body of any city may, by Resolution, request the Board of Supervisors of the county to permit the county elections official to render specified services to the city relating to the conduct of an election.

The City Council of Farmersville has ordered an election be held within the boundaries of the City on November 8, 2016. As a result, the Board of Supervisors of Tulare County is hereby requested to permit the County Registrar of Voters to render services to the City relating to the conduct of the November 8, 2016, Municipal Election. These services will include:

1. Distribute and file nomination papers and candidate statement for candidates for city offices.
2. Make all required publications.
3. Prepare, print and mail to the qualified electors of the city sample ballots and voter pamphlets.
4. Provide Vote by Mail ballots for said Municipal Election for use by the qualified electors who may be entitled to Vote by Mail ballots in the manner provided by law.
5. Order consolidation of precincts, appoint precinct boards, designate polling places and instruct election officers concerning their duties.
6. Conduct and canvass the returns of the election and certify the votes cast to the city.
7. Receive and process Vote by Mail ballot voter applications.
8. Prepare, print and deliver to the polling places supplies, including the official ballots and a receipt for said supplies.
9. Recount votes, if requested, in accordance with state law.

10. Conduct the above election duties in accordance with the Voting Rights Act of 1975.
11. Perform all other pertinent services required to be performed for said election other than the requirements of the Fair Political Practices Commission; said Fair Political Practices Commission requirements to be performed by the City Clerk.

Following adoption, the City Clerk is hereby authorized and directed to transmit certified copies of this Resolution to the Board of Supervisors and to the County Registrar of Voters.

COORDINATION & REVIEW:

The proposed Resolution has been coordinated with the County of Tulare Election Office, the Office of the City Clerk, Finance Dept. and the City Attorney.

FISCAL IMPACT:

Estimated cost to the City for 2016 Election is between \$3,000 and \$4,000 based upon past election year costs.

CONCLUSION:

It is respectfully recommended that the City Council adopt draft Resolution 2016-022, requesting Tulare County provide election services to the City of Farmersville

Attachment: Draft Resolution 2016-022

Respectfully Submitted By:



John Jansons
City Manager

**BEFORE THE CITY COUNCIL OF THE
CITY OF FARMERSVILLE**

Resolution Requesting the Tulare County)
Board of Supervisors Permit the County)
Registrar of Voters to Render Specified)
Services of the City of Farmersville)

RESOLUTION NO. 2016-022

WHEREAS, pursuant to the Elections Code, the governing body of any city may, by Resolution, requesting the Board of Supervisors of the county to permit the county elections official to render specified services to the city relating to the conduct of an election; and

WHEREAS, the City has ordered an election be held within the boundaries of the City on November 8, 2016;

NOW, THEREFORE, BE IT RESOLVED by the City Council:

The Board of Supervisors of Tulare County is hereby requested to permit the County Registrar of Voters to render services to the city relating to the conduct of the November 8, 2016, Municipal Election as follows:

- a. Distribute and file nomination papers and candidate statement for candidates for city offices.
- b. Make all required publications.
- c. Prepare, print and mail to the qualified electors of the city sample ballots and voter pamphlets.
- d. Provide Vote by Mail ballots for said Municipal Election for use by the qualified electors who may be entitled to Vote by Mail ballots in the manner provided by law.
- e. Order consolidation of precincts, appoint precinct boards, designate polling places and instruct election officers concerning their duties.
- f. Conduct and canvass the returns of the election and certify the votes cast to the city.
- g. Receive and process Vote by Mail ballot voter applications.
- h. Prepare, print and deliver to the polling places supplies, including the official ballots and a receipt for said supplies.

- i. Recount votes, if requested, in accordance with state law.
- j. Conduct the above election duties in accordance with the Voting Rights Act of 1975.
- k. Perform all other pertinent services required to be performed for said election other than the requirements of the Fair Political Practices Commission; said Fair Political Practices Commission requirements to be performed by the City Clerk.

The City Clerk is hereby authorized and directed to transmit certified copies of this Resolution to the Board of Supervisors and to the County Registrar of Voters.

THE FOREGOING RESOLUTION WAS ADOPTED upon motion of Councilmember _____, seconded by Councilmember _____, at a special meeting on this 6th day of June, 2016, by the following vote:

AYES:

NAYS:

ABSTAIN:

ABSENT:

Gregorio Gomez, Mayor

ATTEST: _____
Paul Boyer, City Clerk Pro Tempore

DATE: _____

STATE OF CALIFORNIA)
COUNTY OF TULARE)ss
CITY OF FARMERSVILLE)

I, Paul Boyer, City Clerk Pro Tempore of the City of Farmersville, Tulare County, State of California hereby certify that the foregoing is a full and true Resolution No. 2016-022 passed and adopted by the Council of the City of Farmersville at a special meeting held on June 6, 2016, at their normal place of meeting and a copy of the resolution is on file with the Office of the City Clerk.

Signed: _____

Date: _____