



# City Council

## Staff Report

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TO: Honorable Mayor and City Council

FROM: Mario Krstic, Chief of Police

THROUGH: John Jansons, City Manager *JJ*

DATE: November 14, 2016

SUBJECT: Request to accept grant funds and provide matching funds for equipment purchases and authorize FY 16-17 Budget amendment.

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### **RECOMMENDED ACTION:**

It is respectfully recommended that the City Council:

- 1) Authorize staff to accept grant funds and provide matching funds for the Bulletproof Vest Program in the amount of \$4080 and increase the expenditure line for "Vests" to \$11,162.48.
- 2) Authorize staff to accept grant funds and provide matching funds for the purchase and installation of Temporary Evidence Pass-through Lockers in the amount of \$4093 for the cost of the lockers and an additional \$1500 for public works construction and materials cost for installation, for a total new expense of \$5,593.
- 3) Authorize and direct the Finance Director to amend the current year FY 16-17 Budget to reflect the above referred additional expenditures by the Police Department.

### **BACKGROUND:**

#### Project 1:

The Farmersville Police Department has a mandatory ballistic vest wear policy that requires all uniformed personnel to wear soft body armor while on-duty. This is an industry best practice and promotes officer safety. Ballistic vests are purchased and provided to all new hired sworn personnel. In addition, the department has a five-year ballistic vest replacement cycle. This is an industry best practice and is also the warranty period for ballistic vests. Manufacturers will not warranty their vests to stop projectiles from penetrating the vest after five years. To qualify for funding under the Federal Bulletproof Vest Program a department must have a mandatory wear

policy and must have a policy of regular replacement. Farmersville qualifies for this grant program under these parameters.

Project 2:

The Farmersville Police Department currently utilizes a modified cabinet as its temporary evidence storage lockers. The cabinet is currently located in the patrol report writing room. The cabinet is not professionally manufactured and is not made from industrial grade materials. In addition, the location is not ideal and further compounds our issues of operating in a building that was not designed for its current use. The Department has long needed new, professionally made, industrial grade lockers. This project has long been a part of the capital improvement planning for the Police Department, but has from year to year has not been achieved.

**DISCUSSION:**

Project 1:

The Police Department will be purchasing three sets of body armor for new hires this year. The Police Department will also be replacing five vests that have gone past their serviceable date. This will be total of eight sets of body armor that will be needed.

The Farmersville Police Department has applied for and is eligible to receive \$5829 in matching Bulletproof Vest Funding from the Federal Bulletproof Vest Program. These funds are awarded for the purchase of new vest and for the replacement of outdated ballistic vests. The grant covers 50% reimbursement of ballistic vests and carriers up to a base amount for specific vests. In the case of the specific vest the Police Department uses the base amount is \$1165.80. The Department purchases an additional external cover for each vest at a cost of approximately \$150, in addition soft badges will also need to be purchased for placement on the external vest carrier. The total cost per vest with tax is \$1395.31.

Project 2:

As stated earlier the temporary evidence storage lockers currently in use are in the patrol report writing room. Freeing the space that these lockers currently occupy will allow for more efficient use of the report writing room space. The installation of the new lockers on the exterior wall of the property and evidence room will allow them to be utilized as pass-through lockers making the evidence procedures more efficient and provide an additional layer of efficiency and security to the evidence process. The recent installation of a security door in the rear hallway isolates this area from public access and makes the proposed location the most ideal. This project has long been part of the departments capital improvement planning but as stated earlier in this report it has been passed over many times for other priorities. The cost of the lockers has been quoted at \$4093 and the construction and materials cost for installation is estimated at \$1,500 for a total project cost of \$5,593. Funds exist in the Police Department Developer Fees Fund to cover the cost of this project and staff feels this project fits the parameters for use of those funds. This results in no impact to the General Fund.

**COORDINATION & REVIEW:**

The recommended action has been coordinated and reviewed with the City Manager, the Director of Finance and the Director of Public Works.

**ALTERNATIVES:**

Project 1:

Based on the departments mandatory wear policy and five-year replacement cycle the only alternatives that exist are;

1. Pay for the vests out of Supplemental Law Enforcement Service Funds (SLESF) Funds and BVP reimbursement.
2. Pay for the vests out of City Developer Impact Fees and BVP reimbursement.
3. Pay for the vest out of the General Fund and BVP reimbursement.

