



Paul Boyer, Mayor  
Matt Sisk, Mayor Pro Tem  
Don Rowlett, Councilmember  
Leonel Benavides, Councilmember  
Greg Gomez, Councilmember

## Draft Action Minutes of

### Farmersville City Council Regular Meeting

**November 28, 2016 - 7:00 p.m.**

Meeting held in Civic Center Council Chambers  
909 W. Visalia Road Farmersville, California

#### 1. Call to Order

*Meeting Called to Order at 7:00PM*

#### 2. Roll Call

*Boyer, Sisk, Rowlett, Benavides and Gomez PRESENT*

#### 3. Invocation

*Led by Councilmember Benavides*

#### 4. Pledge of Allegiance

*Led by Mayor Pro Tem Sisk*

#### 5. Public Comment

Provides an opportunity for members of the public to address the City Council on items of interest to the public within the Council's jurisdiction and which are not already on the agenda this evening. It is the policy of the Council not to answer questions impromptu. Concerns or complaints will be referred to the City Manager's office. Speakers should limit their comments to not more than two (2) minutes. No more than twenty (20) total minutes will be allowed for Public Comment. For items which are on the agenda this evening, members of the public will be provided an opportunity to address the council as each item is brought up for discussion. Comments are to be addressed to the Council as a body and not to any individual Council Member.

*Deputy City Attorney Berry, requests that Council consider adding urgency items that came about after the preparation and posting of Agenda and per the Agenda Addendum published on 11-28-16.*

*These items include: Staff Report 7. V regarding consideration of draft Resolution 2016-050, Amendment of Supplement Agreement with TCAG for Visalia Road Widening Project, and*

*Staff Report 7.VI regarding recommendation to assign task order for construction management services to QK Inc., for the South Farmersville Blvd. Improvement Project.*

*Council votes 5-0 to add these items to the Agenda.*

## 6. Consent Agenda

Under a CONSENT AGENDA category, a recommended course of action for each item is made. Any Council Member or Member of the Public may remove any item from the CONSENT AGENDA in order to discuss and/or change the recommended course of action, and the Council can approve the remainder of the CONSENT AGENDA.

- 6.I. Consideration of Draft Minutes of City Meeting Of 11-14-16  
Recommend approval of draft minutes of City Meeting of 11-14-16.

Documents:

1. ITEM 6.I DRAFT ACTION MINUTES OF CITY COUNCIL MTG 11-14-16.PDF

*(Edits, revisions provided to be incorporated in final version)*

- 6.II. Consideration Of Recommendation Regarding Interim And City Clerk Pro Tempore. Recommend approval to appoint Interim City Clerk and City Clerk Pro Tempore.

Documents:

1. ITEM 6.II CITY CLERK.PDF

- 6.III. Consideration of Draft Resolution 2016-048 Regarding Amendment of City Manager Employment Agreement  
Recommend approval of draft Resolution 2016-048 regarding amendment of City Manager Employment Agreement.

Documents:

1. ITEM 6.III RESO 2016-048 CM CONTRACT.PDF

*Request by Gomez to pull item 6.II for questions.*

*By Motion of Benavides, with Second by Sisk Items 6.I and 6. II approved 5-0 with edits and revisions identified for 11-14-16 meeting minutes to be incorporated into final version.*

*Councilmember Gomez inquires on Item 6.II and if additional salary is provided for Interim Clerk duties, with answer being yes. Motion by Gomez and Second by Benavides to approve Items 6.II with vote of 4-0-1 with Sisk Abstaining.*

## 7. Discussion Action Items (New Business)

- 7.I. Consideration of CDBG Sub-Recipient Agreement to Establish and Operate Farmersville Library

Recommend approval of CDBG Sub-Recipient Agreement to Establish and Operate Farmersville Library.

Documents:

1. ITEM 7.I CDBG SUB RECIPIENT AGREEMENT LIBRARY.PDF

*CM Jansons presents Item 7.I. Mayor Boyer calls upon County Librarian Darla Wegner to discuss library program. By Motion of Gomez, with Second by Sisk, Item 7.I approved 5-0.*

7.II. Presentation and Discussion of 1st Quarter, Fiscal Year 2016-2017, Financial Update, Receive and File Presentation and Discussion of 1st Quarter, Fiscal Year 2016-2017, Financial Update, with Possible Direction to Staff.  
Documents:

1. ITEM 7.II FY 16-17 1ST Q FINANCIAL UPDATE.PDF

*Finance Director Steve Huntley presents Item 7.II providing financial update overview for 1<sup>st</sup> quarter of FY 16-17.*

*Councilmember Gomez inquiries about Council travel budget overage trend, Mayor Boyer inquiries about Police Department overtime usage and trends.*

*CM Jansons explains that Council travel and training will be further discussed with possible directions to staff and that it is recommended that a report discussing Police Department staffing and overtime be brought forward at future Council meeting in January.*

*Council consensus to accept and file the FY 16-17 1<sup>st</sup> Quarter Financial Report with direction to Staff to follow-up on Council travel and training and Police Department staffing and overtime.*

7.III. Consideration of Police Vehicle Financing and Lease Program  
Recommend Approval of Police Vehicle Financing and Lease Program.

