



Farmersville Ad-Hoc Executive Search Committee

Monday, May 6, 2024, 4:00 PM

Gregorio Gomez, Chairperson
Tina Hernandez, Committee
Danny Valdovinos, Committee

Meeting held in Conference Room
909 W. Visalia Road Farmersville, California

- 1. Call to Order: 4:07 pm**
- 2. Roll Call:**

Attendee Name	Status	Time
Chairperson Gomez	Present	4:00 pm
Tina Hernandez	Present	4:00 pm
Danny Valdovinos	Present	4:07 pm

- 3. Public Comment: none given**

Provides an opportunity for members of the public to address the Ag-Hoc Executive Search Committee on items of interest to the public within the Committees jurisdiction and which are not already on the agenda this evening. It is the policy of the Committee not to answer questions impromptu. Concerns or complaints will be referred to the City Manager's office. Speakers should limit their comments to not more than two (2) minutes. No more than twenty (20) total minutes will be allowed for Public Comment. For items which are on the agenda this evening, members of the public will be provided an opportunity to address the Committee as each item is brought up for discussion. Comments are to be addressed to the Committee as a body and not to any individual Committee Member.

- 4. General Discussion:**

A. Authorized and instructed to review and appoint staff-level Acting (or Co-Acting) Interim City Manager for a period not to exceed five weeks without being renewed.

Attorney Michael Schulte briefed the Ad Hoc Committee, explaining that the Acting Interim City Managers will oversee the Public Works Department until a new Public Works Director is appointed. Schulte emphasized that the department faces more challenges than initially anticipated and requires a complete overhaul.

Acting Interim City Manager Steve Huntley and Chief Brock outlined the challenges confronting the Public Works Department. He informed the Committee that Commander Evrett is the acting Public Works Director. In addition, a meeting was convened on May 1, 2024, for the Public Works Department to communicate the department's new expectations, emphasizing the importance of full cooperation.

Attorney Michael Schulte requested that the Ad Hoc Committee make decisions regarding the Public Works Department and then they can inform the City Council.

B. Authorized and instructed to work with staff and new Acting Interim City Manager to organize and coordinate a process for obtaining an Interim City Manager who will relieve the Acting Interim City Manager. Authorization to include all necessary actions. However, a proposed Interim City Manager must be appointed by a vote of the full Council.

Acting Interim City Manager Steve Huntley and Chief Brock briefed the Committee on numerous projects and issues demanding the attention of a full-time City Manager. They also voiced concerns about the strain on their respective departments resulting from the workload in both the City Manager's office and the Public Works Department.

Mr. Huntley also informed the Committee that the best possible outcome for the Interim City Manager and City Manager would be to run the recruitment process simultaneously.

Attorney Michael Schulte prepared a brief paragraph for the Interim City Manager recruitment process.

The Ad Hoc Committee wants to see the recruitment flyers on our website and social media.

C. Authorized and instructed to work with staff and any Acting and/or Interim City Manager to organize and create a process for obtaining a permanent City Manager. Authorization to include creation of a scope of work, authorizing third-party search entities, and all other necessary actions. However, the review and hiring of a permanent City Manager shall be conducted by a vote of the full Council.

Mr. Huntley updated the Committee on receiving a proposal from CPSHR to aid in the recruitment process for the City Manager. Chairperson Gomez requested additional proposals to facilitate comparison before proceeding.

8. Adjournment

Chairperson Gomez adjourned the meeting at 6:00 pm.

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Materials related to an item on this agenda submitted to the Committee after distribution of the agenda packet are available for public inspection in the City's offices during normal business hours.