Project 2:

Based on the need staff recommends moving ahead with this project. This project is and has been part of the departments long term planning for several years. Alternative fund sources would be as follows;

1. Pay for the Lockers out of SLESF Funds.
2. Pay for the lockers out of Asset Forfeiture Funds.
3. Pay for the lockers out of the General Fund.

These alternatives are not recommended at this time.

**FISCAL IMPACT:**

Project 1:

It is recommended that this project be funded via Federal Asset Forfeiture Funds and then reimbursement be pursued via the awarded BVP program reimbursement. The current balance of the Federal Asset Forfeiture Fund is \$27,513.07. As a result of this funding plan, there would be no impact to the General Fund.

Project 2:

It is recommended that this project be funded through City Development Impact Fees, (Police Department) fund. The current balance of the Developer Impact Fees (DIF) allocated to the Police Department is \$98,690.86. By utilizing DIF for this capacity increasing improvement, there would be no impact to the General Fund.

**CONCLUSION:**

It is respectfully recommended that the City Council:

- 1) Authorize staff to accept grant funds and provide matching funds for the Bulletproof Vest Program in the amount of \$4080 and increase the expenditure line for Vests to \$11,162.48.
- 2) Authorize staff to accept grant funds and provide matching funds for the purchase and installation of Temporary Evidence Pass-through Lockers in the amount of

\$4093 for the cost of the lockers and an additional \$1500 for public works construction and materials cost for installation, for a total new expense of \$5,593.

- 3) Authorize and direct the Finance Director to amend the current year FY 16-17 Budget to reflect the above referred additional expenditures by the Police Department.

**ATTACHMENT(S): 3**

- 1) Award Notice of BVP Funds
- 2) Example Invoice of the per vest cost for Body Armor
- 3) Quote for Evidence Lockers

Respectfully Recommended By:

Reviewed By:

Approved By:

\_\_\_\_\_  
Mario Krstic  
Chief of Police

\_\_\_\_\_  
Steve Huntley  
Finance Director

  
\_\_\_\_\_  
John Jansons  
City Manager

## Attachment 1

**From:** [owner-bvp-list@ojp.usdoj.gov](mailto:owner-bvp-list@ojp.usdoj.gov) on behalf of [BVP](#)  
**Subject:** Fiscal Year 2016 BVP Awards  
**Date:** Friday, October 7, 2016 13:54:19

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Dear BVP applicant,

The Bureau of Justice Assistance (BJA) is pleased to inform you that your agency will receive an award under the Fiscal Year (FY) 2016 Bulletproof Vest Partnership (BVP) solicitation. These funds have been posted to your account in the BVP System. A complete list of FY 2016 BVP awards is available at: <http://www.ojp.usdoj.gov/bvpbasi/>.

The FY 2016 award may be used for National Institute of Justice (NIJ) compliant armored vests which were ordered after April 1, 2016. The deadline to request payments from the FY 2016 award is August 31, 2017, or until all available funds have been requested. Awards will not be extended past that date, and any unused funds will be forfeited.

Please see the following websites for a list of NIJ compliant vests:

Ballistic Vests: <http://nij.gov/nij/topics/technology/body-armor/compliant-ballistic-armor.htm>

Stab Resistant Vests: <http://nij.gov/nij/topics/technology/body-armor/compliant-stab-armor.htm>

As a reminder, all jurisdictions that applied for FY 2016 BVP funding certified that a mandatory wear policy was in place for their jurisdiction. BJA will be conducting reviews of the mandatory wear policies as funds are requested from the BVP System. For more information on the BVP mandatory wear policy, please see the BVP Frequently Asked Questions document: <http://www.ojp.usdoj.gov/bvpbasi/docs/FAQsBVP MandatoryWearPolicy.pdf>

Finally, please visit the following page for checklists and guides for each step of the BVP process: <http://ojp.gov/bvpbasi/bvpprogramresources.htm>

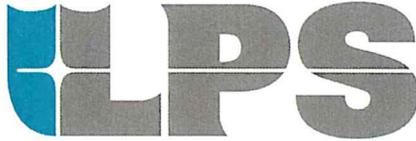
For questions regarding the BVP Program or your award, please do not hesitate to contact the BVP Help Desk at [vests@usdoj.gov](mailto:vests@usdoj.gov) or 1-877-758-3787.