Documents:

1. ITEM 7.III POLICE VEHICLES FINANCING LEASE PLAN.PDF

*Following prior Council approval (September 26, 2016) of Budget Amendment to purchase police vehicles, staff presents a financing plan to fund vehicle purchase(s).*

*Motion to approve by Gomez, Second by Rowlett and approved by vote of 5-0.*

7.IV. Consideration of City Council Travel and Training Approval and Policy  
Consideration of City Council Travel and Training Policy and request by Councilmember Gomez for Travel Authorization.

Documents:

1. ITEM 7.IV CITY COUNCIL TRAVEL POLICY DISCUSSION.PDF

*Council discussion results in direction to staff to list training participation opportunities and to consider further proposal of Council Training and Travel Policy and by Motion of Boyer, 2<sup>nd</sup> by Gomez, vote of 2-2-1 to deny request to fund Councilmember Gomez's participation in Latino Caucus events. Ayes: Boyer and Gomez, Noes: Benavides and Sisk and Abstention by Rowlett. Motion to approve fails.*

- 7.V (Urgency Item added) Consideration of Resolution 2016-050, Amendment to Supplemental Agreement for Visalia Road Project.

*CM Jansons presents necessity to include underground pipe replacement in Visalia Road widening project.*

*Motion to Approve by Mayor Pro Tem Sisk, Second by Rowlett with vote of 5-0.*

- 7.VI (Urgency item added) Consideration of Assignment of Task Order to Quad Knopf for Construction management services associated with the South Farmersville Blvd Improvement Project.

*CM Jansons presents recommendation to assign construction management services to City Engineer.*

*Motion to approve by Councilmember Gomez, with Second by Benavides and vote of 4-1-0, with Rowlett voting No.*

## 8. Council Reports

### 8.I. City Council Reports

#### **City Council Representatives to External / Internal Organizations and Committees**

TCAG:	Mayor Boyer Alternate: Councilmember Rowlett
Council of Cities:	Councilmember Gomez Alternate: Councilmember Benavides
TCAG Rail Comm:	Councilmember Sisk
EDC:	Councilmember Benavides Alternate: Mayor Boyer
Delta Vector:	VACANT (Recruitment pending)
Home Loan Approval Committee:	Councilmembers Benavides and Gomez

SJVAPCD: Councilmember Benavides  
Alternate: Councilmember Gomez

2016 Community Funding Ad-Hoc Committee  
Councilmembers Benavides and Gomez  
Alternate: Mayor Pro Tem Sisk

Rural Communities Committee of the Greater Kaweah Ground Water

Sustainability Agency: Mayor Boyer

California League of Cities Latino Caucus Representative:  
Councilmember Gomez

*Report / Comments by Councilmembers:*

*Benavides: Street light out on Ventura/Petunia. Public Works to follow-up.*

*Rowlett: No Report*

*Gomez: Stresses importance of Economic Development.*

*Sisk: No Report*

*Boyer: Interest in particular agenda items for next meeting and for coming year, including solar and waste water treatment plant and Council goal setting.*

9. City Manager Report

*Thanks the Council for their support and confidence and looks forward to wishing outgoing Councilmember and former Mayor Don Rowlett a fond farewell and the swearing in of new Councilmembers on December 12, and encourages all to attend.*

10. City Attorney Report

*No Report.*

11. Future Agenda Items

11.1. Future Agenda Items

Future Agenda Items – TBD: (Dates to Be Determined)

- |    |  |            |
|----|--|------------|
| 1) | Certification of Election Results  | 12-12-16   |
| 2) | Oath of Office and Seating of New Councilmembers   | 12-12-16   |
| 3) | Senior Services  | (TBD)      |
| 4) | Brown Act and AB 1234 Ethics Training  | (Jan 2017) |
| 5) | City Council Goal Setting Workshop   | (Jan 2017) |
| 6) | Joint Workshop of City Council and Planning Commission Regarding Design Guidelines (TBD) |            |
| 7) | Animal Control and Code Enforcement Work Study   | (TBD)      |

*Boyer: TBD Solar at Wastewater Treatment Plant....*

12. Adjourn To Closed Session or Adjourn To Next Meeting

12.I. Closed Session

1. PENDING LITIGATION (Government Code §54956.9) It is the intention of this governing body to meet in closed session concerning:

Conference with legal counsel - ANTICIPATED LITIGATION (Government Code §54956.9(d)).

Significant exposure to Litigation: (Government Code §54956.9(d)(2)).

Number of potential cases: 1.

***Closed Session Cancelled:***

***Meeting Adjourned.***

**NOTICE TO PUBLIC**

The City of Farmersville Civic Center and City Council Chambers comply with the provisions of the Americans with Disabilities Act (ADA). Anyone needing special assistance please contact City Hall at (559) 747-0458 please allow at least six (6) hours prior to the meeting so that staff may make arrangements to accommodate you.

Materials related to an item on this agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City's offices during normal business hours.

*Drafted By: J. J. [Signature]*