Thank you

BVP Program Support Team  
Bureau of Justice Assistance

AZ	YUMA CITY	\$9,382.07	33
AZ	YUMA COUNTY	\$51.60	64
	<b>Totals for AZ(48 Jurisdictions):</b>	<b>\$247,266.28</b>	<b>3616</b>
CA	ALAMEDA CITY	\$8,826.96	22
CA	ALAMEDA COUNTY	\$636.57	600
CA	ALBANY CITY	\$7,041.18	14
CA	ALHAMBRA CITY	\$7,186.69	21
CA	ALLAN HANCOCK JOINT CMNTY COLLEGE DIST	\$1,276.00	4
CA	AMADOR COUNTY	\$5,855.07	17
CA	ANDERSON CITY	\$5,566.00	10
CA	ARCADIA CITY	\$12,412.13	30
CA	ARCATA CITY	\$2,287.00	4
CA	ARROYO GRANDE CITY	\$1,333.50	4
CA	ARVIN CITY	\$4,793.31	12
CA	AZUSA CITY	\$5,270.00	13
CA	BALDWIN PARK CITY	\$9,377.21	22
CA	BALDWIN PARK UNIF SCHOOL DIST	\$793.47	2
CA	BARSTOW CITY	\$3,274.31	9
CA	BELLFLOWER CITY	\$4,678.00	4
CA	BELMONT CITY	\$2,431.96	6
CA	BERKELEY CITY	\$41.92	45
CA	BISHOP CITY	\$2,763.00	7
CA	BREA CITY	\$6,626.30	20
CA	BRENTWOOD CITY	\$6,213.00	12
CA	BURBANK-GLENDALE-PASADENA AIRPORT AUTH	\$27.35	31
CA	CALIFORNIA	\$7,536.66	14628
CA	CALISTOGA CITY	\$2,530.00	7
CA	CAMPBELL CITY	\$8,823.96	22
CA	CAPITOLA CITY	\$1,530.77	4
CA	CARMEL BY THE SEA CITY	\$407.27	1
CA	CERES CITY	\$9,744.86	17
CA	CHICO CITY	\$2,039.54	4
CA	CHINO CITY	\$7,984.07	26
CA	CITRUS HEIGHTS CITY	\$7,290.00	20
CA	CLAREMONT CITY	\$3,613.28	9
CA	CLAYTON CITY	\$4,408.43	9
CA	COLMA TOWN	\$2,283.60	6
CA	COLUSA CITY	\$3,178.00	6
CA	COLUSA COUNTY	\$6,369.47	10
CA	COMPTON UNIFIED SCH DIST	\$11,000.00	30
CA	CONCORD CITY	\$79.02	75
CA	CONTRA COSTA COUNTY	\$264.14	380
CA	CORCORAN CITY	\$7,900.00	20
CA	CORONA CITY	\$69.63	56
CA	CORONADO CITY	\$6,369.00	20
CA	COSTA MESA CITY	\$55.65	72
CA	COVINA CITY	\$7,248.50	19
CA	CRESCENT CITY	\$2,852.50	4
CA	CULVER CITY	\$22,505.08	52
CA	CYPRESS CITY	\$4,016.00	14
CA	DEL NORTE COUNTY	\$2,599.24	7
CA	EAST BAY REGIONAL PARK DIST	\$8.11	10
CA	EL CAJON CITY	\$131.41	131
CA	EL DORADO COUNTY	\$36.80	45
CA	EL SEGUNDO CITY	\$7,600.49	21
CA	ESCALON CITY	\$1,528.60	4
CA	ESCONDIDO CITY	\$20.30	26
CA	EUREKA CITY	\$8,636.50	12
CA	FAIRFAX TOWN	\$925.50	3
CA	FARMERSVILLE CITY	\$5,829.00	10
CA	FORT BRAGG CITY	\$1,661.95	3
CA	FOUNTAIN VALLEY CITY	\$5,714.46	19





6167 Jarvis Avenue, #126  
Newark, CA 94560-1210  
Phone # 1-888-511-7322

Tactical & Personal Security Supply

## Invoice

DATE	INVOICE #
11/1/2016	7300A

BILL TO
Farmersville PD 909 W. Visalia Road Farmersville, CA 93223 ATTN: Sgt. Rafael Vasquez, Jr.

SHIP TO
RVasquez@farmersvillepd.com

	P.O. NO.	TERMS	DUE DATE	SHIP DATE	SHIP VIA
	Vest	Net 30	12/1/2016	8/5/2016	Delivery
ITEM #	DESCRIPTION	QNTY	UNIT PRICE	AMOUNT	
USA-6316M-OACS	Enforcer 6000, NIJ 06 certified, Male Level IIIA, ACS - US Armor Custom Tailored Concealable Soft Body Armor, Level IIIA w/Advanced Cover System (removable and washable panel cover with OUTLAST thermo-regulating lining, comfort curve Breathoprene shoulder straps, easy access closure system), soft & Titanium 6"x8" trauma plates, removable side straps: Color Black, No Tails. Client Sgt. Rafael Vasquez, Jr., S/N 8080-25720.	1	1,111.00	1,111.00	
USA-UFSC	Uniform Shirt Carrier; Polyester, 511 Midnight Blue with pocket flaps, buttons & sewn creases:	1	175.00	175.00	
	Sales Tax		8.50%	109.31	
<b>Thank you for your timely payment. Payment received after the due date is subject to a 15% late fee.</b>			<b>Total</b>	<b>\$1,395.31</b>	

Prior authorization must be acquired from LPS in order to return defective merchandise. Non-defective returns are only accepted provided that factory seal is not broken. In the event the factory seal is broken a 25% return fee will be accessed for repackaging and restocking. A Return Authorization Number (RAN) must be written on the shipping label. Unauthorized returns will not be accepted. When requesting a RAN, explain the defect and specify replacement, exchange, or credit less shipping & handling for the returned merchandise. All such requests must be made within 7 days of receipt of the order. Misused merchandise and merchandise returned without its original packaging will not be accepted. All returns must be pre-paid.



Tiffin Metal Products  
 450 Wall Street, Tiffin, OH 44883  
 Phone: (800) 537-0983 Fax: (419) 447-8512  
 www.tiffinmetal.com

Quotation  
 Q110216CC FPD  
 V2

Project: Evidence Lockers

Submitted To:  
 Farmersville Police Department  
 Josh Weatherbie  
 909 W. Visalia Rd.  
 Farmersville, CA 93223

Quoted By: Chad Cooper  
 Phone: 800-537-0983  
 Email: ccooper@tiffinmetal.com  
 Date Created: 11/02/2016  
 Expiration: 02/02/2016

F.O.B. 44883

Ship Method: LTL w/ lift gate

Terms: 50% Down  
 Payment;  
 Net 30

Line #	Part Number	Product	Description	Qty	UOM	Unit Price	Ext. Price
1	12AA	Evidence Lkr 36"W X 24"D X 78"H	12-Door: Keyless Lift Latch, PASS-THRU	1	Ea.	\$2,910.00	\$2,910.00
2	ELB362404	Evidence Lkr Base 36W x 24D x 04H	4" High Base	1	Ea.	\$88.00	\$88.00
3	EPP240078	Evidence End Panel 24W x 78H	Left/Right	2	Ea.	\$105.00	\$210.00
4	ETS840002	Evidence Trim Starter 84"W X 02"H	Recessed Trim Starter Kit	2	Ea.	\$90.00	\$180.00
5	ETA720002	Evidence Trim Adder 72"W X 02"H	Recessed Trim Adder Kit	2	Ea.	\$79.00	\$158.00
<b>Freight Charge</b>							<b>\$547.00</b>
<b>Total Price</b>							<b>\$4,093.00</b>

Notes: V2 quote reduces quantity to 1 12AA unit only.

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 LTL freight with lift gate service to 93223.  
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Quote does not include installation. Units ship fully assembled. Minimal field assembly required. To include: level and anchor as needed, attached finished end panels and recess trim kits,  
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Application: PASS-THRU  
 Lock Type: TBD (recommend Keyless Lift Latch)  
 Color: TBD

LIMITED WARRANTY

Tiffin Metal Products, Co. (TMP) warrants the good quality of the materials, workmanship and that its products are merchantable and fit for their intended purpose. This Limited Warranty for the Sentinel \* Locker Line expires of five (5) years after the date of product purchase. TMP does not provide any other express or implied warranties of any kind or nature. There are no warranties which extend beyond the description on the face of this Limited Warranty. The terms, conditions and operations of this Limited Warranty are available upon request prior to purchase.